

**SALFORD PRIORS PARISH COUNCIL**  
**Warwickshire**

**To all Members of the Council**

**12<sup>th</sup>. December 2012**

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 19<sup>th</sup>. December 2012 at **7.00pm.** for the purpose of transacting the following business only.

**Michael Philpott**  
Clerk to the Council

**MEETING AGENDA**

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

**1. Apologies for absence**

To receive apologies and agree the reason for absence.

**2. Declarations of Office and Disclosure of Interests**

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

**2.1 Consideration of a resolution put by the Chairman.**

That: "The Council grants under Section 101 of the 1972 Local Government Act to delegate to the Clerk to grant Members any dispensation that has been made in writing in accordance with the new 2012 regulations.

**2.2 Register of Interests:**

Members are reminded of the need to keep their register of interests up to date.

**2.3 Dispensations**

Members to consider any written requests for disclosable pecuniary interests dispensations.

**2.4 Declaration of Interests:**

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.  
Members to declare any other disclosable interests in items on the Agenda and their nature.

**3. Open Forum**

**3.1 Chairman to Move:** The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

**3.2 Open forum** for the under 18s.

**3.3 Open forum** for other members of the public. (15 minutes)

**3.4 To receive Ward Members reports** (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

**3.5 Chairman to Move:** To close the adjournment.

**4. Minutes**

**4.1** To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 21<sup>st</sup>. November 2012 at The Memorial Hall, Salford Priors.  
*(circulated)*

**5. Clerk's Progress Report for consideration by Council** *(Clerk's Report enclosed)*

- 5.1.** Affordable Housing.
- 5.2** "No golf" sign at Playing Field.
- 5.3** Community Forum meeting.
- 5.4** Memorials to former Councillors
- 5.6** Flood defence works.
- 5.7** New bus shelter.
- 5.8** Fingerpost at end of Tothall Lane
- 5.9** Hedge cutting

**6. Planning general** *(pink papers)*

- 6.1** To receive a progress report from the Clerk regarding the Orchard Farm Pack House.
- 6.2** To consider complaints received over excessive lights on the Orchard Farm Pack House.
- 6.3** To receive a progress report from the Clerk on Neighbourhood Plan matters.
- 6.4** To consider a progress report from the Clerk and future actions regarding Oak Tree Farm.

**7. New Planning Applications to consider**

**7.1** **12/02738/FUL** – Single storey rear extension to form garden room and extension to existing living room at Fieldview, Pitchill, Evesham, WR11 8SN for Mr R Sayce.

**8. Planning Decisions** *(pink papers)*

**8.1** **12/02224/VARY** – Removal of condition 2 from planning permission 12/01482/FUL relating to the first floor side facing windows to the east elevation being obscure glazed and non-opening.

**Planning permission granted subject to conditions.**

**9. Budget and Precept for Financial Year 2013/14** *(blue papers)*

**9.1** Consideration of information from WALC regarding government proposals regarding council tax.

**9.2** Consideration of a report on the budget and precept for 2013/14 from the Working Party meeting with interested residents held on 6.12.12.

**10. Playing Field**

**10.1** To receive a report from Cllr. Quiney on the Playing Field weekly inspections.

**10.2** To receive a report from the Clerk regarding the purchase of the Playing Field access.

**10.3** To consider a report from the Clerk regarding alternative quotations for the replacement of the see-saw.

**10.4** To receive a report from the Clerk regarding works to the football pitch.

**10.5** To consider a report from the Clerk regarding the solar lights on the playing field.

**11. Council electoral arrangements** *(pink papers)*

**11.1** To consider a communication from Stratford DC regarding the Parish Review.

**11.2** To consider a communication from Stratford DC regarding a review by the Local Government Boundary Commission.

**12. Jubilee fund dispersal**

**12.1** To consider a report from Cllr. Littleford regarding the proposed Picture Post book.

**12.2** To consider a report from the Clerk regarding framing of the Queen's Jubilee portrait.

**13. Highways**

**13.1** To receive a report from the Clerk regarding a Parish Lengthsman.

**13.2** To consider a report from the Clerk regarding a dog waste bin at Dunnington.

**13.3** To consider replacing the circular seat at Iron Cross.

**14. Communications**

**14.1** To receive a report from the Clerk on the Council's website.

**15. Rights of Way**

**15.1** To receive a report from Cllr. Penn on the Rights of Way.

**15.2** To receive a report from the Clerk regarding the layby on the A46 by AL17.

**15.2** To receive a report from the Clerk regarding the Paths for Communities scheme.

**16. Contracts**

**16.1** To receive a report from the Clerk regarding the opening of tenders for a new Mowing contract.

**17. Matters raised by Councillors**

**17.1** Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.

**17.2** Cllr. Wright regarding the seasonal workers' accommodation at Mudwalls Farm.

**17.3** Cllr. Wright regarding replacement steps at rear of TOPs.

**18. Consideration of Correspondence Received** (*yellow papers*)

**18.1** Salford Priors Branch of the Royal British Legion; thanks for donation.

**18.2** Came&Company, Increased frequency in public liability claims.

**18.3** Stratford upon Avon and District Citizens Advice Bureau.

**19. To Table**

**19.1** LCR, Winter 2012.

**20. Finance** (*white papers*)

**20.1** Consideration and approval of the payments and transfers listed in Appendix A.

**20.2** Consideration of the appointment of an Internal Auditor.

**20.3** To consider a report from the Clerk regarding the Council's regulatory documents.

**20.4** To consider and approve the latest version of the Risk Management policy of the Council.

**21. Date of Next Meetings**

**21.1** To consider a report from the Clerk of the dates for meetings in 2013.

**21.2** To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm., on Wednesday 16<sup>th</sup>. January 2012 in The Memorial Hall, Salford Priors.

## APPENDIX A – Finance

### A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6541	BACs	7.13	0.00	7.13	HSBC Bank Interest, No. 1 a/c
9011	BACs	0.04	0.00	0.04	HSBC Bank Interest, No.3 a/c
<b>Total</b>		<b>£7.17</b>	<b>£0.00</b>	<b>£7.17</b>	

### A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8973	Dd	18.99	2.83	16.16	Plusnet, Office Broadband
8974	Dd	27.00	1.29	25.71	EDF, TOPs Electricity
8975	102639	970.54	0.00	970.54	The Post Office, HMRC Payment Q3
8976	102640	215.52	35.92	179.60	Newsquest Media Group, Mowing contract advertisement
8977	102641	50.00	0.00	50.00	Barbara Palmer
8978	102642	457.11	0.00	457.11	MJ Philpott, Clerk's salary, December
8979	102643	19.44	0.00	19.44	Severn Trent Water, Allotments supply
8980	102644	70.00	0.00	70.00	Sarah Hyde, delivery of Newsletter and Community Forum notice.
8981	102645	25.00	0.00	25.00	Dunnington Baptist Church, Hire of hall for PC meeting 21.11.12.
8982	102646	80.00	0.00	80.00	Arden Pest Control, Mole control at Playing Field
8983	102647	555.36	92.56	462.80	Limebridge Rural Services Ltd., Remedial works at Playing Field and planter.
<b>Total</b>		<b>£2488.96</b>	<b>£132.60</b>	<b>£2356.36</b>	

### A3. Transfers

To transfer £3000.00 from No.1 account to Community account.

### A4. Account Balances at 11.12.12

Community a/c	<b>£570.65</b>
No.1 a/c	<b>£57605.84</b>
No.3 a/c	<b>£214.16</b>