

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 15th April 2015 at 7.00pm for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

8th April 2015

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence:

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum & Presentation to the Council:

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b. Open forum for the under 18s.

c. To receive the Ward Members reports (3 minutes maximum each Ward Councillor)

Warwickshire County Council Ward Member – Councillor M Brain.

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Stratford on Avon District Council Ward Members – Councillors: M Howse, D Pemberton, and J Spence.

4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

- a. To approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 18th March 2015 at the Memorial Hall, Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items

- a. Street Lighting Ridsdale Close
- b. Playing Field Solar Lights
- c. Traffic Calmer Lighting
- d. ORBIT areas – Map provision
- e. Defibrillator Installation – 2 sites
- f. Parish Noticeboards
- g. Mole Pest Control Parish amenity grass areas

7. Neighbourhood Plan:

- a. To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group (*Cllr's Littleford and James*)

8. Planning Matters: (*Blue Papers*)

- a. **15/00653/FUL.** The Cottage, Bevington, Salford Priors, Evesham.WR11 8SJ. Proposed single story side extension. Details had been circulated. To meet submission date, with SPPC agreement, Clerk submitted '**No Representation**'. (*Document circulated*).

Planning Decisions:

- b. **15/00110/VARY** – Salford Lodge, Salford Road, Pitchill, Salford Priors. WR11 8SN. Variation of Planning Permission 14/02463/FUL to extend the lifetime of the solar farm by one year. **Permission with Conditions.** (*Documents circulated*).
- c. **14/02857/FUL** – The Engine House, The Orchards, Evesham Road, Salford Priors, Evesham. Conversion of former agricultural barn (with Class B1 use) to dwelling (Cass3). **Permission with Conditions.** (*Documents circulated*).
- d. **14/02858/LBC** – The Engine House, The Orchards, Evesham Road, Salford Priors, Evesham. Conversion of former agricultural barn (with Class B1 use) to dwelling (Cass3). **Permission with Conditions.** (*Documents circulated*).

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Planning Appeals:

- e. **APP/J3720/W/15/3004694.** The Coach House, Bevington Hall, Bevington, Salford Priors, Evesham. WR11 8SJ. Details had been circulated. To meet submission date, with SPPC agreement, Clerk submitted ‘**Support**’ comment. (*Document circulated*).

Enforcement Issues:

- f. Enforcement directive preceding **14/02546/FUL** –Erection of wooden fence to side boundary at Corner Cottage, Evesham Road, Salford Priors. WR11 8XD. **Retained.**

9. Playing Field:

- a. **Weekly Inspections.** To receive a report from the Clerk on the Playing Field weekly inspections and action findings.
- b. **Skate Ramp Repairs.** To receive report on Skate Park maintenance repairs.
- c. **Junior Football Goalposts.** To note progress of anchor point provision.
- d. **Playing Field Equipment.** To receive report on upgrade visits/recommendations
- e. **Playing Field Annual Inspection.** To consider options/costs of formal inspection of playing field equipment

10. Highways, Amenities & Infrastructure:

- a. To note Lengthsman’s jobs issued from last Council meeting; comment on progress
- b. To consider future tasks to be issued to the Lengthsman
- c. To note follow-up re’ side out work B4088 – Query use of Community Payback Team
- d. To receive progress report re’ Watercourse at Pitchill
- e. To note progress of Traffic Survey arrangements B4309 and School Road Salford Priors
- f. To note WCC Highways response to road surface inspection Broom Lane
- g. To receive report of WCC Highways progress re’ speed limit signs Evesham Rd, unserviceable keep left bollards and railing replacement layby Abbots Salford
- h. To note progress of audit request of traffic signage in vicinity of South Lodge Weethley
- i. To consider removal of the planter and restoration of the grass bank in School Road close to Banbrook Road turn
- j. To consider support for allotment area preparation prior to tenant takeover of plot

11. Rights of Way:

- a. To receive a report from Cllr. Penn on the Public Rights of Way within the Parish
- b. To note response from Ragley Estates concerning entrance to Footpath AL15

12. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent*).

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13. Strategic & General Issues

- a. To note CEMEX response to meeting re' Marsh Farm Quarry Activity in 2015
- b. To note forthcoming WCC/SDC Lengthman's Scheme Meeting due 16th April 2015
- c. To note progress of application for Tree Preservation Order Orchard Farm
- d. To consider requirement for Playing Field Information and Safety Notices
- e. To review recommendations for Parish Survey - Parish War Memorial proposals
- f. To receive report of revised EDF Electricity Tariff – TOPS Building
- g. To consider Salford Priors Parish Council Insurance renewal for 2015/16

14. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a. Grey Water pollution/contamination at Rushford
- b. Highway maintainable at Public Expense NE side of B4088 junction at Iron Cross
- c. Parish Council Representative – Salford Priors Youth Club
- d. Quotation for Manufacture and Provision of Parish Office Noticeboards

15. Correspondence to note:

(Items of 'Correspondence to Note' are held in a Circulation Folder available to all Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

- a. Affordable Rural Housing: A practical guide for parish councils

16. Finance: *(Pink papers)*

General: Appendix A and associated finance documents will be available for the Parish Council Meeting on 15th April 2015. The following procedures will apply:

- a. To consider the fourth quarterly account balances, budgets and bank reconciliation and balances.
- b. To consider appointment of Mr Geoff Bradley as Internal Auditor for the Parish Council's 2014-15 accounts.

Payments:

- c. Consideration and approval of the payments and transfers listed in Appendix A.
- d. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- e. To note the bank account balances.

17. Date of Next Meetings:

- a. To confirm the date of the Annual Parish Meeting at 7.00pm, on Wednesday 22nd April 2015 in The Memorial Hall, Salford Priors.

18. Closure of Meeting