

SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council

10 October 2013

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 16 October 2013 at 7.00pm for the purpose of transacting the following business only.

Sally Harte
Clerk to the Council

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence and Co-option

- a. To consider the co-option of two candidates to fill the two vacancies on the Council
- b. Newly elected members to join the Council and to declare sign their declaration of acceptance of office.
- c. With the cooption of two new Members, the Council to consider and agree the change to the bank mandate

2. Declarations of Office and Disclosure of Interests

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

- a. Register of Interests:
Members are reminded of the need to keep their register of interests up to date.
- b. Dispensations
Clerk to report any written requests for disclosable pecuniary interests dispensations.
- c. Declaration of Interests:
Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.
Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The meeting be now adjourned for Open Forum.

- a. At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.
- b. **Open forum** for the under 18s.
- c. **Open forum** for other members of the public. (15 minutes)
- d. **To receive Ward Members reports** (3 minutes maximum each Member)
County Council Ward Member - Cllr M Brain.
District Council Ward Members – Cllrs Howse, Pemberton, and Spence.

Chairman to Move: To close the adjournment.

4. Minutes

- a. To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 18 September 2013 at The Memorial Hall, Salford Priors.
(attached)

5. Clerk's Progress Report for consideration by Council (white paper)

- a. Mudwalls Farm, planning enforcement (correspondence attached)
- b. Orchard Farm, planning application to vary Condition 2.
- c. Allotments, report on new tenants and quotation from Limebridge for groundworks.
- d. Cleaning of Bus shelters.
- e. Additional works in Churchyard and extension. Deferred from September meeting.
- f. To consider a quotation from Limebridge for the replacement the damaged planter at 38 School Road. Deferred from September meeting.
- g. Extraordinary meeting to discuss Tothall Lane social housing planning application at request from Jephsons housing association.
- h. Bus shelter planting.
- i. Flood defence assistance grants. Clerk to report on progress.
- j. Purchase of Pay-as-you-Go mobile phone for use by the Clerk.
- k. Grants for small rural businesses.

6. Neighbourhood Plan

- a. To consider a report form Cllr James on Neighbourhood Plan public presentation event.
- b. To consider a recommendation from Cllr James for the Salford Priors neighbourhood plan

7. Planning matters (pink papers)

- a. To consider Mudwalls Farm, planning enforcement (correspondence attached)
- b. To receive the Clerks Report on the Orchard Farm, planning application to vary Condition 2.
- c. To consider a report from District Cllr J Spence re Alamo Group Europe.

8. New Planning Applications

- a. **Planning Application Consultation 13/02196/LDE Active Power Solutions Ltd.**
Expiry Date for Standard Consultations 11 October 2013.
Under the Clerk's delegated powers the following observation were made to SDC. Salford Priors Parish Council has no objection to the issue of a Lawful Development Certificate, this site has been used for a variety of uses within The Town and Country Planning (Use Classes) (Amendment) (England) Order 2010 namely B1, B2 & B8 exceeding ten years. This site is identified as a local industrial employment site within the adopted Salford Priors Parish Plan, the unit in question 9B has been in use within the designated classes since 1990 a planning application was made in May 1989 by the former Leasecontracts PLC and subsequently granted. The site has been in continual industrial employment use since the 1950s.
- b. **Planning Application Consultation 13/02289/VARY Alamo Group Europe Ltd.**
Expiry Date for Standard Consultations 16 October 2013
Under the Clerk's delegated powers the following observation were made to SDC. No objection to the proposed variation of condition as it concurs with the site's operational times.
- c. **Planning Application Consultation 13/02588/TREE St Matthews' Church**
Proposed: T1: Yew: Fell - T2: Yew: Fell - T3: Buxus: Fell
At: St Matthews Church, Station Road, Salford Priors, Evesham WR11 8UX
For: Mr Peter Penney (Church Warden)

9. Quotation for consideration

- a. To consider a quotation for ground-works on the allotments
- b. To consider a quotation for grave plot levelling works in cemetery.
- c. To consider a quotation to clear the back track leading to the cemetery

- d. To consider a quotation for the replacement the damaged planter at 38 School Road.
- 10. Quarter 2 Financial Report** (*blue papers*)
- a. To consider the Clerk's report on budgets and account balances. (*Circulated.*)
 - b. To consider and confirm the bank reconciliation. (*Circulated.*)
 - c. Clerk to report on Audited Annual return to year end 31 March 2013 (*Papers circulated.*)
 - d. To consider the VAT return for Quarter 2.
- 11. Playing Field**
- a. To receive a report from Cllr Littleford on the Playing Field weekly inspections.
 - b. Clerk to report on Lengthsman's activities at Playing Field.
 - c. To consider a volunteer or quotation to carry out playing field weekly inspections.
- 12. Jubilee fund dispersal**
- To consider a report from Cllr Littleford on distribution arrangements of the Picture Post book.
- 13. Highways and Amenities**
- a. To report on the jobs issued to the Lengthsman from the last meeting.
 - b. Clerk to report on request from Mr B Lee, The Old Toll House, Abbots Morton. (*Correspondence attached.*)
 - c. Members to note reporting of faulty streetlamp outside 29 Perkins Close to WCC on 3 October 2013.
- 14. Rights of Way**
- a. To receive a report from Cllr Penn on Rights of Way.
- 15. Matters raised by Councillors**
- Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.
- a. Chairman – Request Orbit Housing to clear the footway and general overgrown state of No 23 St Matthews' Close.
 - b. Chairman - To agree the purchase of a suitable wreath for armistice day and a donation to RBL.
- 16. Consideration of Correspondence Received**
- a. Email from Mr and Mrs C Beamish: Nuisance caused by barking dogs.
- 17. Funding Request**
- Members to consider a request from Salford Priors school for support of the children's and adults' shared reading resource. (*Email attached.*)
- 18. Finance**
- Consideration and approval of the payments and transfers listed in Appendix A.
- 19. Date of Next Meetings**
- To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm, on Wednesday, 20 November 2013 in The Memorial Hall, Salford Priors.
- 20. Closure of meeting**

APPENDIX A – Finance**A1 Income transactions for approval**

Tn. No.	Cheque	Gross	Vat	Net	Details
	BACS	23,500.00	0	23,500	Precepts September 2013-rk84145427
Total		£23,500.00	0	£23,500	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
9109	d/d	18.99	2.83	16.16	Plusnet, Office Broadband
9110	d/d	56.00	2.67	53.33	EDF, TOPs Electricity supply
9111	102756	89.50	14.92	74.58	BT Phone Bill
9112	102757	117.14	0	117.14	Terry Hunt, Lengthsman
9113	102758	30.00	0	30.00	Terry Hunt, Cleaning of Bus Shelters
9114	102759	938.70	156.45	782.25	Limebridge Rural Services, Mowing contract
9115	102760	299.16	49.86	249.30	Kirkwells, Neighbourhood Plan Consultants
9116	102761	689.40	0	689.40	S Harte. Clerk's salary Oct 2013
9117	102762	40	0	40	Arden Pest Control. Wasp's nest removal.
9118	102763	75.95	8.80	67.15	S Harte. Expenses (mileage and purchase of mobile phone)
9119	102764	53.21	8.87	44.34	Digital Copier Systems Ltd
9120	102765	34.80	6.96	27.90	J Stedman, Expenses
9121	102766	525.00	0	525.00	Salford Priors Memorial Hall – Room hire
Totals		£2,967.85	£251.30	£2,716.55	

A3. Transfers

To transfer £3,000.00 from No.1 account to Community account.

A4. Account Balances at 10 October 2013

Community a/c	£2,285.64
No.1 a/c	£66,881.82
No.3 a/c	£214.23