

SALFORD PRIORS PARISH COUNCIL

Warwickshire

To all Members of the Council

25th. November 2010

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in The Memorial Hall, Salford Priors, on Wednesday 1st. December 2010 at 7.30pm. for the purpose of transacting the following business only.

Michael Philpott
Clerk to the Council

MEETING AGENDA

1.1. Election of Chairman

1.2. Declaration of acceptance of office by Chairman

1.3. Election of Vice Chairman (*if necessary*)

1.4. Apologies for absence

To consider the acceptance of apologies for absence.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members are reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

3. Open Forum

Chairman to Move: The meeting be now adjourned for Open Forum. (*maximum 15 minutes, 3 minutes each speaker*)

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.1 Open forum for the under 18s.

3.2 Open forum for other members of the public.

3.3 To receive Ward Members reports (*5 minutes maximum each Member*)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. K.A.James, B.W.Slaughter, and D.P.F.Pemberton.

Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Meeting of the Parish Council held on Wednesday 22nd. September at 7.30pm at The Memorial Hall, Salford Priors.

4.2 To consider the wording and to approve the Minutes of the Meeting of the Parish Council held on Wednesday 27th. October at 7.30pm at The Memorial Hall, Salford Priors.

4.3 To consider the wording and to approve the Minutes of the Extraordinary Meeting of the Parish Council held on Monday 8th. November at 7.30pm at The Memorial Hall, Salford Priors.

4.4 To consider the wording and to approve the Notes of the Public Meeting held on Wednesday 17th. November at 7.30pm at The Memorial Hall, Salford Priors.

5. Clerk's Progress Report for consideration by Council (*Clerk's Report enclosed*)

5.1 Hedge cutting.

5.2 Parking at Dunnington School.

5.3 Planning Policy for Poly-tunnels.

5.4 Main Sewer in School Road.

5.5 Response of SDC regarding felling of tree at Ban Brook Copse.

5.6 Dunnington Heath Farm.

5.7 Dead elm trees B4088.

5.8 Sewerage along B4088.

6. Main Items (*blue papers*)

6.1 To consider the Clerk's notes of the Public Meeting regarding the switch-off of footway lights.

6.2 To consider any new information or reports on the footway lights switch off trial period.

6.3 To consider the specific issue of the ivy covered light in Station Road.

6.4 To consider proposals for a consultation event on affordable housing.

7. Environment - Amenity, Highways, Allotments, and TOPS (*pink papers*)

7.1 To receive the Playing Field weekly safety reports.

7.2 To receive a report from Cllr. M Myers regarding the TOPs working group.

7.3 To consider progress on the mowing contract.

7.4 To receive a progress report regarding the Playing Field lighting.

8. Communications

8.1 To consider a letter from Mrs Dare regarding communications.

8.2 To consider the timing and format for publishing a Parish Council news-letter.

8.3 To consider placing Draft Minutes on the web site. (Cllr. Stedman)

9. Rights of Way

9.1 To receive a report from the Rights of Way Inspector.

10. Planning general (*pink papers*)

- 10.1 To receive the Wychavon Residential Design Guide Supplementary Planning Document.
- 10.2 To receive a report of the Marsh Farm Quarry Liaison Group. *(Draft minutes attached)*

11. New Planning Applications for Council's consideration

- 11.1 To receive a report from the Clerk on the following planning applications:
 - 11.1.1 **10/02164/FUL** Conservatory at rear of property 32 Priors Grange, Salford Priors, WR11 8XP for Mr & Mrs Stevens.
 - 11.1.2 **10/02121/FUL** Replace flat roof on existing single storey extension with a single pitched roof at 12A School Road, Salford Priors. WR11 8XD for Mr P Brooks.
 - 11.1.3 **10/02317/TREE** proposed pruning of trees at St Matthews Church for Mr J Stedman.
- 11.2 **10/02334/FUL** two storey rear extension at The Gables, Station Road, Salford Priors, for Mr & Mrs J Barlow.

12. Planning Decisions

- 12.1 **10/01620/FUL** Installation of conservatory to the rear of the property, 11 Priors Grange, Salford Priors, WR11 8XP, for Mr B Green.

Planning Permission granted

- 12.2 **10/01804/FUL** Proposed timber shed at The Old Forge, Station Road, Salford Priors for Mr & Mrs P Rigler.

Planning Permission granted

13. Staffing

Nothing to report.

14. Matters raised by Councillors

14.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 14.2 Cllr. Myers, considerations regarding the planter at Ban Brook Road.
- 14.3 Cllr. Myers, consideration of the planter contract generally.
- 14.4 Cllr. Myers, consideration of an overgrown hedge in Station Road.
- 14.5 Cllr. Stedman, to consider formation of a Finance and General Purpose Group of members.

15. Consideration of Correspondence Received *(yellow papers)*

- 15.1 Salford Priors Village Fete Committee.
- 15.2 WALC Training Programme.
- 15.3 WALC Newsletter ADH\90, October 2010.
- 15.4 Stratford and the Big Society.
- 15.5 WALC Newsletter ADH\91, October 2010.
- 15.6 Vitalise
- 15.7 WCC, Winter service in Warwickshire 2010/11.
- 15.8 Letter from Memorial Hall Management Committee regarding office rent.

16. To Table

- 16.1 WRCC, Country Matters, Issue 44, Summer 2010.
- 16.2 Clerks and Councils Direct, November 2010, Issue 72.

- 16.3 Affordable Rural Housing, Rural Housing Alliance.
 16.4 the Clerk, November 2010, Vol.42 No.6.

17. Finance

- 17.1 To consider arrangements for setting the Budget and the Precept for 2011/12.
 17.2 To consider and approve the payments and transfers listed in Appendix A. (*Supporting information in respect of expenditure enclosed*)

18. Date of Next Meeting

To confirm the date of the next Ordinary Meeting of the Parish Council on Wednesday 15th. December 2010 in the Salford Priors Memorial Hall. (This meeting will include a debate on the Budget for the coming year.)

To confirm future meetings as 19th. January 2011; 16th. February; 16th. March.

19. Confidential Matters

20. Closure of meeting

APPENDIX A

21. Finance

21.1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6456	BACS	952.46	0.00	952.46	HM Revenue & Customs, VAT refund
6457	Cheque	150.00	0.00	150.00	TOPs service charge, Quarter 2
Total		£1102.46	£0.00	£1102.46	

21.2 Expenditure transactions approved between meetings

Tn. No.	Cheque	Gross	Vat	Net	Details
8638	dd	18.99	2.83	16.16	Plusnet
8639	102340	134.77	20.07	114.70	Staples
8640	102341	1462.80	217.86	1244.94	GBD (Evesham) Ltd.
8641	102342	536.90	0.00	536.90	M J Philpott (Clerk's salary)
8642	102343	99.09	0.00	99.09	M J Philpott (Clerk's expenses)
8643	102344	297.82	0.00	297.82	AON
8644	102345	100.00	0.00	100.00	Salford Priors Royal British Legion

8645	102346	20.00	0.00	20.00	Salford Priors Royal British Legion
8646	102347	37.65	5.61	32.04	Staples
8647	102348	70.50	10.50	60.00	P D Long
Total		£2778.52	£256.87	£2521.65	

21.3 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8648	dd	18.99	2.83	16.16	Plusnet Broadband
8649	102349	76.38	11.38	65.00	Limebridge Rural Services
8650	102350	89.00	0.00	89.00	Bespoke Electrical
8651	102351	40.00	0.00	40.00	TOPs Management Committee
Total		£224.37	£14.21	£210.16	

Authorisation for payment was proposed by,seconded by,
and carried. Cheques were signed by and

21.4. Transfers

Transfer from No.1 account to Community account approved between meetings £3000.00
Approved by Cllrs. M Myers and L Wright on 16.11.10.

To transfer £ from No.1 account to Community account. Authorisation for transfer of
funds was proposed by,seconded by and carried

21.5 Account Balances at 24.11.10

Community a/c	£3145.98
No.1 a/c	£39252.07
No.3 a/c	£188.81