

SALFORD PRIORS PARISH COUNCIL

Warwickshire

To all Members of the Council

14th. February 2013

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 20th. February 2013 at **7.00pm.** for the purpose of transacting the following business only.

Michael Philpott
Clerk to the Council

Members are reminded that a photograph of the Parish Council will be taken at 6.45pm. prior to the meeting.

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

2.1 Register of Interests:

Members are reminded of the need to keep their register of interests up to date.

2.2 Dispensations

Clerk to report any written requests for disclosable pecuniary interests dispensations.

2.3 Declaration of Interests:

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.
Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 16th. January 2013 at The Memorial Hall, Salford Priors. (*circulated*)

5. Clerk's Progress Report for consideration by Council (*Clerk's Report enclosed*)

- 5.1.** Memorials to former Councillors
- 5.2** Flood defence works.
- 5.3** Portable Appliance Testing
- 5.4** Residents' meeting with Alamo
- 5.5** Mole treatment to the Playing Field.
- 5.6** Systems audit.
- 5.7** Precept
- 5.8** Repairs to the goalposts and paling fences at the playing field.
- 5.9** New Mowing contract
- 5.10** New Flower Display contract
- 5.11** Salford Priors Primary School
- 5.12** Solar lights on the playing field near the Scout Hut and TOPs.
- 5.13** New see-saw
- 5.14** Framing of the Queen's Jubilee portrait.
- 5.15** New bus shelter.

6. Planning general (*pink papers*)

- 6.1** To receive a report from the Clerk regarding Mudwalls Farm
- 6.2** To consider a report from the Clerk of the meeting on Neighbourhood Planning
- 6.3** To receive a report from the Clerk of the Marsh Farm Liaison Group meeting.
- 6.4** To consider a report from the Chairman regarding the Garden Cafe extension at Hillers.

7. New Planning Applications to consider

7.1 **13/00193/VARY** - Removal of Condition 2 of planning permission 03/03062/FUL - Extension to existing building (retrospective) - in respect of the use of the building for agriculture and the storage, loading and unloading of agricultural produce by Bomford Ltd, the overall use of the building to revert to agricultural use only once Bomfords Ltd cease to occupy the site at Orchards Farm, Station Road, Salford Priors, Evesham WR11 8SW for Angus Soft Fruits Ltd.

8. Planning Decisions (*pink papers*)

8.1 **12/02738/FUL** – Single storey rear extension to form garden room and extension to existing living room at Fieldview, Pitchill, Evesham, WR11 8SN for Mr R Sayce.

Planning Permission granted

9. Playing Field

9.1 To receive a report from Cllr. Quiney on the Playing Field weekly inspections.

10. Jubilee fund dispersal

10.1 To consider a report from Cllr. Littleford regarding the proposed Picture Post book.

11. Highways (*blue papers*)

- 11.1** To receive a report from the Clerk regarding various highways repairs.
- 11.2** To consider a report from Cllr. Quiney regarding Ban Brook.
- 11.3** To consider a report from the Clerk regarding tasks for the parish lengthsman.
- 11.4** To receive a report from the Clerk regarding County Council policy on signs and general street furniture.

12. Communications

12.1 To receive a report from the Mr Maude on the Council’s website.

12.2 To receive a report from the Clerk regarding the March Newsletter

13. Parish Council matters (pink papers)

13.1 To consider a report from the Clerk regarding changes to Standing Orders

13.2 To receive a report from the Clerk regarding the Annual Parish meeting

14. Rights of Way

14.1 To receive a report from Cllr. Penn on the Rights of Way.

14.2 To receive a report from the Clerk on the response of landowners regarding possible footpaths opposite the Post office and at Marsh Farm.

15. Matters raised by Councillors

15.1 Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.

15.2 Cllr. Dare, Additional grit bin in Perkins Close area.

16. Consideration of Correspondence Received (yellow papers)

16.1 WALC, Annual briefing day

16.2 Johnathan Spence, Door to door selling

16.3 Community Forum, March 12th.

16.4 WALC, Parish and Town Council liaison meeting.

17. To Table

17.1

18. Finance

18.1 Consideration and approval of the payments and transfers listed in Appendix A.

19. Date of Next Meetings

19.1 To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm., on Wednesday 20th. March 2013 in The Memorial Hall, Salford Priors.

20. Exclusion of the Public from the Meeting.

To consider the following resolution: “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.”

20.1 Consideration of a report from the Clerk regarding the play areas and community buildings and a quotation for professional advice. (*blue paper*)

21. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
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6543		630.64	0.00	630.64	HMRC, VAT Refund Quarter 3
6544		408.85	0.00	408.85	TOPs Mgt. Com. Insurance and electricity
Total		£1039.49	£0.00	£1039.49	

A2 Expenditure approved between meetings

Tn. No.	Cheque	Gross	Vat	Net	Details
8999	102659	378.00	63.00	315.00	Blackhills Leisure (Gower) Ltd., Steps for TOPs.
9000	102660	142.08	23.68	118.40	Newsquest Media Group, Advertisement for flower display contract
9001	102661	92.88	15.48	77.40	Stratford Herald, Advertisement for flower display contract
Total		£612.96	£102.16	£510.80	

A3 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8997	Dd	18.99	2.83	16.16	Plusnet, Office Broadband
8998	Dd	12.00	0.57	11.43	EDF, TOPs Electricity
9002	102662	457.11	0.00	457.11	MJ Philpott, Clerk's salary February
9003	102663	475.00	0.00	475.00	Salford Priors Memorial Hall, office rent and hall hire
9004	102664	3366.30	561.05	2805.25	Queensbury Shelters Ltd., new bus shelter opposite Hedges Close
9005	102665	250.00	0.00	250.00	Stratford CAB, Donation
9006	102666	169.20	28.20	141.00	PD Long, Portable appliance testing, Office, TOPs and Hall
9007	102667	210.00	35.00	175.00	PD Long, Repair solar lights in Playing Field
9008	102668	50.00	0.00	50.00	Karen Rogers, return of deposit for allotment plot 10.
9009	102669	2394.00	399.00	1995.00	Limebridge Rural Services Ltd., Bus shelter ground works and move magnolia
9010	102670	3867.60	644.60	3223.00	Wicksteed, Supply and install new see-saw, remove old see-saw
Totals		£11270.20	£1671.25	£9598.95	

A4. Transfers

To transfer £12,000 from No.1 account to Community account.

A5. Account Balances at 12.02.13

Community a/c	£1079.93
No.1 a/c	£54881.77
No.3 a/c	£214.16