

SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council

14th. November 2012

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Baptist Church, Dunnington, on Wednesday 21st. November 2012 at **7.00pm.** for the purpose of transacting the following business only.

Michael Philpott
Clerk to the Council

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

2.1 Register of Interests:

Members are reminded of the need to keep their register of interests up to date.

2.2 Dispensations

Members to consider any written requests for disclosable pecuniary interests dispensations.

2.3 Declaration of Interests:

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.
Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 17th. October 2012 at The Memorial Hall, Salford Priors. (*circulated*)

5. Clerk's Progress Report for consideration by Council (*Clerk's Report enclosed*)

- 5.1.** Affordable Housing.
- 5.2** "No golf" sign at Playing Field.
- 5.3** Overgrown hedges.
- 5.4** Community Forum meeting.
- 5.6** Memorials to former Councillors
- 5.7** Cleaning of the bus shelters
- 5.8** Flood defence works
- 5.9** New bus shelter.
- 5.10** Scouts' fireworks display.

6. Planning general

- 6.1** To receive a progress report from the Clerk regarding the Packing Station at Orchard Farms
- 6.2** To receive a progress report from the Clerk on Neighbourhood Plan matters.
- 6.3** To consider a report from the Clerk regarding Oak Tree Farm.
- 6.4** To receive a report from the Clerk regarding the Warwickshire Waste Core Strategy.

7. New Planning Applications to consider

- 7.1** **12/02224/VARY** – Removal of condition 2 from planning permission 12/01482/FUL relating to the first floor side facing windows to the east elevation being obscured glazed and non-opening at Hawkfield, Station Road, Salford Priors, WR11 8UX, for Mrs Nicky Burt.
- 7.2** **12/02403/LBC** – Conversion of outbuilding into habitable accommodation to include external alterations to facilitate the conversion and new entrance porch to main dwelling at Turnpike Cottage, Evesham Road, Weethley, Alcester B49 5ND for Mr Robert Shaw.
- 7.3** **12/02463/TREE** – Proposed T1 Acacia, reduce crown to slightly below previous pollarding; T2 Chesnut, remove self set tree; T3 Yew Hedge, trim and reduce height by approximately 1.5m; at Acacia Lodge, Garrard Close, Salford Priors, Evesham, WR11 8XG for Mr Walter Thompson.
- 7.4** **12/02401/FUL** – Conversion of outbuilding into habitable accommodation to include external alterations to facilitate the conversion and new entrance porch to main dwelling at Turnpike Cottage, Evesham Road, Weethley, Alcester B49 5ND for Mr Robert Shaw.

8. Planning Decisions (*pink papers*)

- 8.1** **11/02228/FUL** – Proposed first floor extension to create 4 no. Additional residents' bedrooms and improved facilities for established care at Salford House, Station Road, Salford Priors for Mr David Cope.

9. Playing Field

- 9.1** To receive a report from Cllr. Quiney on the Playing Field weekly inspections.
- 9.2** To receive a report from the Clerk regarding the purchase of the Playing Field access.
- 9.3** To receive a report from the Clerk regarding mole treatment at the Playing Field.
- 9.4** To consider a report from the Clerk regarding replacement of the see-saw.

(Items 10 and 11 to be taken at the end of the meeting.)

12. Jubilee fund dispersal

- 12.1** To consider a report from Cllr. Littleford regarding the proposed Picture Post book.
- 12.2** To consider a report from the Clerk regarding framing of the Queen's Jubilee portrait.

13. Highways

- 13.1 To receive a report from the Clerk regarding a Parish Lengthsman.
- 13.2 To receive a report from the Clerk on footways in the Dunnington area.

14. Communications (*blue paper*)

- 14.1 To receive a report from the Clerk on the Council's website.
- 14.2 To consider an Autumn Newsletter.

15. Rights of Way (*pink papers*)

- 15.1 To receive a report from Cllr. Penn on the Rights of Way.
- 15.2 To receive a report from the Clerk regarding the layby on the A46 by AL17.
- 15.2 To receive a report from the Clerk regarding the Paths for Communities scheme.
- 15.4 To receive a report from the Clerk clarifying aspects of the WCC Volunteer Partnership Agreement 2012.

16. Contracts

- 16.1 To receive a report from the Clerk regarding a new Mowing contract.

17. Matters raised by Councillors

- 17.1 Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.

18. Consideration of Correspondence Received (*yellow papers*)

- 18.1 WALC Newsletter ADH/102/5/2012.
- 18.2 WALC, Capping of precepts 2013/14.

19. To Table

- 19.1 The Clerk Magazine, November 2012, Vol.43, No.12.
- 19.2 Clerks and Councils Direct, November 2012, Issue 84.

20. Finance

- 20.1 Consideration and approval of the payments and transfers listed in Appendix A.
- 20.2 To receive a report of arrangements for the Budget meeting.

21. Date of Next Meetings

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm., on Wednesday 16th. December 2012 in The Memorial Hall, Salford Priors.

22. Exclusion of the Public from the Meeting.

To consider the following resolution: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw."

10. TOPs.

- 10.1 To receive a report from the Clerk on the Working Party Meeting to discuss TOPs.

11. Play Area

- 11.1 To receive a report from the Clerk of the Working Party Meeting to discuss future development of the play area.

23. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6540	BACs	586.57	0.00	586.57	HMRC, VAT Refund Quarter 2
Total		£586.57	£0.00	£586.57	

A2 Expenditure approved between meetings

Tn. No.	Cheque	Gross	Vat	Net	Details
8961	102627	331.72	0.00	331.72	TOPs Insurance
Total		£331.72	£0.00	£331.72	

A3 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8959	dd	18.99	2.83	16.16	Plusnet, office broadband
8960	dd	27.00	1.29	25.71	EDF, TOPs electricity
8962	102628	145.75	0.00	145.75	Warwickshire CC, TOPs lease
8963	102629	522.00	87.00	435.00	Hightrees Landscape Services Ltd., Mowing contract
8964	102630	123.00	0.00	123.00	SLCC, Annual subscription
8965	102631	143.29	0.00	143.29	MJ Philpott, Clerk's expenses, Land Registry fee, postage, mileage to Stratford.
8966	102632	1059.34	176.56	882.78	Limebridge Rural Services Ltd., Planter contract
8967	102633	154.80	25.80	129.00	PD Long, Service visits to lights
8968	102634	456.71	0.00	456.71	MJ Philpott, Clerk's salary November
Total		£2982.60	£293.48	£2689.12	

A4. Transfers

To transfer £3000.00 from No.1 account to Community account.

A5. Account Balances at 13.11.12

Community a/c	£926.51
No.1 a/c	£60598.71
No.3 a/c	£214.12