

# Salford Priors Parish Council

## To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 18<sup>th</sup> March 2015 at 7.00pm for the purpose of transacting the following business only.

Paul Mills

**Paul Mills**  
**Clerk to the Council**

12<sup>th</sup> March 2015

## MEETING AGENDA

**1. Apologies:** To receive apologies and agree the reason for absence:

**2. Register of Interests:**

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

### **Disclosure of Interests**

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

**3. Open Forum & Presentation to the Council:**

**Chairman to Move:** The Meeting & Standing Orders be now adjourned:

**a. Open Forum:**

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

**b. Open forum** for the under 18s.

**c. To receive the Ward Members reports** (3 minutes maximum each Ward Councillor)

Warwickshire County Council Ward Member – Councillor M Brain.

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Stratford on Avon District Council Ward Members – Councillors: M Howse, D Pemberton, and J Spence.

**4. Chairman to Move:** To close the adjournment and the suspension of Standing Orders.

### 5. Minutes:

- a. To approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 18th February 2015 at the Memorial Hall, Salford Priors.
- b. To approve the Minutes of the Extraordinary Meeting of the Parish Council held on Tuesday 10<sup>th</sup> March 2015 at the TOPS Building, Salford Priors.

**6. Clerk's Progress Report:** The Clerk to report on the following items

- a. Parish Street lighting
- b. Defibrillators: Installation survey and quotation
- c. Parish Office – Noticeboard/Guillotine requirement and costs
- d. Parish Office – Domesday Book Loan
- e. Parish Noticeboards – Delivery dates and siting
- f. School Road Bus Shelter
- g. Molehill levelling on Parish maintained amenity grass areas
- h. Hedge cutting/clearance Evesham Rd opposite 'Berryfields'
- i. Grass verge adoption 'Greensleeves' to 'Homelands' Evesham Rd

### 7. Neighbourhood Plan:

- a. To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group (*Cllr's Littleford and James*)

### 8. Planning Matters: (*Blue Papers*)

- a. **15/00013/ADJCON** – (Wychavon District Council Reference) Planning Notification Received 10 February 2015. Proposed removal of redundant glasshouses and proposed extension to glasshouse at Westland Nurseries, Station Road Offenham. For Westland Nurseries. SPPC Comment '**No Representation**' SDC Case Officer Eleanor Bass raised no Objection to the Planning Application. (*Documents circulated*)

### Planning Decisions:

- b. **14/03350/FUL** – Retention of existing mobile home for temporary 3 year period at Old Dunnington Farm, Dunnington, Alcester. B49 5NU. **Permission with Conditions.** (*Documents circulated*)

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### Enforcement Issues:

- c. Enforcement directive preceding **14/02546/FUL** –Erection of wooden fence to side boundary for Mrs Pamela Seville at Corner Cottage, Evesham Road, Salford Priors. WR11 8XD. Clerk informed by Mr Roger Thatcher, Planning Enforcement Officer SDC, that removal of metal fencing remained active. However, he considered completion by end March 2015 was unrealistic. He had agreed replacement work could be carried out later in the year when prevailing weather and ground conditions were more suitable to undertake the task. Mr Thatcher would continue to monitor progress.

### 9. Playing Field:

- a. **Weekly Inspections.** To receive a report from the Clerk on the Playing Field weekly inspections and action findings.
- b. **Skate Ramp Inspection.** To consider Evolution Skate Parks recommendations
- c. **Junior Football Goalposts.** To note investigation of anchor point provision
- d. **Dog Fouling.** To note additional notice placement

### 10 Highways, Amenities & Infrastructure:

- a. To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b. To consider future tasks to be issued to the Lengthsman
- c. To note response to side out work B4088 - WCC (Mr Matthew Austen)
- d. To note progress of Severn Trent repairs to School Road – Park Hall Mews
- e. To consider ownership of land to north side of B4088 junction at Iron Cross
- f. To note progress of Traffic Survey arrangements B4309 and School Road Salford Priors
- g. To receive report of progress re' Watercourse at Pitchill, Rushford & Chapel Oak
- h. To note WCC Highways response to road surface inspection Broom Lane
- i. To receive report of WCC Highways progress re' damaged road signs repairs, unserviceable keep left bollards and railing replacement layby Abbots Salford

### 11. Rights of Way:

- a. To receive a report from Cllr. Penn on the Public Rights of Way within the Parish

### 12. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

### 13. Strategic & General Issues

- a. To receive a report from the Clerk on archiving of information and clearance and destruction of material. *(standing agenda item).*
- b. To receive report on WCC/SDC Lengthman's Scheme Meeting

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- c. To note progress of applications for Tree Preservation Orders
- d. To consider revised DRAFT for vehicular access to Playing Field areas
- e. To note progress of survey design regarding Parish War Memorial proposals
- f. To discuss arrangements for TOPS Building EDF electricity and Severn Trent Water

### 14. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a. Election Awareness – Revised Election Timetable 2015
- b. Revised Parish/Town Emergency Plan Template
- c. Telephone request from Mr Lea of South Lodge Toll House Weethley for installation of solar powered speed control sign or alternative
- d. Strategic Housing Land Availability Assessment (SHLAA)
- e. Grant to Councils Achieving Foundation Level of New Local Council Award Scheme

### 15. Correspondence to note:

*(Items of 'Correspondence to Note' are held in a Circulation Folder available to all Councillors during the Parish Council Ordinary. The Clerk will individual copies of correspondence for retention if required).*

- a. Electoral Review of Warwickshire: Final Recommendations
- b. NALC Legal Briefing L01-15 Freedom of Information Act- DATASETS (Feb 15)
- c. NALC Legal Topic Note LTN 14E BYELAWS (ENGLAND) (Feb 15)

### 16. Finance: *(Pink papers)*

**General:** None raised

#### **Payments:**

- a. Consideration and approval of the payments and transfers listed in Appendix A.  
*(Circulated Pink papers.)*
- b. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- c. To note the bank account balances.

### 17. Staffing Matters:

The Chairman to move “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”

- a. To receive a progress report and to raise any current issues of concern from the Clerk.

## **Salford Priors Parish Council**

### **18. Date of Next Meetings:**

- a. To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm, on Wednesday 15th April 2015 in The Memorial Hall, Salford Priors.
- b. To confirm the date of the Annual Parish Meeting at 7.00pm, on Wednesday 22nd April 2015 in The Memorial Hall, Salford Priors.

### **19. Closure of Meeting**