

SALFORD PRIORS PARISH COUNCIL
Warwickshire

PLEASE NOTE EARLIER STARTING TIME

To all Members of the Council

7th. August 2012

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 15th. August 2012 at **7.00pm.** for the purpose of transacting the following business only.

Michael Philpott

Clerk to the Council

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests:

Members are reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests:

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.
Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes Ordinary Meeting of the Parish Council held on Wednesday 18th. July 2012 at The Memorial Hall, Salford Priors. (*attached*)

5. Clerk's Progress Report for consideration by Council (*Clerk's Report enclosed*)

- 5.1. Affordable Housing
- 5.2 Purchase of access to Playing Field
- 5.3 Orbit inspection
- 5.4 Dog Fouling
- 5.5 Sale of Housing Association properties
- 5.6 Signage at A46 roundabout
- 5.7 Parking at St Matthews Close
- 5.8 Bus Shelter opposite Hedges Close
- 5.9 Newsletter printing and distribution.

6. Planning general (*pink papers*)

- 6.1 To receive a progress report from the Clerk regarding the Packing Station at Orchard Farms
- 6.2 To receive a progress report from the Clerk on Neighbourhood Plan matters.
- 6.3 To consider correspondence from Mrs King regarding the Alamo planning application.

7. New Planning Applications to consider

- 7.1 **12/01482/FUL** – Replacement of existing garage/workshop building with new garage/workshop building with a pitched roof with office/storage in roof and conservatory to rear. (Retrospective) (Amendment to previously approved scheme 10/00724/FUL) at Hawkfield, Station Road, Salford Priors, Evesham WR11 8UX for Mrs Nicky Burt.

8. Planning Decisions (*pink papers*)

- 8.1 **12/01243/LBC** - Window renewal, utilising inset frames, leaded double glazing and lead cover sills at Church Cottages, Station Road, Salford priors for Mr Graham Howard.

Listed Building Consent Granted

- 8.2 **12/01035/ELEC** – Replace single span of overhead line and relocate transformer at Holly Bush Farm, Dunnington, B49 5NN for Western Power Distribution.

No Objection

- 8.3 **12/01417/FUL** - Rear extensions to ground and first floor (Amendment to previously approved application 12/00668/FUL) at 1 New Cottages, Evesham Road, Salford Priors, Evesham WR11 8UU for Mr & Mrs Richard Corbett.

Planning Permission Granted

- 8.4 **12/01492/TREE** - T1: Oak – Crown reduction by 30% at Berryfield, Evesham Road, Salford Priors, Evesham, WR11 8UU for Mrs Annette Porter.

No Objection

- 8.5 **12/00894/ELEC** – Install one span of 11,000 volt overhead line on land at Mudwalls Farm.

No Objection

9. Council Governance (*blue papers*)

- 9.1 Consideration of the adoption of the New Code of Conduct
- 9.2 Consideration of the adoption of the revised Financial Regulations
- 9.3 Consideration of the Stratford-on-Avon District Area Community Governance Review
- 9.4 Re-appointment of Staffing Committee
- 9.5 To consider a permanent change of meeting start times to 7.00pm.

10. Playing Field

- 10.1 To receive a report from Cllr. Quiney on the Playing Field weekly inspections.
- 10.2 To consider arrangements for visiting the SALTEX Exhibition.

11. Allotments (*pink paper*)

11.1 Consideration of a report from the Clerk on the allotment meeting with tenants.

11.2 Consideration of a report from the Clerk on the clearance of vacant plots.

12. Footway Lighting (*blue paper*)

12.1 Consideration of quotations for alternative light types for Hedges Close.

12.2 Consideration of the Clerk's test report on the footway light installation criteria.

13. Jubilee fund dispersal

13.1 To consider the costs estimated for the proposed Pergola and Picture Post book

14. Highways (*pink paper*)

14.1 To receive a report from Cllr. Quiney regarding the provision of dropped kerbs.

14.2 To receive a report regarding WCC requirements for a Parish Lengthsman.

14.3 To consider the engagement of a Lengthsman and any terms of contract.

14.4 To receive a report regarding the storage and provision of sand bags.

14.5 To receive a report on the clearance of the footway between Salford Priors and Abbots Salford.

14.6 To consider a request from Dunnington residents for a dog waste bin.

14.7 To consider a letter from Tony Richard regarding road safety in School Road.

15. Communications

15.1 To receive a report from the Clerk on the Council's website.

16. Rights of Way

16.1 To receive a report from Cllr. Penn on the Rights of Way.

17. Contracts (*blue papers*)

17.1 To consider a report from the Clerk regarding a new Planter contract.

17.2 To consider correspondence and other matters with the Mowing contractor.

18. Closure of A&E Facilities in Worcestershire

18.1 To receive a report from Cllr. James.

19. TOPs (*pink papers*)

19.1 To receive the TOPs audited accounts.

20. Matters raised by Councillors

20.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20.2 Cllr. Dare, Queen Elizabeth II Fields Challenge

20.3 Chairman, proposals regarding the future of the Memorial Hall Trustees.

21. Consideration of Correspondence Received (*yellow papers*)

21.1 Letters from Mrs Jane Corbett and Mr John Bradfield

21.2 WALC, Newsletter ADH/101/4/2012

21.3 WALC, Briefing on the Localism Act 2011

22. To Table

22.1

23. Finance

23.1 Consideration and approval of the payments and transfers listed in Appendix A.

23.2 To report the Chairman has checked and agreed the first quarter bank reconciliation.

24. Date of Next Meetings

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm., on Wednesday 19th. September 2012 in The Memorial Hall, Salford Priors.

24. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6529	BACs	1017.93	0.00	1017.93	HMRC, VAT Refund Q1
6530	Cheque	26.00	0.00	26.00	Allotment rent, Plots 8B & 9B
6531	Cheque	132.68	0.00	132.68	TOPs Mgt. Com., Electricity and Water charges Q1
6532	BACs	20.00	0.00	20.00	Fine Floor Sanding, Jubilee Event, advertisement
Total		£1196.61	£0.00	£1196.61	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8915	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8916	dd	27.00	1.29	25.71	EDF, TOPs electricity
8917	102589	9.84	1.63	8.21	Npower, Footway lighting energy
8918	102590	108.00	0.00	108.00	CommuniCorp, Jubilee portrait of The Queen.
8919	102591	475.00	0.00	475.00	Salford Priors Memorial Hall, Office rent and Hall hire
8920	102592	457.11	0.00	457.11	MJ Philpott. Clerk's salary, August
8921	102593	360.00	60.00	300.00	Hightrees Landscape Services Ltd., Mowing contract
8922	102594	120.00	0.00	120.00	Arden Pest Control, Mole control at Playing Field
Total		£1575.94	£65.75	£1510.19	

Authorisation for payment was proposed by,seconded by, and carried. Cheques were signed by and

A3. Transfers

To transfer £2000 from No.1 account to Community account. Authorisation for transfer of funds was proposed by,seconded by and carried

A4. Account Balances at 7.08.12

Community a/c	£1701.27
No.1 a/c	£43275.94
No.3 a/c	£214.08