

## SALFORD PRIORS PARISH COUNCIL

### To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 19<sup>th</sup> November 2014 at 7.00pm the purpose of transacting the following business only.

*Paul Mills*

**Paul Mills**  
**Clerk to the Council**

30 November 2014

### MEETING AGENDA

**1. Apologies:** To receive apologies and agree the reason for absence:

**2. Register of Interests:**

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

#### **Disclosure of Interests**

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

**3. Open Forum & Presentation to the Council:**

**Chairman to Move:** The meeting & standing orders be now adjourned:

#### **a) Open Forum:**

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

**b) Open forum** for the under 18s.

**c) To receive the Ward Members reports** (3 minutes maximum each Ward Councillor)

Warwickshire County Council Ward Member – Councillor M Brain.

Stratford on Avon District Council Ward Members – Councillors: M Howse, D Pemberton, and J Spence.

**4. Chairman to Move:** To close the adjournment and the suspension of standing orders.

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### 5. Minutes:

- a) To approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 17<sup>th</sup> September 2014 at The Memorial Hall, Salford Priors.
- b) To approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 15<sup>th</sup> October 2014 at The Memorial Hall, Salford Priors.

### 6. Clerk's Progress Report: The Clerk to report on the following items

- a) Grave plot levelling works in the cemetery to be carried out in the early autumn.
- b) Pruning of trees Tothall Lane & School Road
- c) Christmas Tree - Switching on the Christmas Lights Saturday 29<sup>th</sup> November @ 7pm
- d) Damaged road signs.
- e) Provision of a defibrillators for use within the Parish.
- f) Overhanging Trees School Road
- g) Removal of redundant BT Post at Dunnington School
- h) Redecoration of Parish Office – Order placed
- i) Change of Parish Office door locks - Order placed

### 7. Neighbourhood Plan:

- a) To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group – Cllr. James

### 8. Planning Matters: (*Blue Papers*)

#### **New Planning Applications for consideration:**

- a) **14/02546/ FUL** – Proposed: Erection of replacement wooden fence to side boundary. For: Mrs Pamela Seville. At: Corner Cottage Salford Priors WR11 8XD - Case Officer: Hazel Bailey. Parish Council Observation – **Objection**. (*Reasons circulated*)
- b) **14/00002/ADJCON** – Proposed: 4.85MW Solar Farm with ancillary buildings, deer fencing, CCTV, access tracks and landscaping. For: Sun and Soil Ltd. At: Morton Wood Farm, Morton Wood Lane, Abbots Morton WR7 4LU – Case Officer Adrian Butler. (*Wychavon District Council Reference W/14/01549/PN*) Parish Council Observation – **Support** (*Reasons circulated*)
- c) **14/02687/COUMB** – Proposed: Notification of change of use of agricultural building to residential use C3 (1 dwelling) At: Bevington Hall Farm, Bevington, Salford Priors, Evesham WR11 8SJ For: Mr & Mrs Bomford – Case Officer Stuart Castle. Parish Council Observation - **Support** (*Reasons circulated*)

#### **Planning Decisions:**

- d) **14/02413/FUL** – Proposed: Single Storey Rear Extension – Alterations. For: Mr. & Mrs. C Pick At: Lytham Cottage Dunnington B49 5NX – Planning Permission granted with conditions

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### Enforcement Issues:

e) To receive an update report from the Clerk of complaints from residents regarding the leasing of a mobile home by Sanders & Sanders situated at Old Dunnington Farm Broom Lane Dunnington. SDC Enforcement Case Ref: 14/00592/CARENF

### 9. Playing Field:

a) To receive a report from the Clerk on the Playing Field weekly inspections and action any findings.

### 10 Highways, Amenities & Infrastructure:

- a) To note the jobs issued to the Lengthsman from the last council meeting and note the progress.
- b) To consider any future jobs/tasks to be issued to the Lengthsman.
- c) B4088 Dunnington to Weethley Gate – Blocked Road Gullies photos e-mailed to Cllr. Brain & Clerk by Cllr. James.
- d) E-mail from resident expressing concern: i) Evesham Road Salford Priors inconsiderate parking footpath ii) Notice Board School Road waterlogged iii) National Grid Van Registration BU07 FDZ continually parked on the Ban Brook Road Green.
- e) Western Power Distribution - Inventory of Street Lighting Parish of Salford Priors Update of records 26/06/2012.
- f) Clerk to report on progress with Orbit Housing with regard to the future management of the Playing Field Car Park.

### 11. Rights of Way:

- a) To receive a report from Cllr. Penn on the Public Rights of Way within the Parish.
- b) Request from residents to inspect Bridleways AL1 & AL2 within the Parish to ensure clear and unobstructed right of passage. Cllr Penn to report on his survey of Bridleway AL1.

### 12. Matters raised by Councillors:

Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

*(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent)*

### 13. Strategic & General Issues

- a) Parish Office & Resource Centre – i) To receive a report from the Clerk on the archiving of information and clearance and destruction of material. *(standing agenda item)*.
- b) To receive an update on the provision of a dedicated War Memorial within the parish.

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### 14. Consideration of Correspondence Received: (*Yellow papers as circulated*)

- a) Warwickshire Association of Local Councils – i) Financial Briefing ii) Documents to appear on web-sites as of October 2014
- b) Warwickshire Association of Local Councils – Meet the Leaders Forum – Thursday 4<sup>th</sup> December 6:00pm to 9:00pm at Stratford on Avon Racecourse.
- c) WALC Org – i) Traveller's Sites and Planning ii) Mobile Phone Consultations iii) Housing Your Community
- d) WCC Consultation on Budget Cuts to Parish and Town Councils and Third Sector
- e) Memorial Hall Committee; SPPC use of Memorial Hall Wi-Fi
- f) NALC – LCC Elections ending 3 December 2014
- g) CSWRT Warwickshire - 2014 Parish Sand Bag Offer & Community Resilience

### 15. Correspondence to table:

- a) Norton Foundation Capital Grant 2014 – Opportunity for £250,000 contribution for projects supporting young people up to age 25.
- b) Local Government News e-mail dated 6 November 2014
- c) Fields in Trust - Centenary Fields Programme Commemorating World War 1
- d) Rural Opportunities Bulletin issued 5 November 2014
- e) DCLG Notes on Neighbourhood Planning – Neighbourhood development Grants
- f) Letter of Thanks dated 3 November 2014 – Salford Priors Branch of The Royal British Legion
- g) Card of appreciation – Mrs Clare Slaughter
- h) Letter of thanks dated 29<sup>th</sup> October 2014 – Alcester Café in memory of Mr Brian Slaughter

### 16. Finance: (*Pink papers*)

#### General:

- a) To receive a report from the Acting RFO on arrangements for the Preparatory budget meeting on Wednesday 03<sup>rd</sup> December 2014 @ 7:00pm
- b) To receive an update report from the Clerk/RFO on the HSBC Bank Accounts, to agree the closure of the accounts held with HSBC and the transfer of all funds to Lloyds Bank.

#### Payments:

- c) Consideration and approval of the payments and transfers listed in Appendix A. *circulated Pink papers.*

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- d) To agree two Councillor Signatories to sign the cheques for payments listed in Appendix A.
- e) To note the bank account balances.

### **17. Staffing Matters:**

The Chairman to move “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”

- a) To receive a progress report and to raise any issues of concern from the Clerk following his recent appointment to the post.

### **18. Date of Next Meetings:**

- a) Budget Participation Meeting on Wednesday 3rd December 2014 at 7.00pm in the Memorial Hall Salford Priors.
- b) To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm, on Wednesday 17<sup>th</sup> December 2014 in The Memorial Hall, Salford Priors.

### **19. Closure of Meeting**