

# SALFORD PRIORS PARISH COUNCIL

## Warwickshire

**To all Members of the Council**

**13<sup>th</sup>. June 2012**

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 20<sup>th</sup>. June 2012 at 7.30pm. for the purpose of transacting the following business only.

**Michael Philpott**

Clerk to the Council

### MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

#### **1. Apologies for absence**

To receive apologies and agree the reason for absence.

#### **2. Declarations of Office and Disclosure of Interests**

**2.1 Register of Interests:** Members are reminded of the need to keep their register of interests up to date.

**2.2 Declaration of Interests:** Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

#### **3. Open Forum**

**3.1 Chairman to Move:** The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

**3.2 Dr Tim Shackley to speak regarding proposals for the Bidford Medical Centre**

**3.3 Open forum** for the under 18s.

**3.4 Open forum** for other members of the public. (15 minutes)

**3.5 To receive Ward Members reports** (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

**3.6 Chairman to Move:** To close the adjournment.

#### **4. Minutes**

**4.1** To consider the wording and to approve the Minutes of the Annual and Ordinary Meetings of the Parish Council held on Wednesday 16<sup>th</sup>. May 2012 at The Memorial Hall, Salford Priors.  
(attached)

**5. Clerk's Progress Report for consideration by Council** (*Clerk's Report enclosed*)

**5.1.** Councillors' declarations and the new Code of Conduct coming into force 1<sup>st</sup>. July.

**5.2** Parking at Dunnington School.

**5.3** Proposal for a new bus shelter in School Road.

**5.4** Affordable Housing.

**5.5** Circular seat at Iron Cross.

**5.6** School Road verges.

**5.7** Amenity issues on land at Iron Cross.

**5.8** Notice board at Dunnington

**5.9** Dog fouling enforcement.

**5.10** Representatives on other bodies.

**5.11** Update on Ordnance Survey PSMA agreement.

**5.12** Arrangements for Members' visit to Alamo factory.

**6. Planning general**

**6.1** To receive a progress report from the Clerk regarding the Packing Station at Orchard Farms.

**6.2** To receive a progress report from the Clerk regarding the School Road Pine Tree planning decision.

**6.3** To consider a report from Cllr. James and the Clerk regarding Neighbourhood Planning.

**7. New Planning Applications to consider**

**7.1** To consider supporting the proposed new Health Centre at Bidford

**7.2** **12/01243/LBC** – Window renewal, utilising inset frames, leaded double glazing and lead cover sills at Church Cottages, Station Road, Salford priors for Mr Graham Howard.

**8. Planning Decisions** (*pink papers*)

**8.1** **12/00668/FUL** – Rear extensions to ground and first floor at 1 New Cottages, Evesham Road, Salford Priors, WR11 8UU, for Mr & Mrs Richard Corbett.

**8.2** **12/00924/TREE** – T1: Holly – Crown reduction of 30% at Priory Cottage, Station Road, Salford priors, WR11 8UX for Miss Julie Stage.

**9. Planters** (*blue papers*)

**9.1** Consideration of a report from the Clerk regarding a new Planter contract.

**10. Playing Field** (*pink papers*)

**10.1** To receive a report from Cllr. Quiney on the Playing Field weekly inspections.

**10.2** To consider a report from Cllr. Quiney and the Clerk regarding the play equipment.

**10.3** To receive a report from the Clerk regarding football on the Playing Field.

**10.4** To receive a progress report from the Clerk regarding the purchase of the access from SDC.

**10.5** To receive a report from the Clerk regarding wood from the Scout Hut area.

**10.6** To consider the removal and disposal of the rugby goal posts.

**10.7** To consider the Orbit surveyor report on the settlement of the car park.

**10.8** To receive a report from Wicksteed on the see saw.

**11. Footway Lighting** (*blue papers*)

**11.1** Consideration of a report from the Clerk regarding provision of a new light at Hedges Close.

**11.2** To receive a report from the Clerk on items of lighting maintenance.

**11.3** Consideration of a message from Jane Corbett regarding additional lighting.

**11.4** To receive a letter from WCC regarding changes to street lighting.

**12. Events** (*pink papers*)

- 12.1 To receive a report from Cllr. Littleford regarding the Jubilee Day event.
- 12.2 To receive a financial report from the Clerk regarding the Jubilee Day event.

**13. Highways**

- 13.1 To receive a report from the Clerk regarding speeding in School Road.
- 13.2 To receive a report regarding WCC requirements for a Parish Lengthsman.
- 13.3 To receive a report from WCC regarding visibility at the School buildout.
- 13.4 To receive a report from Cllr. Quiney regarding the provision of dropped kerbs.

**14. Communications**

- 14.1 To receive a report from the Clerk on the Council's website.
- 14.2 Consideration of a report from Cllr. Dare regarding a future Parish Newspaper

**15. Rights of Way**

- 15.1 To receive a report from Cllr. Penn on the Rights of Way.
- 15.2 To receive a report from the Clerk regarding the stile on AL11 being replaced with a gate.

**16. Trees**

- 16.1 To receive a report from the Clerk regarding land at Tothall Lane for Jubilee planting.

**17. Orbit inspection** (*pink paper*)

- 17.1 Consideration of a report from the Chairman regarding an inspection by the housing association.
- 17.2 Parking in St Matthews Close

**18. Mobile Library**

- 18.1 To receive a report from Cllr. James regarding bringing the Community Library services to Salford Priors,

**19. Matters raised by Councillors**

- 19.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 19.2 Cllrs. Penn, Dare, and Littleford – Mowing.

**20. Consideration of Correspondence Received** (*yellow papers*)

- 20.1 Audit Commission, consultation on new external auditor.
- 20.2 WALC, Statement of services provided.
- 20.3 Kidney Research.
- 20.4 WCC re. Meals on Wheels.
- 20.5 Alcester Cafe.

**21. To Table**

- 21.1 LCR Summer 2012.

**22. Finance**

- 22.1 Consideration and approval of the payments and transfers listed in Appendix A.
- 22.2 To receive a report from the Clerk regarding the progress of the External Audit.

**22.3** To receive a report from the Clerk regarding the new Bank Mandate.

**22.4** To receive a report from the Clerk regarding revisions to the Financial Regulations.

### **23. Date of Next Meetings**

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm., on Wednesday 18<sup>th</sup>. July 2012 in The Memorial Hall, Salford Priors.

### **24. Closure of meeting**

## **APPENDIX A – Finance**

### **A1 Income transactions for approval**

<b>Tn. No.</b>	<b>Cheque</b>	<b>Gross</b>	<b>Vat</b>	<b>Net</b>	<b>Details</b>
6516		200.00	0.00	200.00	Jubilee event donation from St Matthews Church
6517		200.00	0.00	200.00	Jubilee event donation from Mr & Mrs JA Browne
6518		26.00	0.00	26.00	G Beamish, Allotment rent, plot 12
6519		20.00	0.00	20.00	Cuts for You, Jubilee programme advertisement.
6520		60.00	0.00	60.00	AH Hillers, Jubilee programme advertisement
6521		40.00	0.00	40.00	Nails to Suit, Jubilee programme advertisement
6522		5.57	0.00	5.57	HSBC Bank Ltd., Interest No. 1 account
9009		0.04	0.00	0.04	HSBC Bank Ltd., Interest No. 3 account
6523		40.00	0.00	40.00	Tailors Shop, Jubilee programme advertisement
6524		255.00	0.00	255.00	Mrs JB Mottram, Jubilee event donation
<b>Total</b>		<b>£846.61</b>	<b>£0.00</b>	<b>£846.61</b>	

### **A2 Expenditure approved between meetings**

<b>Tn. No.</b>	<b>Cheque</b>	<b>Gross</b>	<b>Vat</b>	<b>Net</b>	<b>Details</b>
8889	102564	630.00	105.00	525.00	The Bell at Salford Priors, Additional hot pork rolls for Jubilee event
<b>Total</b>		<b>£630.00</b>	<b>£105.00</b>	<b>£525.00</b>	

### **A3 Expenditure transactions for approval**

<b>Tn. No.</b>	<b>Cheque</b>	<b>Gross</b>	<b>Vat</b>	<b>Net</b>	<b>Details</b>
8887	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8888	dd	27.00	1.29	25.71	EDF, TOPs electricity
8890	102565	565.83	0.00	565.83	MJ Philpott, Clerk's salary June

8891	102566	250.00	0.00	250.00	Web Culture Services, Annual web site hosting fee
8892	102567	125.00	0.00	125.00	Geoff Bradley, Internal Audit fee
8893	102568	708.00	118.00	590.00	Hightrees Landscape Services Ltd., mowing contract
8894	102569	93.19	0.00	93.19	MJ Philpott, Clerk's expenses, postage, mileage, and Land Registry fee
8895	102570	983.14	163.86	819.28	Limebridge Rural Services, Planter contract and tree work on Ban Brook green
8896	102571	970.57	0.00	970.57	The Post Office (HMRC), tax and NI for Quarter 1.
8897	102572	394.11	0.00	394.11	Tom Pearsall. Jubilee event balance
<b>Total</b>		<b>£4135.83</b>	<b>£285.98</b>	<b>£3849.85</b>	

Authorisation for payment was proposed by .....,seconded by ....., and carried. Cheques were signed by ..... and .....

#### **A4. Transfers**

To transfer £5000 from No.1 account to Community account. Authorisation for transfer of funds was proposed by .....,seconded by ..... and carried

#### **A5. Account Balances at 13.06.12**

<b>Community a/c</b>	<b>£1746.00</b>
<b>No.1 a/c</b>	<b>£49625.33</b>
<b>No.3 a/c</b>	<b>£214.08</b>