

SALFORD PRIORS PARISH COUNCIL

Warwickshire

To all Members of the Council

9th. June 2011

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in The Memorial Hall, Salford Priors, on Wednesday 15th. June at 7.30pm. for the purpose of transacting the following business only.

Michael Philpott

Clerk to the Council

MEETING AGENDA

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members are reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. James, Pemberton, and Howse.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Annual Meeting of the Parish Council held on Wednesday 18th. May at The Memorial Hall, Salford Priors.

4.2 To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 18th. May at The Memorial Hall, Salford Priors.

- 5. Clerk's Progress Report for consideration by Council** (*Clerk's Report enclosed*)
 - 5.1 Evesham Road VAS.
 - 5.2 Councillor vacancy.
 - 5.3 Parking at Dunnington School.
 - 5.4 Street nameplate, Fern Close.
 - 5.5 Street nameplate, School Avenue
 - 5.6 Drainage at Broom Lane
 - 5.7 SDC Consultation regarding future ownership of parcels of District Council land.
 - 5.8 Overgrown hedge at School Avenue
 - 5.9 Sewerage project on B4088
 - 5.10 Tree canopy lift at Church, letter to Don Penn.
 - 5.11 Dead shrubs within shrubberies maintained under flower display contract.

- 6. Planning general**
 - 6.1 Report of a meeting of the Marsh Farm Liaison Group
 - 6.2 Consideration of rearrangement of meeting with DC Members and Planning Officers.

- 7. New Planning Applications to consider**
 - 7.1 None received

- 8. Planning Decisions**
 - 8.1 None received

- 9. Footway Lighting** (*blue papers*)
 - 9.1 Consideration of a report from the F&GP Group regarding the footway lights.
 - 9.2 Consideration of draft letter to residents.
 - 9.3 Consideration of letter from Memorial Hall Committee regarding light.
 - 9.4 Consideration of proposals for a reactive contract with PD Long for lighting maintenance.

- 10. TOPs**
 - 10.1 Electricity supply, Clerk to report.

- 11. Playing Field**
 - 11.1 To receive the Playing Field weekly safety reports.
 - 11.2 Consideration of the Independent Inspectors report on the play equipment (*pink paper*)

- 12. Highways**
 - 12.1 Subsidence in School Road.
 - 12.2 Dip in footpath by 42 School Road.

- 13. Events** (*pink paper*)
 - 13.1 Consideration of raffle prize for the Village Fete.
 - 13.2 Consideration of a Civic Reception for ex-councillor
 - 13.3 Consideration of plans for the Jubilee celebrations in 2012.

- 14. Allotments**
 - 14.1 Confirmation of arrangements for an informal meeting with the tenants.

15. Communications

15.1 Website, Cllr. Maude to report.

16. Rights of Way

16.1 To receive a report from the Rights of Way Inspector.

17. F&GP Group

17.1 Consideration of membership of F&GP Group

18. Matters raised by Councillors

18.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18.2

19. Staff and administrative matters (white paper)

19.1 Clerk's annual leave arrangements

19.2 Dates of meetings

19.3 New Minute book

20. Consideration of Correspondence Received (yellow papers)

20.1 None received

21. To Table

21.1 Nothing to table

22. Finance

22.1 To consider and approve the payments and transfers listed in Appendix A.

22.2 To consider a report from the F&GP Group regarding the Council's insurance provider.

23. Date of Next Meetings

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm on Wednesday 20th. July 2011 in the Memorial Hall, Salford Priors.

24. Closure of meeting

APPENDIX A - Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6467		52.00	0.00	52.00	Allotment rent, Plot 1, Judi Watson Jones
6468		52.00	0.00	52.00	Allotment rent, Plot 2, B Palmer
6469		52.00	0.00	52.00	Allotment rent, Plot 5, C Hague

6470		52.00	0.00	52.00	Allotment rent, Plot 7, Peter Clarke
6471		52.00	0.00	52.00	Allotment rent, Plot 8B 7 9B, Melanie Muldowney
6472		52.00	0.00	52.00	Allotment rent, Plot 10, F Walker
6473		4.65	0.00	4.65	Bank Interest, No. 1 Account
9005		0.04	0.00	0.04	Bank Interest, No. 3 Account
Total		£316.69	£0.00	£316.69	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8710	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8711	102410	672.00	112.00	560.00	Hightrees LS, Mowing contract
8712	102411	18.00	3.00	15.00	Hightrees, fence repair
8713	102412	134.30	0.00	134.30	MJ Philpott, Clerk's salary June
8714	102413	1129.20	188.20	941.00	Limebridge Rural Services Ltd., Planter contract.
8715	102414	50.00	0.00	50.00	The Bell, Fete Prize
8716	102415	250.00	0.00	250.00	Warwickshire CC, SpeedAware
8717	102416	75.99	0.00	75.99	Shaw & Sons, Minute Binder
8718	102417	866.09	144.35	721.74	New Look Conservatories, doors at TOPs
8719	102418	7234.80	1205.80	6029.00	Western Power Distribution, pole removal
8720	102419	839.16	0.00	839.16	The Post Office, HMRC Tax & NI
Total		£11288.53	£1656.18	£9632.35	

Authorisation for payment was proposed by,seconded by, and carried. Cheques were signed by and

A3. Transfers

To transfer £11,000 from No.1 account to Community account. Authorisation for transfer of funds was proposed by,seconded by and carried

A4. Account Balances at 7.06.11

Community a/c	£1,634.01
No.1 a/c	£46,214.77
No.3 a/c	£213.92