

**SALFORD PRIORS PARISH COUNCIL**  
**Warwickshire**

**To all Members of the Council**

**15<sup>th</sup>. March 2012**

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 21<sup>st</sup>. March 2012 at 7.30pm. for the purpose of transacting the following business only.

**Michael Philpott**  
Clerk to the Council

**MEETING AGENDA**

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

**1. Apologies for absence**

To receive apologies and agree the reason for absence.

**2. Declarations of Office and Disclosure of Interests**

**2.1 Register of Interests:** Members are reminded of the need to keep their register of interests up to date.

**2.2 Declaration of Interests:** Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

**3. Open Forum**

**3.1 Chairman to Move:** The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

**3.2 Open forum** for the under 18s.

**3.3 Open forum** for other members of the public. (15 minutes)

**3.4 To receive Ward Members reports** (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. James, Pemberton, and Howse.

**3.5 Chairman to Move:** To close the adjournment.

**4. Minutes**

**4.1** To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 15<sup>th</sup>. February 2012 at The Memorial Hall, Salford Priors. (*attached*)

**5. Clerk's Progress Report for consideration by Council** (*Clerk's Report enclosed*)

- 5.1. Stolen signs in Broom Lane
- 5.2. Parking at Dunnington School
- 5.3. Gritting between Toll House and Abbots Morton
- 5.4. Proposal for a new bus stop in School Road
- 5.5. Extension of footpath to Toll House
- 5.6. Planning booklet circulation
- 5.7. Request for dispensations
- 5.8. Affordable Housing
- 5.9. Ownership of land adjacent to Dunnington School
- 5.10. Annual Parish Meeting

**6. Planning general** (*pink papers*)

- 6.1. To receive a report from the Clerk regarding the Packing Station at Orchard Farms.
- 6.2. To receive a report from the Clerk regarding the Shamba planning decision.
- 6.3. To receive a report from the Clerk regarding the School Road Pine Tree planning decision.
- 6.4. To consider the consultation response to the SDC Core Strategy.

**7. New Planning Applications to consider**

- 7.1. **12/00415/FUL** – Prefabricated timber garden shed at 3 – 4 Church Cottages, Station Road, Salford Priors, WR11 8UX for Mr Graham Howard.
- 7.2. **12/00291/FUL** – Single storey dwelling house on plot of land adjacent to Dunnington Crossroads, Dunnington for Mrs Jayne Norris.
- 7.3. **12/00414/FUL** – Proposed use of the longbarn for mixed retail and storage purposes at Dunnington Heath Farm, Alcester, B49 5PD for AH Hillers and Son Ltd.
- 7.4. **W/12/00319/PN** – Erection of polytunnels at Zenith Nurseries, Station Road, Offenham, Evesham, WR11 8LW for Zenith Nurseries. Application forwarded by SDC,
- 7.5. **W/12/00420/PN** – Canopy and roof over existing yard at Spiers and Hartwell, Blackminster Business Park, Offenham, WR11 7TD, for Mr C Hartwell. Application forwarded by SDC.
- 7.6. **12/00623/FUL** – Erection of porch, insertion of rooflight into rear elevation and replace first floor window with French doors and balustrade at 3 Meadow View, Evesham Road, Salford Priors, WR11 8UU for Mr Neil Pearce.

**8. Planning Decisions** (*pink papers*)

- 8.1. **12/00042/FUL** – Proposed extensions to form new porch at ground level, bedroom at first floor level and bedroom with dormer at attic level at 9 Rushford Cottages, Rushford, Evesham, WR11 8SL, for Mr Graham Stanley.

**9. Footway Lighting** (*blue paper*)

- 9.1. Consideration of a progress report from the Clerk.

**10. Playing Field** (*pink papers*)

- 10.1. To receive a report from Cllr. Quiney on the Playing Field weekly inspections.
- 10.2. To receive a report from the Clerk regarding dogs on the Playing Field and footpaths.
- 10.3. To receive a report from the Clerk regarding the Playing Field car park.
- 10.4. To consider a letter from SDC regarding the purchase of the access to the Playing Field.
- 10.5. To consider the report of the Independent Inspection of the play equipment.

**11. Sewerage along the B4088**

- 11.1. To receive a report from the Clerk.

**12. Events** (*pink papers*)

- 12.1 Consideration of a progress report from the Jubilee Group
- 12.2 Consideration of a financial report from the Clerk for the Jubilee Group
- 12.3 Consideration of the planting of Jubilee trees.

**13. Highways**

- 13.1 To receive a report from the Clerk regarding speeding and build-outs on School Road.

**14. Communications**

- 14.1 To receive a report from Cllr. Maude on the Council's website.
- 14.2 To receive a report from the Clerk regarding Superfast Broadband.

**15. Rights of Way**

- 15.1 To receive a report from Cllr. Quiney on the Rights of Way.
- 15.2 To receive a report from the Clerk regarding the stile on AL11 being replaced with a gate.
- 15.3 To consider a report from the Clerk regarding the Footpath booklet and charitable donations arising from sales.

**16. Elections** (*pink papers*)

- 16.1 To receive the information provided by the SDC Returning Officer regarding the Quadrennial Elections, 3<sup>rd</sup>. May 2012. (*programme attached*)

**17. Staff and administrative matters**

- 17.1 Nothing to report.

**18. Matters raised by Councillors**

- 18.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 18.2 Cllr. Wright re. Alzheimers Cafe Alcester

**19. Consideration of Correspondence Received** (*yellow papers*)

- 19.1 WALC, Information regarding new code of conduct including Legal Topic Note 80.
- 19.2 Bidford Community Library Ltd., Information Sheet

**20. To Table**

- 20.1 Clerks & Councils Direct, March 2012, Issue 80.
- 20.2 The Clerk Magazine, March 2012, Vol.43, No. 8.

**21. Finance** (*white papers*)

- 21.1 Consideration and approval of the payments and transfers listed in Appendix A.
- 21.2 Consideration of a report from the Clerk relating to the provision of insurance. (*attached*)
- 21.3 Consideration of a report from the Internal Auditor. (*attached*)

**22. Date of Next Meetings**

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm on Wednesday 18<sup>th</sup>. April 2012 in The Memorial Hall, Salford Priors.

To note the date of the Annual Parish Meeting as being Thursday 5<sup>th</sup>. April 2012 in the Memorial Hall, Salford Priors.

**23. Closure of meeting**

## APPENDIX A – Finance

### A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6503		5.07	0.00	5.07	HSBC, Interest No. 1 Account
9008		0.04	0.00	0.04	HSBC, Interest No. 3 Account
6504		600.00	0.00	600.00	Jubilee Sponsor, Angus Soft Fruits
<b>Total</b>		<b>£605.11</b>	<b>£0.00</b>	<b>£605.11</b>	

### A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8832	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8833	dd	60.00	2.86	57.14	EDF, TOPs electricity
8834	102515	402.70	0.00	402.70	MJ Philpott, Clerk's salary March
8835	102516	240.00	40.00	200.00	Limebridge Rural Services, replace Oak tree and landscaping, Planter contract.
8836	102517	14.86	0.00	14.86	Severn Trent Water, allotments supply
8837	102518	839.56	0.00	839.56	HMRC, Tax and NIC payment
8838	102519	50.40	8.40	42.00	PD Long, Repair light in Garrard Close
8839	102520	384.00	64.00	320.00	PD Long, Light from Dunnington to Ridsdale Close
8840	102521	112.66	0.00	112.66	MJ Philpott, Clerk's expenses, Postage, Land Registry (£60), SDC, Core strategy.
8841	102522	45.60	7.60	38.00	Digley Associates Ltd., Independent inspection of Play Equipment.
8842	102523	612.00	102.00	510.00	PD Long, move solar light.
<b>Total</b>		<b>£2780.77</b>	<b>£227.69</b>	<b>£2553.08</b>	

Authorisation for payment was proposed by .....,seconded by ....., and carried. Cheques were signed by ..... and .....

### A3. Transfers

To transfer £3000 from No.1 account to Community account. Authorisation for transfer of funds was proposed by .....,seconded by ..... and carried

### A4. Account Balances at 12.03.12

Community a/c	<b>£2265.22</b>
No.1 a/c	<b>£37986.30</b>
No.3 a/c	<b>£214.04</b>