

SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council

13th. April 2011

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in The Memorial Hall, Salford Priors, on Wednesday 20th. April at 7.30pm. for the purpose of transacting the following business only.

Michael Philpott

Clerk to the Council

MEETING AGENDA

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members are reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. K.A.James, B.W.Slaughter, and D.P.F.Pemberton.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Meeting of the Parish Council held on Wednesday 16th. March at The Memorial Hall, Salford Priors.

4.2 To receive the Draft Minutes of the Annual Parish Meeting held on Thursday 7th. April at The Memorial Hall, Salford Priors.

5. Clerk's Progress Report for consideration by Council (*Clerk's Report enclosed*)

- 5.1** Support for Bidford library
- 5.2** Light at Shady Nook
- 5.3** Gritting of School Road
- 5.4** Evesham Road VAS
- 5.5** Mesh to bridge parapet
- 5.6** Parking at Dunnington School
- 5.7** Affordable Housing
- 5.8** Bus Shelter at Hedges Close, School Road
- 5.9** Street signage at Fern Close, Rushford
- 5.10** Planters
- 5.11** Speed-aware request for School Road
- 5.12** Drainage of Broom Lane
- 5.13** Street Nameplate, School Avenue
- 5.14** Open land at Dunnington
- 5.15** Wooden seat in Churchyard
- 5.16** Sewerage along B4088

6. Planning general

- 6.1** Letter to Grant Shapps, Minister for Housing and Local Government.
- 6.2** Worcestershire CC, Waste Core Strategy Publication Document, Clerk to report.
- 6.3** Warwickshire CC, Waste Core Strategy, Emerging Spatial Options Consultation, Clerk to report.

7. New Planning Applications to receive

- 7.1** **11/00370/FUL** – Erection of solar panels on flat roof garage at Slatters Mill, Station Road, Salford Priors, Evesham WR11 8UX, for Mr Walter Thomson.
- 7.2** **11/00599/FUL** – Replace existing single storey building with new two storey extension and single storey sun room and new front entrance porch at 28 School Road, Salford Priors, Evesham, WR11 8XD for Mr N Clayton.

8. Planning Decisions

None received

9. Footway Lighting (*blue papers*)

- 9.1** Consideration of the outcome of the trial of switching off some of the footway lights.
- 9.2** Arrangements for the examination of old Council Minutes.
- 9.3** Consideration of the need to enter into a formal contract with PD Long for lighting maintenance.

10. Housing (*blue papers*)

- 10.1** Consideration of an E-Mail from the Rural Housing Enabler

11. TOPs

- 11.1** TOPs Constitution, Clerk to report.

11.2 New doors to main entrance, Clerk to report.

11.3 Electricity supply, Clerk to report.

12. Playing Field

12.1 To receive the Playing Field weekly safety reports.

12.2 Consideration of alterations to the solar lights

12.3 Letter to police, Clerk to report.

13. Highways (*pink papers*)

13.1 Consideration of quotations for refurbishing the wooden seats

13.2 Consideration of a letter from SDC regarding highway verge cutting.

14. Village Fete

14.1 Report by the Cllr. Quiney

15. Communications

15.1 Letter to Richard Dare, Clerk to report.

16. Rights of Way

16.1 To receive a report from the Rights of Way Inspector.

16.2 Footpath at Wood Bevington Lane, Clerk to report.

17. Matters raised by Councillors

17.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17.2

18. Consideration of Correspondence Received (*yellow papers*)

18.1 WALC Newsletter, ADH\93 March 2011

18.2 WALC Training Courses.

19. To Table

Nothing to table.

20. Finance

20.1 To consider and approve the payments and transfers listed in Appendix A.

20.2 To consider and approve the Annual Accounts (if available)

21. Date of Next Meetings

To confirm the date of the Annual Meeting of the Parish Council at 7.30pm on Wednesday 18th. May 2011 in the Memorial Hall, Salford Priors.

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.45pm* on Wednesday 18th. May 2011 in the Memorial Hall, Salford Priors. (* to follow the Annual Meeting)

22. Closure of meeting

APPENDIX A - Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6462		150.00	0.00	150.00	TOPs Mgt. Committee, Service Charge, 1.10.10 – 31.12.10
6463		52.00	0.00	52.00	Mrs ME Allison, Allotment rent Plot 3
6464		50.00	0.00	50.00	Mrs ME Allison, Allotment deposit Plot 3
Total		£252.00	£0.00	£252.00	

A2 Expenditure transactions approved between meetings on 13.04.11

Tn. No.	Cheque	Gross	Vat	Net	Details
8686	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8687	102383	190.52	0.00	190.52	Stratford DC, TOPs Business rates
8688	102384	141.62	23.60	118.02	Staples, Stationery
8689	102385	190.00	0.00	190.00	Aden Pest Control, moles.
8690	102386	408.00	0.00	408.00	WALC Annual subscription
8691	102387	76.78	12.78	64.00	BT, Office phone
8692	102388	60.00	0.00	60.00	Michael Hyde, deliver Newsletters
8693	102389	270.00	45.00	225.00	Hightrees LS, mowing contract
8694	102390	879.41	143.79	735.62	npower, TOPs electricity
8695	102391	23.94	3.99	19.95	MJ Philpott, Land Registry plan
8696	102392	35.00	0.00	35.00	The Information Commissioner, Data Protection Act
8697	102393	48.00	8.00	40.00	PD Long, adjust solar light
8698	102394	275.32	45.89	229.43	Digital Copier Services, office photocopier
8699	102395	536.90	0.00	536.90	MJ Philpott, Clerk's salary April
8700	102401	3676.01	0.00	3676.01	AON Insurance Premium
8701	102402	487.85	81.05	406.80	npower, footway lighting power
Total		£7318.34	£362.94	£6955.40	

A3. Transfers

Transfer from No.1 account to Community account approved between meetings £7000.00
Approved by Chairman and Cllr. Wrighton 13.04.11.

A4. Account Balances at 12.04.11

Community a/c	£2,399.59
No.1 a/c	£30,716.14
No.3 a/c	£213.88