

SALFORD PRIORS PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held at The Memorial Hall, Salford Priors, on Wednesday 18th June 2014 at 7.00pm for the purpose of transacting the following business only.

Sean Arble
Clerk to the Council

18 July 2014

MEETING AGENDA

- 1. APOLOGIES:** To receive apologies and agree the reason for absence:
- 2. REGISTER OF INTERESTS**
Members are reminded of the need to keep their register of interests up to date.
Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

- 3. MINUTES:** To consider the approval of the Minutes of the Meetings held 21 May and 4 June. Circulated by email.

4. Chairman to move the meeting be adjourned for OPEN FORUM

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. There will be no discussion by members of the Council during this session, but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

A. Open forum for the under 18s.

B. Open forum for other members of the public.

C. To receive **ward member reports.**

- 5. Chairman to move to close the adjournment.**

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6. PROGRESS REPORTS

A. Bank Account/Mandate: HSBC is waiting for Cllr Penn to submit his documents for the completion of the mandate; update requested 6-6-14.

B. Closure of Acc #3: On 4-6-14 Cllr Stedman raised the issue of this account earning very low interest and very little activity since 2009. Some Cllrs were concerned as to why the John Coley Trust hasn't received a grant in recent years.

C. Annual Return: Completed during 4 June meeting. Forwarded to External Auditor on 9-6-14.

D. School & Dr's Office Donation: **ACTION: Cllr Stedman to forward donation letters to the Clerk. ACTION: Clerk to request formal acceptance of the donations.**

E. Allotment Charges: Council to review charges by 30-9-14.

F. Damaged Road Signs: Co Cllr Brain investigating issue; the Clerk requested an update on 10-6-14. Co Cllr Brain responded on same day, stating repair work complete. Cllr James responded stating the sign at Station/School Rds is still down.

G. Planters: At the May meeting, the Clerk reported that a review of the flower planters was undertaken. Concern was expressed that at least two had been neglected. **ACTION: Clerk to announce that if planters were found to be neglected then the planters would be relocated to areas where residents are committed to looking after them.** There are currently three planters at risk of removal.

H. B4088 Speeding: WCC Highways to conduct speed surveys using covert radar because it is less likely to affect driver behaviour. Survey to be carried out during school term after Easter. The Clerk requested an update from R Harding on 10-6-14.

I. Drop Kerbs at Perkins Close-Assisted Access: Orbit Housing advised that this was an adopted road and that the matter would be referred to WCC. However, there are drop kerbs serving this housing area. The Clerk spoke with Elizabeth Dixon on 6-6-14. Email thread took place between E Dixon and D Ellerston. D Ellerston to investigate the matter.

J. B4088 Dunnington – BT Chamber Manhole Cover: On 1-4-14 the Clerk reported to WCC Highways that a large hole had appeared in the concrete cover of an old GPO manhole chamber adjacent to the footway south of Dunnington Crossroads. The Clerk requested an update by phone on 6-6-14; there was no record of the report. Issue reported; ref #369211.

K. Trees Tothall Lane/School Rd: The Clerk instructed the Amenity Contractor to carry out pruning works to trees for highway safety reasons. The Oak trees south of Brookside House, Tothall Lane will be pruned and shaped in the autumn.

L. 100th Anniversary of the WWI: Orders placed with Amenity Contractor to sow Flanders Poppy seeds at locations in Abbots Salford, School Road & School Ave Salford Priors and A46T Salford Priors. The Clerk requested an update on 9-6-14.

The Council also discussed the proposal of obtaining a parcel of land for establishing a tranquil memorial area planted with wild flower seed, native trees and fruit trees on an area off Tothill Lane. Cllr James investigating the possibilities.

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M. Car Park: The Clerk reported that he was in discussions with Orbit Housing Association concerning the future management and control of the car park. The matter is now with the Association's solicitors who are drafting exchange documents for the Council's consideration. No update.

N. Tree Survey: Cllr Maude reported to be arranged for September.

O. Cllr Penn Rights of Way Report:

P. PF AL6 – Vandalised Bridge: On 20-4-14 the Clerk reported damage to the footbridge crossing the brook on AL6 to WCC; ref #A00672. Work to replace bridge scheduled to commence 18-6-14.

Q. Grave Plot Levelling: The work is on the Amenity Contractor's work program. No update.

R. Illuminated Christmas Tree: 7 metre tall Norwegian Spruce with safety barriers ordered.
ACTION: Clerk to order LED Christmas Light Sets.

S. Parish Council Notice Boards: ACTION: Cllrs James & Stedman to research the purchase of notice boards for Abbots Salford, Dunnington, Rushford and an open fronted notice board for the bus shelter on School Road.

T. Standards Comm. Appointment: Cllr James to be interviewed on 9-6-14.

U. Defibrillator: The Clerk emailed Dist Cllr Brain for advice on 8-6-14. The Clerk emailed a report to cllrs on 9-6-14.

V. Poor Broadband Download Speed: The Clerk contacted BT concerning the matter; no reply.

W. 28A Bus Service New Medical Centre Bidford: Cllrs agreed there are road safety issues for pedestrians crossing the road for the return bus and that there is likely a practicable solution. The Clerk emailed Co Cllr Brain concerning the matter on 10-6-14.

X. Parish Office Resource Centre: No update.

Y. SDC Flood Defence: The Clerk contacted the Bidford PC Clerk, the Council did not purchase flood boards. The Clerk conducted research into the matter. Measured boards for a door cost ~£400 plus VAT. The Clerk was informed there may be £300 flood money available, therefore flood boards aren't a likely viable plan.

Z. Parish Office Photocopier: Possibility of replacement; no update.

7. NEW PROPOSALS

A. TO CONSIDER FORMING A WORKING PARTY TO INVESTIGATE THE POSSIBILITY OF PRODUCING A MONTHLY PARISH MAGAZINE

The magazine would offer advertising opportunities to local businesses to pay for printing and distribution. Parish organizations could promote their events.

B. TO CONSIDER CLEANING THE BUS SHELTERS

The last time the bus shelters were cleaned the Council considered that the next clean should be more comprehensive.

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8. NEW AMENITY CONTRACT, HANDYMAN OR LENGTHSMAN MATTERS

A. TO CONSIDER REQUESTING AMENITY CONTRACTOR TO CUT PATH FROM HILLIER FARMS TO WOOD BEVINGTON JUNCTION

B. TO CONSIDER MOLE INFESTATION AT BOTH ENDS OF THE PLAYING FIELD

The Clerk deemed this to be a health and safety issue requiring immediate action. The Clerk emailed Arden Pest Control on 9 -6-14 and requested a quote.

9. CLERK'S UPDATE

A. The Clerk will be on holiday 23 June through 30 June and 1 August through 8 August.

B. **B4088 Blocked Drains:** On 4-6-14 the Clerk reported three blocked drains on the B4088, either side of Old Red Brick Cottage and The Old Cottage. #369211

C. **Worksheet 2-6-14:** The Clerk instructed Mr Hunt to:

-Litter pick the playing field and check for dog fouling.

- C103 Broom Lane, Dunnington: cut back vegetation from footway between school car park to the cross roads.

- Abbots Salford: Check footway near bridge area for weeds and remove

- New Inn Lane: Check all roadside grips and clear as necessary/check field boundary ditches and report as necessary.

D. **Swing Seats:** The Clerk purchased two swing seats and issued a purchase order on 10-6-14 to install seats at Playing Field.

E. **Tabled Correspondence Not Yet Replied To (not previously noted)**

F. **Tabled Correspondence Received (not previously noted)**

SDC – D Nash: Proposed Submission Core Strategy Independent Examination consult comments due 17-7-14; emailed to Cllrs 5-6-14

G. **Tabled Correspondence Sent (not previously noted)**

10. PLANNING

A. **FOR PARISH COUNCIL CONSIDERATION** (blue papers)

14/01387/TREE: T1: Cherry: Reduce height and width of crown by 1.5m. T2: Cherry: Reduce height and width of crown by 1.5m. At Jasmine Cottage, Evesham Rd, Salford Priors, WR118UU. **Comments due 18-6-14.**

A/01206/FUL: Retrospective erection of fence to boundary. At Corner Cottage, School Rd, Salford Priors WR118XD. **Received 7-6-14; comments due 25-6-14.**

B. **SDC APPROVALS** (blue papers)

C. **SDC REFUSALS** (blue papers)

D. **SDC PENDING**

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14/01126/OUT: Outline planning application (all matters reserved except for access) for up to 60 residential dwellings, new access onto Station Road (Including demolition of existing building to accommodate new access), internal access roads, open space, drainage features and associated works. At: Land West of Alamo Group Europe Ltd, Station Road, Salford Priors. For: Mr. Richard Ward. Detailed observations posted on SDC website 10-6-14.

14/01048/FUL: Proposed single storey flat roof extension to form additional facilities at existing Scout Hut. At Parish Playing Fields School Avenue, Salford Priors. For Mrs Jane Lawton.

SPPC Comment: No objection subject to conditions relating to external noise and the removal from site of existing metal storage container. NOTE: Cllrs Stedman and Penn declared an interest.

13/03271/LBC & 13/03267/FUL: Proposed conversion of existing redundant farm buildings to extend residential cookery school, demolition of existing lean to and the additional provision of a new teaching, residential accommodation and administration block (amended plans received 10/03/14, 25/03/14 and 16/05/14). At Orchard school of Cookery, Evesham Rd, Salford Priors. For Mr Nicholas Burt. Received 19-5-14.

SPPC Comment: Support the application in principle and raise no objection.

E. ENFORCEMENT

Dunnington Heath Farm: Removal of agricultural workers caravans. On 6-6-14 the Clerk spoke with the Enforcement Officer, R Thatcher. Half the caravans removed, slow progress due to poor weather. Not aggressively pursuing the issue.

Angus Soft Fruits, Salford Priors, Enforcement Case 14/00032/CON: No update

SDC Enforcement Case 14/00230/HHENF: Fence erected in the curtilage of a Grade II Listed Building, Corner Cottage, School Road, Salford Priors. Planning application received.

11. FINANCE

A. To note bank balances.

B. TO CONSIDER AND APPROVE THE PAYMENTS AND TRANSFERS LISTED IN APPENDIX A (pink papers)

12. COUNCILLORS REPORTS AND FUTURE AGENDA ITEMS

A. On 4-6-14 Cllr Stedman reported children have thrown hundreds of stones over the eastern boundary of the Playing Field, thereby causing damage to mowing machinery.

B. Chair Littleford reported a planter on Verge of Berryfield to Clerk on 3-6-14.

C. Flashing Traffic Sign Evesham Rd: 40 mph sign not working, cover may be broken.

D. Chair Littleford raised issue of parishioner concern that there is no footpath from Tower Hill Bidford to the new health centre.

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- E.** Chair Littleford raised the issue of Chairman's Allowance.
- F.** To receive a report from Cllr James concerning the Council's insurance.

13. DATE OF NEXT MEETING

Date of the next Ordinary Meeting of the Parish Council at 7.00pm, on Wednesday 16th July 2014 in The Memorial Hall, Salford Priors.

14. CLOSURE OF MEETING