

SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council

12th. June 2013

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 19th. June 2013 at **7.00pm.** for the purpose of transacting the following business only.

Michael Philpott
Clerk to the Council

PLEASE NOTE THAT THERE WILL BE A PRESENTATION BY ALAMO REGARDING A POTENTIAL DEVELOPMENT SITE AT 6.00PM. THIS WILL BE FOLLOWED BY A PRESENTATION BY THE ORGANISERS OF THE CLA GAMEFAIR AT 6.45PM.

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

2.1 Register of Interests:

Members are reminded of the need to keep their register of interests up to date.

2.2 Dispensations

Clerk to report any written requests for disclosable pecuniary interests dispensations.

2.3 Declaration of Interests:

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.
Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. M Brain.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Annual Meeting and the Ordinary Meeting of the Parish Council held on Wednesday 15th. May 2013 at The Memorial Hall, Salford Priors. (*circulated*)

5. Clerk's Progress Report for consideration by Council (*white paper*)

5.1. Actions following Annual meeting

5.2 Orbit grass cutting

5.3 Affordable Housing

5.4 Repairs to 5 aside goalposts

5.5 Repairs to telephone boxes

5.6 Gullies at Tothall Lane

5.7 Gullies by shop

5.8 Allotment rents

5.9 Annual Accounts

5.10 Asset Register

5.11 Bollards at Dunnington cross roads

5.12 Cllr. M Edmunds dedication.

5.13 Drainage works at Ainge cottage.

5.14 Playing Field fence

5.15 Registration of Playing Field

6. Planning general (*pink papers*)

6.1 To consider a report from Cllrs. James and Littleford on Neighbourhood Planning

6.2 To consider a report from Cllr. James regarding Orchard Farm

7. New Planning Applications to consider

7.1 **13/00911/LBC** Plastering and insulation of garage floor and conversion of brick garden store at Church House, Station Road, Salford Priors, Evesham, WR11 8UX.

8. Planning Decisions (*pink papers*)

8.1 **13/00653/FUL** – Single storey rear extension at the Old Bakehouse, Dunnington, Alcester, B49 5NX submitted by Mr Wright.

9. Playing Field

9.1 To receive a report on the Playing Field weekly inspections.

9.2 To consider a report from the Clerk regarding the annual and weekly inspections of play equipment. (*blue paper*)

9.3 To consider a request from the Chairman of Harvington Football Club. (*blue paper*)

10. Jubilee fund dispersal

10.1 To consider a report from Cllr. Littleford regarding the proposed Picture Post book.

11. Highways

11.1 To receive a report from the Clerk regarding Broom Lane

11.2 To receive a report from the Clerk on work done by the Lengthsman

11.3 To receive a report from Cllr. Dare regarding an inspection by Orbit

12. Communications

12.1 To receive a report from the Mr Maude on the Council's website.

13. Rights of Way

13.1 To receive a report from Cllr. Penn on the Rights of Way.

13.2 To receive a report from the Clerk regarding work on AL4, AL6, and AL11.

14. Staffing

14.1 To consider a report from the Clerk regarding an additional health and safety protocol on precautions for dealing with chronic illness at meetings. (*blue paper*)

14.2 To receive a progress report regarding recruitment of new Clerk.

15. Matters raised by Councillors

15.1 Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.

15.2

16. Consideration of Correspondence Received (*yellow papers*)

16.1 WALC Newsletter ADH/106/1/2013

16.2 WCC, Review of Mobile Library Service

16.3 WALC, Briefing event for all chairmen and aspiring chairmen.

16.4 The Local Government Boundary Commission, Electoral Review of Stratford on Avon.

16.5 Resignation letter from Cllr. Dare.

16.6 SDC, Community Governance Review

17. To Table

17.1

18. Finance

18.1 Consideration and approval of the payments and transfers listed in Appendix A.

19. Date of Next Meetings

19.1 To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm., on Wednesday 17th. July 2013 in The Memorial Hall, Salford Priors.

21. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6552	Cheque	26.00	0.00	26.00	M Allison, Allotment rent, Plot 3
6553	Cheque	349.29	0.00	349.29	TOPs Management Committee, Steps and electricity
6554	BACs	6.78	0.00	6.78	HSBC Bank, Interest No. 1 a/c.
19013	BACs	0.04	0.00	0.04	HSBC Bank, Interest No. 3 a/c
Total		£382.11	£0.00	£382.11	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
9051	Dd	18.99	2.83	16.16	Plusnet, Office Broadband
9052	Dd	56.00	2.67	53.33	EDF, TOPs Electricity supply
9053	102706	250.00	0.00	250.00	Web Culture Services, Website hosting fee
9054	102707	185.76	30.96	154.80	Stratford Herald, Clerk advertisement
9055	102708	246.00	40.00	206.00	Harvey Ingrams Shakespeares, SDC solicitor's fee for playing field access
9056	102709	13.51	0.00	13.51	Severn Trent Water, Allotment's supply
9057	102710	45.60	7.60	38.00	Play-Ground Supplies Ltd., Independent inspection on play equipment.
9058	102711	125.00	0.00	125.00	G Bradley, Internal Audit Fee
9059	102712	220.80	36.70	184.10	Newsquest, Clerk advertisement
9060	102713	140.00	0.00	140.00	TA Hunt, Lengthsman, April
9061	102714	704.70	117.45	587.25	Limebridge Rural Services Ltd., Mowing contract
9062	102715	457.11	0.00	457.11	MJ Philpott, Clerk's salary June
9063	102716	963.09	0.00	963.09	Post Office Ltd., Quarter 1 Tax and NI to HMRC.
9064	102717	78.50	13.08	65.42	Staples, paper and ink cartridges.
9065	102718	50.00	0.00	50.00	A Willcox, return of deposit for allotment plot 8A.
Totals		£3555.06	£251.29	£3303.77	

A3. Transfers

To transfer £4000.00 from No.1 account to Community account.

A4. Account Balances at 10.06.13

Community a/c	£1332.85
No.1 a/c	£59475.37
No.3 a/c	£214.23