

SALFORD PRIORS PARISH COUNCIL

Warwickshire

To all Members of the Council

15 August 2013

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 21st. August 2013 at **7.00pm** for the purpose of transacting the following business only.

Sally Harte
Clerk to the Council

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence and Co-option

1.1 To receive apologies and agree the reason for absence.

1.2 To consider applications received to fill the vacancy on the Council by co-option. Election by ballot if necessary

2. Declarations of Office and Disclosure of Interests

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

2.1 Register of Interests:

Members are reminded of the need to keep their register of interests up to date.

2.2 Dispensations

Clerk to report any written requests for disclosable pecuniary interests dispensations.

2.3 Declaration of Interests:

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. M Brain.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 17th. July 2013 at The Memorial Hall, Salford Priors. (*circulated*)

4.2 To consider the wording and to approve the Minutes of the Extraordinary Meeting of the Parish Council held on Friday, 9 August 2013 at the Memorial Hall, Salford Priors. (*circulated*)

5. Clerk's Progress Report for consideration by Council (*white paper*)

5.1. Hedge cutting

5.2 Condition of Payphone Boxes

5.3 Orchard Farm

5.4 Mudwalls Farm

5.5 Moles at Playing Field

5.6 Tree on traffic island at Dunnington cross roads.

5.7 Drain survey opposite Post Office.

5.8 Allotments

5.9 Electoral Review for Stratford District.

5.10 Tree obstructing footway light in Ban Brook Road

5.11 Meeting with Scouts

5.12 Speed Indication Device (SID) on Evesham Road.

6. Planning general (*pink papers*)

6.1 To consider a verbal report from the Clerk regarding a Neighbourhood Plan.

6.2 To receive a report from Cllr James regarding permitted development rights.

6.3 To receive a written report from the Clerk of an inspection of Marsh Farm Quarry.

6.4 To receive a verbal report from the Clerk on the South Worcestershire Development Plan - Proposed Submission Document and Examination.

6.5 To consider an email from Alamo regarding their development proposal.

7. New Planning Applications to consider - None at this time

8. Planning Decisions (*pink papers*)

8.1 **13/01174/FUL** – rear and side single storey extension at 19 School Road, Salford Priors, Evesham, WR11 8XD for Mr and Mrs John Parrott.

Planning permission granted

9. Parish Council Matters

9.1 To receive a verbal report from the Clerk on the change in the number of Councillors for the Parish Council.

10. Playing Field

10.1 To receive a report from Cllr Quiney on the Playing Field weekly inspections.

10.2 To report on the progress with monthly litter picking

11. Jubilee fund dispersal

11.1 To consider a report from Cllr Littleford regarding the proposed Picture Post book.

12. Highways and Amenities

12.1 To consider Councillors' proposals for flood defence assistance grants. (*circulated*)

12.2 To consider cleaning the bus shelter structures.

12.3 To consider additional works in Churchyard extension.

13. Communications

13.1 To consider the attached report on Communications Policy.

13.2 To consider Councillors' views on the new draft website.

14. Rights of Way

14.1 To receive a report from Cllr Penn on Rights of Way.

15. TOPS

15.1 To receive annual Accounts from TOPs. (Attached). (*blue papers*)

15. Staffing

15.1 To consider a request from the Clerk for staff mileage payments.

16. Matters raised by Councillors

16.1 Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.

17. Consideration of Correspondence Received (*yellow papers*)

17.1 Nadhim Zahawi MP, response on Parish Referendums Bill.

17.2 SDC: Update to highway grass cutting service.

17.3 SDC: Recycling information.

17.4 Mrs P Seville: Flower planter

18. To Table

18.1 Nothing received.

19. Finance

19.1 Consideration and approval of the payments and transfers listed in Appendix A.

20. Date of Next Meetings

20.1 To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm, on Wednesday 18 September 2013 in The Memorial Hall, Salford Priors.

21. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6558	BACs	946.47	0.00	946.47	BACs, VAT Refund Q1
Total					

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
9090	Dd	18.99	2.83	16.16	Plusnet, Office Broadband
9091	Dd	56.00	2.67	53.33	EDF, TOPs Electricity supply
9092	102741	80.00	0	80.00	Brandan White, mole clearance
9093	102742	133.00	0	133.00	Terry Hunt, Lengthsman
9094	102743	108.00	18.00	90.00	Limebridge Rural Services, Planter contract
9095	102744	898.80	149.80	749.00	Limebridge Rural Services, Mowing contract
9096	102745	154.80	25.80	129.00	Staples. Office stationery
9097	102746	983.89	0	983.89	S Harte. Clerk's salary July/Aug 2013
Totals		£2433.48	£199.10	£2234.38	

A3. Transfers

To transfer £3,000.00 from No.1 account to Community account.

A4. Account Balances at 14 August 2013

Community a/c	£1,484.29
No.1 a/c	£49,875.13
No.3 a/c	£214.23