SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council **11th. July 2012**

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 18th. July 2012 at 7.30pm. for the purpose of transacting the following business only.

Michael Philpott
Clerk to the Council

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members are reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes Ordinary Meeting of the Parish Council held on Wednesday 20th. June 2012 at The Memorial Hall, Salford Priors. *(attached)*

5. Clerk's Progress Report for consideration by Council (*Clerk's Report enclosed)*

5.1. New Code of Conduct.
5.2 Parking at Dunnington School.
5.3 Proposal for a new bus shelter in School Road.
5.4 Affordable Housing.
5.5 Notice board at Dunnington.
5.6 Dog fouling enforcement.
5.7 Purchase of access to Playing Field.
5.8 Orbit inspection.
5.9 Parking in St Matthews Close.
5.10 Mole control on Playing Field.
5.11 Footway between Salford Priors and Abbots Salford

6. Planning general

6.1 To receive a progress report from the Clerk regarding the Packing Station at Orchard Farms and to consider a formal meeting with the management of Angus Soft Fruit to express concerns regarding transport and planning issues.
6.2 To receive a progress report from the Clerk regarding the TPO for School Road Pine Tree.
6.3 To receive a report from the Marsh Farm Liaison Group.
6.4 To consider Neighbourhood Plan matters as raised by Cllr Dare.
6.5 To receive a report on a Parish Council visit to the Alamo factory.

7. New Planning Applications to consider

7.1 12/0417/FUL – Rear extensions to ground and first floor (Amendment to previously approved application 12/00668/FUL) at 1 New Cottages, Evesham Road, Salford Priors, Evesham WR11 8UU for Mr & Mrs Richard Corbett.
7.2 W/12/00927/PN (Wychavon DC ref.) – Erection of 3 poly tunnels at WCC Smallholding off Three Cocks Lane, Offneham for Zeneth Nurseries Ltd.
7.3 12/01334/FUL – Change of use of a garden centre to a medical health centre and associated parking, landscaping and demolition of glasshouses at Crabtree Garden Centre, Stratford Road, Bidford on Avon, Alcester B50 4LL.
7.4 12/01492/TREE – T1: Oak – Crown reduction by 30% at Berryfield, Evesham Road, Salford Priors, Evesham, WR11 8UU for Mrs Annette Porter.
7.5 12/01349/FUL – Demolition of existing buildings and extension to existing factory unit (5,360m2) to provide additional manufacturing, assembly, testing and storage facility together with the erection of a replacement service centre building (330m2). Revised site layout to provide new internal access road, service yards, car parking and other associated works including the deposit of excavated materials on adjacent field (up to 1m) at Alamo Group Europe Ltd., Station Road, Salford priors, Evesham, WR11 8SW for Alamo Manufacturing services (UK) Ltd.

8. Planning Decisions *(pink papers)*

8.1

9. Quarter 1 Financial Report and Budget Expenditure *(white papers)*

9.1 Consideration of the Clerk's report on budgets and account balances..
9.2 Confirmation of the bank reconciliation.

10. Playing Field

10.1 To receive a report from Cllr. Quiney on the Playing Field weekly inspections.

10.2 To receive a report from the Clerk regarding football on the Playing Field including the withdrawal of services from the Studley FC groundsman and quotations for the implementation of remedial works on the field..
10.3 To receive a report from the Clerk on the removal and disposal of the rugby goal posts.
10.4 To consider the replacement of the see-saw deferred from the June meeting.

11. Allotments *(blue paper)*
11.1 Consideration of a report from the Clerk regarding the payment of rents.
11.2 To consider the issue of advertising the allotments outside the parish.
11.3 To report on the date for a site meeting.

12. Footway Lighting *(blue paper)*
12.1 To consider a draft checklist of the criteria for the installation of strategic streetlights.
12.2 To consider quotations for alternative light types for Hedges Close.
12.3 Consideration of the provision of several new streetlights as requested by Mrs Corbett.

13. Events *(white paper)*
13.1 To receive a final report from Cllr. Littleford regarding the Jubilee Day event.
13.2 To receive a final financial report from the Clerk regarding the Jubilee Day event and the expenditure of surplus Jubilee funds.
13.3 Confirmation of invoices from the Bell Inn.

14. Highways
14.1 To receive a report from Cllr. Quiney regarding the provision of dropped kerbs.
14.2 To receive a report regarding WCC requirements for a Parish Lengthsman.
14.3 To consider the engagement of a Lengthsman and any terms of contract.
14.4 To receive a report from the Clerk regarding speeding in School Road.
14.5 To receive a report on the clearance of the footway between Salford Priors and Abbots Salford.
14.6 To consider a request from Dunnington residents for a dog waste bin.
14.7 To receive a report regarding the storage and provision of sand bags.

15. Communications
15.1 To receive a report from the Clerk on the Council's website.
15.2 Consideration of a draft Newsletter.

16. Rights of Way
16.1 To receive a report from Cllr. Penn on the Rights of Way.

17. Contracts *(pink papers)*
17.1 To consider a report from the Clerk of a meeting with the mowing contractor.
17.2 To consider a report from the Clerk regarding a new Planter contract.

18. Closure of A&E Facilities in Worcestershire
18.1 To receive a report from Cllr. James.

19. Matters raised by Councillors
19.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>

19.2 Cllr. Penn, Highway signage on the A46 Island.
19.3 Cllr. Dare, Sale of former Housing Association properties.

20. Consideration of Correspondence Received *(yellow papers)*
20.1 TOPs Management Committee regarding utility payments.
20.2 Bidford Community Library

21. To Table
21.1 The Clerk magazine, July 2012.
21.2 Clerks and Councils Direct

22. Finance
22.1 Consideration and approval of the payments and transfers listed in Appendix A.

23. Date of Next Meetings
To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm., on Wednesday 15th. August 2012 in The Memorial Hall, Salford Priors.

24. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6528	100177	60.00	0.00	60.00	Steven James Kitchens, Jubilee Event advertisement
Total		**£60.00**	**£0.00**	**£60.00**	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8900	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8901	dd	27.00	1.29	25.71	EDF, TOPs electricity
8902	102575	54.00	0.00	54.00	Wicksteed Leisure Ltd.
8903	102576	40.00	0.00	148.00	M Hackling, Repair lock on Dunnington notice board
8904	102577	152.00	0.00	152.00	M Hackling, repairs to play equipment following independent inspection.
8905	102578	52.00	0.00	52.00	M Hackling, Remove pallets and timber from Playing Field.
8906	102579	148.00	0.00	148.00	M Hackling, Install gate on AL11.
8907	102580	834.00	139.00	695.00	Hightrees Landscape Services Ltd., Mowing contract
8908	102581	85.35	14.23	71.12	Digital Copier Systems, Office photocopier
8909	102582	456.71	0.00	456.71	MJ Philpott, Clerk's salary July

Total		**£1868.05**	**£166.35**	**£1701.70**	

Authorisation for payment was proposed by …….…….,seconded by ……, and carried. Cheques were signed by …… and ……...

A3. Transfers

To transfer £2000 from No.1 account to Community account. Authorisation for transfer of funds was proposed by ……,seconded by …….. and carried

A4. Account Balances at 10.07.12

Community a/c	**£2718.47**
No.1 a/c	**£45079.33**
No.3 a/c	**£214.08**