

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Baptist Church Hall Dunnington on Wednesday 13th May 2015 at 7.30pm, **or at the conclusion of the Annual Meeting of the Council**, for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

7th May 2015

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence:

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b. Open forum for the under 18s.

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- c. To receive the Ward Members reports** (3 minutes maximum each Ward Councillor)

Appointed Warwickshire County Council and Stratford on Avon District Council Ward Members.

- 4. Chairman to Move:** To close the adjournment and the suspension of Standing Orders.

5. Minutes:

- a. To approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 15th April 2015 at the Memorial Hall, Salford Priors.
- b. To receive a copy of the Minutes of the One Hundredth and Twenty-first Annual Parish Meeting held on Wednesday 22nd April 2015 at the Memorial Hall Salford Priors.

- 6. Clerk's Progress Report:** The Clerk to report on the following items

- a. Street Lighting Ridsdale Close
- b. Playing Field Solar Lights
- c. Traffic Calmer Lighting
- d. Orbit areas – Street Lighting
- e. Defibrillator Apparatus – WMAS Registration and Awareness Training
- f. Parish Council Noticeboards
- g. Parish Office Noticeboards

6 (a). Matters Arising from the Annual Parish Meeting

- h. Speeding traffic through Salford Priors Station Road/Evesham Road
- i. Police Parking Posters
- j. Fly Tipping in New Inn Lane

7. Neighbourhood Plan:

- a. To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group (*Cllr's James and Littleford*).

8. Planning Matters: (*Blue Papers*)

- a. **15/00902/FUL.** 15 Ban Brook Road, Salford Priors, Evesham. WR11 8XE. Proposed single story side extension. Details had been circulated. To meet submission date, with SPPC agreement, Clerk submitted '**No Representation**'. (*Document circulated*).
- b. **15/01400/TREE.** Shady Nook, 5 Station Road, Evesham. WR11 8UX. Proposed G1: Sycamore X 3; Remove. For Ms Kathleen Lealan. SDC Case Officer Ruth Rose, Forestry and Landscape Officer. Comments due by 27 May 2015. (*Document circulated*).

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Planning Decisions:

- c. **15/00653/FUL** – The Cottage, Bevington, Salford Priors, Evesham.WR11 8SJ. Proposed single story side extension. **Permission with Conditions.** (*Documents circulated*).

Enforcement Issues:

- d. Enforcement directive preceding **14/02546/FUL** –Erection of wooden fence to side boundary at Corner Cottage, Evesham Road, Salford Priors. WR11 8XD.

9. Playing Field:

- a. **Weekly Inspections.** To receive a report from the Clerk on the Playing Field weekly inspections and action findings.
- b. **Removal of Broken Rocker** – To receive report of broken item U14 Play Area
- c. **Junior Football Goalposts.** To receive report of anchor point fittings
- d. **Playing Field Equipment Upgrade.** To notify receipt of design/costings
- e. **Playing Field Annual Inspection.** To receive report of ROSPA (Playsafety Ltd) response

10. Highways, Amenities & Infrastructure:

- a. To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b. To consider future tasks to be issued to the Lengthsman
- c. To note follow-up re' side out work B4088 – Community Payback Team
- d. To update response to enquiry re Traffic Survey B4309 and School Road Salford Priors
- e. To report comment from Highways Inspector re' road surface Broom lane
- f. To receive report of WCC Highways progress re' speed limit signs Evesham Rd
- g. To update response of audit request of traffic signage in vicinity of South Lodge Weethley
- h. To report progress of removal of the planter/restoration of the grass bank in School Road
- i. To update allotment area tenant allocation and preparation prior to tenant takeover of plot
- j. To receive progress report concerning pavement repair School Road Salford Priors
- k. To receive progress report concerning corroded traffic warning sign at Iron Cross

11. Rights of Way:

- a. To receive a report from Cllr. Penn on the Public Rights of Way within the Parish
- b. To note progress concerning entrance to Footpath AL15

12. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*At the discretion of the Chairman Councillors*)

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may raise items at the meeting if considered necessary and urgent).

13. Strategic & General Issues

- a. To apprise latest CEMEX response to meeting re' Marsh Farm Quarry Activity in 2015
- b. To receive report of Evolution Skate Park Safety Notices
- c. To receive report about response to Parish Survey - Parish War Memorial
- d. To receive report of enquiry about Severn Trent Water Dunnington Pumping Station

14. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a. Salford Priors Local Parish Council Insurance - Renewal quotations 2015/16
- b. Draft loan agreement of Domesday Book to Salford Priors Primary School
- c. Parish Council Calendar of Meetings 2015/2016
- d. Revised EDF Electricity Tariff – TOPS Building
- e. Neighbourhood Watch Scheme

15. Correspondence to note:

(Items of 'Correspondence to Note' are held in a Circulation Folder available to all Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

- a. West Midlands Ambulance Service – Memorandum of Understanding – Defibrillators
- b. WALC Statement on Standards of Service for Member Parish and Town Councils
- c. WALC Newsletter and Bespoke Guidance for Member Councils ADH/116/6/2015
- d. WALC – Local Government Ombudsman – What is in this for local councils?

16. Finance: *(Pink papers)*

General:

- a. To consider and approve the Parish Council's end of the financial years' accounts, budgets, balance sheet & bank reconciliation for 2014-15.
- b. To consider revisions to Lloyds Bank authorising signatory list post Council Elections

Payments:

- c. Consideration and approval of the payments and transfers listed in Appendix A.
- d. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- e. To note the bank account balances.

17. Date of Next Meetings:

- a. To confirm the date of the next Ordinary Parish Council Meeting at 7.00pm, on Wednesday 17th June 2015 at The Memorial Hall, Salford Priors.

18. Closure of Meeting