

SALFORD PRIORS PARISH COUNCIL

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 15th October 2014 at 7.00pm the purpose of transacting the following business only.

Kim James

Cllr. Kim James
Acting Clerk to the Council

12 October 2014

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence:

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum & Presentation to the Council:

Chairman to Move: The meeting & standing orders be now adjourned:

a) Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b) Open forum for the under 18s.

c) To receive the Ward Members reports (3 minutes maximum each Ward Councillor)

Warwickshire County Council Ward Member – Councillor M Brain.

Stratford on Avon District Council Ward Members – Councillors: M Howse, D Pemberton, and J Spence.

4. Chairman to Move: To close the adjournment and the suspension of standing orders.

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5. Minutes:

- a) To approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 20th August 2014 at The Memorial Hall, Salford Priors.
- b) To approve the Minutes of the Extra Ordinary Meeting of the Parish Council held on Thursday 29th August 2014 at The Memorial Hall, Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items

- a) Grave plot levelling works in the cemetery to be carried out in the early autumn.
- b) Illuminated Christmas tree purchase of LED Lighting from Festive Lighting plus electrical safety leads. – Order Placed
- c) Damaged road signs.
- d) Parish Council Noticeboards Replacement & progress of new noticeboards.
- e) Parish Office Photocopier – New printer purchased.
- f) Provision of a defibrillators for use within the Parish.
- g) Overhanging Trees School Road
- h) Removal of redundant BT Post at Dunnington School

7. Neighbourhood Plan:

- a) To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group – Cllr. James

NDP Work Programme

Call for Sites proposed development sites will be subject to an assessment by independent planning consultants.

Draft Neighbourhood Development Plan Policies issued for consultation.

Public Exhibition & Road Shows planned.

6 weeks public consultation .

Revision of draft plan amendments.

Public Examination of Plan.

Referendum.

8. Planning Matters: (*Blue Papers*)

New Planning Applications for consideration:

- a) **14/02463/ FUL** – Proposed: Development of a Solar Park and associated ancillary infrastructure. For: AR Partners Ltd – Mr. George Hughes. At: Salford Lodge Pitchill WR11 8SN - Case Officer: Carol Stephens. ***Parish Council's Observations circulated.***
- b) **14/02413/FUL** – Proposed: Single Storey Rear Extension – Alterations. For: Mr. & Mrs. C Pick At: Lytham Cottage Dunnington B49 5NX – Case Officer Hazel Bailey ***Parish Council's Observation – No Objection.***
- c) **14/02546/ FUL** – Proposed: Erection of replacement wooden fence to side boundary. For: Mrs Pamela Seville. At: Corner Cottage Salford Priors WR11 8XD - Case Officer: Hazel Bailey.
- d) **14/00002/ADJCON** – Proposed: 4.85MW Solar Farm with ancillary buildings, deer fencing, CCTV, access tracks and landscaping. For: Sun and Soil Ltd. At: Morton Wood Farm, Morton Wood Lane, Abbots Morton WR7 4LU – Case Officer Adrian Butler.

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(Wychavon District Council Reference W/14/01549/PN)

Planning Decisions:

None received.

Enforcement Issues:

d) To receive a report from the Clerk of complaints from residents regarding the leasing of a mobile home by Sanders & Sanders situated at Old Dunnington Farm Broom Lane Dunnington.

9. Playing Field:

- a) To receive a report from the Clerk on the Playing Field weekly inspections and action any findings.
- b) Clerk to report on progress with Orbit Housing with regard to the future management of the Playing Field Car Park.
- c) To receive a report on the actions taken on the Inspection of the Playing Field and Tree Survey carried out by councillors on Wednesday 3rd September 2014.

10 Highways, Amenities & Infrastructure:

- a) To note the jobs issued to the Lengthsman from the last council meeting and note the progress.
- b) To consider any future jobs/tasks to be issued to the Lengthsman.
- c) B439 Speeding Traffic –e-mail from local resident requesting action be taken on Station Road / Evesham Road Salford Priors illegal speed limit signage.
- d) B4088 Dunnington to Weethley Gate – Blocked Road Gullies photos e-mailed to Cllr. Brain & Clerk by Cllr. James.
- d) To receive a report on the actions taken following the inspection of the Allotment Gardens carried out by councillors on Wednesday 3rd September 2014.
- e) The Clerk to report on the cleaning of the Bus Shelters in School Road Salford Priors and the repairs to the Bush Shelter at Irons Cross.
- f) B4088 Dunnington - Complaints received regarding illegal signage, obstruction of road junction and unacceptable behaviour by riders of a cycling event urinating in public. The Clerk to report that a detailed reply from the event secretary of the Stratford Cycling Club had been received. *Circulated for members' consideration.*

11. Rights of Way:

- a) To receive a report from Cllr. Penn on the Public Rights of Way within the Parish.
- b) Public Footpath AL6 Vandalised Footbridge – Reported to County Council 20/04/14
- d) Request from residents to inspect Bridleways AL1 & AL2 within the Parish to ensure clear and unobstructed right of passage.

12. Matters raised by Councillors:

Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent)

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13. Strategic & General Issues

- a) Parish Office & Resource Centre - To receive a report from the Clerk on the archiving of information and clearance and destruction of material. (*standing agenda item*)
- b) To consider the provision of a dedicated War Memorial within the parish.

14. Consideration of Correspondence Received: (*Yellow papers as circulated*)

- a) Jane Lawton 1st Salford Priors Scout Group use of Playing Field for Team Games on Wednesday 5th November 6:30pm to 8:30pm (e-mail & Clerks reply)
- b) Stratford on Avon District Council – Notice of Planning Appeal (Written) St. Matthews Church PCC against refusal of Planning Permission for the continued use of the temporary building.
- c) Warwickshire Association of Local Councils – Notification of County Secretary's Retirement & post vacancy.
- d) Warwickshire Association of Local Councils – Stratford Area Meeting 29th October.

15. Correspondence to table:

None

16. Finance: (*Pink papers*)

General:

- a) Acting RFO to report for member's consideration and to agree the 2nd Quarter (2014/15) Bank Reconciliation, Bank Account Balances & Budget Headings.
- b) HSBC Notice of changes to terms & conditions new account charging schedules.
- c) To receive a report from the Clerk/RFO on the HSBC Bank Accounts, to agree the closure of the accounts held with HSBC and the transfer of all funds to Lloyds Bank.

Payments:

- d) Consideration and approval of the payments and transfers listed in Appendix A. *circulated Pink papers.*
- e) To agree two Councillor Signatories to sign the cheques for payments listed in Appendix A.
- f) To note the bank account balances.

17. Staffing Matters:

The Chairman to move "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw"

- a) To receive a report on the appointment of a Clerk & Responsible Financial Officer.

18. Date of Next Meetings:

- a) To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm, on Wednesday 19th November 2014 in The Memorial Hall, Salford Priors.

19. Closure of Meeting