

SALFORD PRIORS PARISH COUNCIL

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 16th April 2014 at 7.00pm for the purpose of transacting the following business only.

Cllr Kim James
Acting Clerk to the Council

10 April 2014

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence:

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date.

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum:

Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

a) Open forum for the under 18s.

b) Open forum for other members of the public. (15 minutes)

c) To receive the Ward Members reports (3 minutes maximum each Member)

Warwickshire County Council Ward Member – Councillor M Brain.

Stratford on Avon District Council Ward Members – Councillors: M Howse, D Pemberton, and J Spence.

4. Chairman to Move: To close the adjournment.

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5. Minutes:

- a) To approve the Minutes of the Extraordinary Meeting of the Parish Council held on Monday 10th March 2014 at The Memorial Hall, Salford Priors.
- b) To approve the Minutes of the Extraordinary Meeting of the Parish Council held on Wednesday 19th March 2014 at The Memorial Hall, Salford Priors.

6. Clerk's Progress Report:

- a) Grave plot levelling works in the cemetery.
- b) Illuminated Christmas tree / Clerk to provide costing update.
- c) Damaged road signs.
- d) Bank Account / Mandate progress report.
- e) Parish Office / Resource Centre – Change of locks / Fire Safe.
- f) Parish Council Noticeboards Replacement & progress to purchase of new noticeboards
- g) Parish Office Photocopier
- h) Freedom of Information Request by Mr M Bright
- i) Stratford on Avon District Council – Appointment of Parish Council representative to the Standards Committee.
- j) Bridleway AL18 Marriage Hill Bidford on Avon
- k) Trees Tothall Lane / School Road pruning carried out for highway safety reasons.
- l) Warwickshire Police & Crime Commissioner dissemination of information

7. Neighbourhood Plan:

- a) To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group – Cllr. James
- b) NDP Exhibition & Surgery Saturday 5th April 2014.
- c) Confirmation of the appointment of Kirwells as NDP Planning Consultants.

8. Planning Matters:

General

- a) Angus Soft Fruits – Violation of planning conditions in respect of external storage reported to SDC Planning Enforcement – Cllr. Stedman
- b) Stratford on Avon District Council – Gypsy & Traveller Local Plan for the Stratford on Avon District – Clerk to report on feedback received.
- c) Complaints from resident of Garrard Close excessive lighting causing a nuisance from the Alamo Engineering Site Station Road Salford Priors. Clerk to report

New Planning Applications for consideration: *(Blue Papers)*

- a) Planning Consultation: 14/00897/TREE Proposed: T1: Ash fell – T: 2 Ash prune overhanging branch, – T3: Apple prune overhanging branch, T4: White Bullace fell, - T5: White Bullace cut back overhang on road boundary, At: Slatters Mill, Station Road Salford Priors For: Mr Walter Thomson.

Planning Decisions: *(Blue Papers)*

- b) Planning Consultation: 13/02995/FUL: Proposed – Erection of 2 no poultry units (to house up to 52,000 broiler hens each) linked control room, 4 no feed bins and 2 no. Biomass boiler houses. At: Salford Lodge Pitchill Evesham WR11 8SN. For: P Hughes Ltd.

Decision: Approved subject to conditions.

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c) Planning Consultation: 13/03205/LBC: Proposed –Reconstruction of front and side facing elevations including internal chimney and stack. Re-fitting and repair of windows.

At: South Lodge Evesham Road Weethley B49 5ND For: Mr Barry Lea

Decision: Approved subject to conditions.

d) Planning Consultation: 13/02710/FUL: Proposed – Erection of single-storey extension to the northern elevation adjacent to the existing porch to provide ambulant and disabled toilet facilities together with the installation of a glazed door to the porch/entrance lobby.

At: St Matthews Church Station Road Salford Priors. For: Mr Peter Penney

Decision: Application Withdrawn.

e) Planning Consultation: 14/00171/FUL: Proposed – Erection of Tractor Shed At: Land and Buildings opposite Rose Cottage Iron Cross Salford Priors. For: Mr earnest Betteridge.

Decision: Approved subject to conditions.

9. Playing Field:

- a) To receive a report from Cllr Stedman on the Playing Field weekly inspections.
- b) Clerk to report on meeting with Orbit Housing with regard to damage caused to neighbouring property boundary fence.

10. Highways, Amenities & Infrastructure:

- a) To note the jobs issued to the Lengthsman from the last council meeting and note the progress.
- b) To consider any future jobs/tasks to be issued to the Lengthsman.
- c) Dunnington Sewage Pumping Station – To receive an update on the ongoing problems with sewage pumping station.
- d) B4088 Speeding Traffic –e-mail from local resident requesting lowering of the speed limit from 50 mph to 40 mph. Clerk to update council on actions taken.
- e) Complaints of Dog Fouling School Avenue / Ridsdale & Perkins Close Clerk to report on action taken.
- f) Trees reducing the width of footway 1 Cleeve View Salford Priors – Clerk to report on action taken.
- g) Resident request for drop kerbs at Perkins Close – Assisted Access.
- h) B4088 Dunnington – BT Chamber Manhole cover missing reported to Clerk by Cllr. Wright on 01/04/14.
- i) Rushford / Iron Cross Severn Trent Sewage Capital Works Scheme – Clerk to provide an update.
- j) Ragley Quarry Marsh Farm Dunnington – Mud and debris on B4088 – Clerk to report on action taken.

11. Rights of Way:

- a) To receive a report from Cllr. Penn on the Public Rights of Way within the Parish.

12. Matters raised by Councillors:

Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary)

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(None received at time of Agenda Issue)

13. Strategic & General Issues

- a) Future use of the Parish Office & Resource Centre *(standing agenda item)*
- b) 100th Anniversary of the First World War to receive an update on the current proposals to commemorate the event.
- c) Neighbourhood Watch Signage confirm installation of signs at various locations in Dunnington Cllr. Wright.

14. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a) Information Commissioners Office. Renewal Notice £5.00 Direct Debit Mandate.
- b) Warwickshire & West Midlands Association of Local Councils Renewal of Membership 2014/15 £448.00.
- c) Warwickshire County Council Community Flood Resilience Workshop 16th June 2014.
- d) Warwickshire & West Midlands Association of Local Councils Training Event Programme.
- e) Invitation to join Rural Sounding Board on various issues Fuel Poverty, Rural Broadband, and Rural Transport.
- f) Warwickshire Fire & Rescue Service – Shaping the Future Consultation Survey
- g) SDC Notice of Election for 1 District Councillor Bidford & Salford Ward
- h) SDC Notice of European Elections
- i) Local Government Boundary Commission – Review of the Stratford on Avon District

15. Correspondence to table:

(None received at time of Agenda Issue)

16. Finance:

General:

- a) To receive a report from Cllr. Stedman Acting RFO – HMRC demand for underpayment of £227.08 for 2013/14.
- b) To receive a report from the Clerk on the cancellation of the Plusnet Broadband Account.
- c) To receive a report from the Clerk on the office BT Telephone Account.
- d) To receive a report from the Acting RFO on the Annual Return documentation received.
- e) To approve a transfer of £5000.00 from HSB Bank account to the new Lloyds Bank account when activated.

Payments:

- f) Consideration and approval of the payments and transfers listed in Appendix A. *circulated Pink papers.*
- g) To agree two Councillor Signatories to sign the cheques for payments listed in Appendix A.
- h) To note the bank account balances.

17. Staffing Matters:

The Chairman to move “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”

- a) To receive a progress report on the appointment of a Clerk & Responsible Financial Officer.

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18. Date of Next Meetings:

- a) To confirm the date of the Annual Meeting of the Parish Council at 7.00pm, on Wednesday 20th May 2014 in The Memorial Hall, Salford Priors.
- b) To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm, or on the conclusion of the Annual Meeting on Wednesday 20th May 2014 in The Memorial Hall, Salford Priors.
- c) To confirm the date of the Annual Parish Meeting at 7.30pm on Wednesday 30th April 2014 in The Memorial Hall, Salford Priors.

19. Closure of Meeting