

SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council

11th. January 2012

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 18th. January 2012 at 7.30pm. for the purpose of transacting the following business only.

Michael Philpott
Clerk to the Council

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members are reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. James, Pemberton, and Howse.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Monday 19th. December 2011 at The Memorial Hall, Salford Priors. (*attached*)

5. Clerk's Progress Report for consideration by Council (*Clerk's Report enclosed*)

- 5.1. Gullies between Toll House and Abbots Morton
- 5.2 Licensed Charities
- 5.3 Security lights at Alamo factory
- 5.4 Lights at Dunnington cross roads
- 5.5 Affordable housing
- 5.6 Parking at Dunnington School
- 5.7 Precept for Financial Year 2012/13
- 5.8 Allotment garden for Youth Club
- 5.9 Gritting between Toll House and Abbots Morton
- 5.10 April meeting date
- 5.11 Advice from WALC regarding re-adoption of the Code of Conduct
- 5.12 Circulation of Planning Booklet
- 5.13 Community Forums and offer of Memorial Hall as a venue
- 5.14 Dumped waste and Leylandii cuttings in Perkins area
- 5.15 Proposal for a new bus stop in SchoolRoad

6. Planning general (*pink papers*)

- 6.1 Consideration of the conditions relating to the use of Orchard Farms Packing Station including letter from Barry Quiney.
- 6.2 To receive a report from the Clerk on developments following the meeting with Robert Weeks, Planning Officer SDC including TPO criteria and Shamba.

7. New Planning Applications to consider

- 7.1 **W/11/02434/ET** (Wychavon District Council reference) – works at HMP Long Lartin for National Offender Management Service.

8. Planning Decisions (*pink papers*)

- 8.1 None to report.

9. Footway Lighting (*blue paper*)

- 9.1 Consideration of a progress report from the Clerk.

10. Playing Field

- 10.1 To receive a report from Cllr. Quiney on the Playing Field weekly inspections.
- 10.2 To receive a report from Cllr Quiney on pallets at the Scout hut.
- 10.3 To receive a report from the Clerk relating to the Playing Field car park

11. Churchyard extension

- 11.1 To receive a report from Cllr. Quiney regarding mole activity at the Churchyard extension.

12. Events (*pink papers*)

- 12.1 Consideration of a progress report from the Jubilee Group
- 12.2 Consideration of the financial report for the Jubilee Group
- 12.3 To receive a report from the Clerk regarding the Registration under the Gambling Act 2005

13. Highways

- 13.1 To receive a report from the Clerk regarding speeding and build-outs on School Road.

14. Communications

14.1 To receive a report from Cllr. Maude on the Council's website

14.2 To consider draft text for the next Newsletter

15. Rights of Way

15.1 To receive a report from Cllr. Quiney on the Rights of Way including the blockage on AL42.

16. Millennium Oak at Iron Cross

16.1 Consideration of a report from the Clerk regarding the replacement of the Millennium Oak.

17. Staff and administrative matters

17.1 Nothing to report.

18. Matters raised by Councillors

18.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18.2 Chairman – to consider a working party to plan the future of TOP's

19. Consideration of Correspondence Received (*yellow papers*)

19.1 WCC press release regarding opening hours of Household Waste Recycling Centres

19.2 WALC, Excessive rises in Council Tax

20. To Table

20.1 Clerks & Councils Direct, January 2012, Issue 79.

20.2 The Clerk, January 2012, Vol.43, No.7.

21. Finance

21.1 Consideration and approval of the payments and transfers listed in Appendix A.

21.2 Consideration of the Council's insurance provision (*white paper*)

21.3 To receive a report from the Clerk regarding the appointment of an Internal Auditor.

21.4 Consideration and approval of the bank reconciliation statement at the end of Quarter 3.

21.5 To receive a report from the Clerk regarding Charging of Parish Elections for May 2012.

22. Date of Next Meetings

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm on Wednesday 15th. February 2012 in The Memorial Hall, Salford Priors.

23. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6495	BACS	1236.44	0.00	1236.44	SDC, Contribution towards mowing costs
Total		£1236.44	£0.00	£1236.44	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8806	dd	60.00	2.86	57.14	EDF, TOPs electricity
8807	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8808	102493	402.30	0.00	402.30	MJ Philpott, Clerk's salary January
8809	102494	1766.40	294.40	1472.00	Roger Small, removal of wooden poles
8810	102495	48.28	8.05	40.23	Digital Copier Systems Ltd., Office photocopier
Total		£2295.97	£308.14	£1987.83	

Authorisation for payment was proposed by,seconded by, and carried. Cheques were signed by and

A3. Transfers

To transfer £2000 from No.1 account to Community account. Authorisation for transfer of funds was proposed by,seconded by and carried

A4. Account Balances at 10.01.12

Community a/c £3557.33
No.1 a/c £40962.73
No.3 a/c £214.00