

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall Salford Priors on Wednesday 17th June 2015 at 7.30pm for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

11th June 2015

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence:

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b. Open forum for the under 18s.

c. To receive the Ward Members reports (3 minutes maximum each Ward Councillor)

Warwickshire County Councillor Mike Brain and Stratford on Avon District Councillor Mark Cargill.

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4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

- a. To approve the Minutes of the Annual Meeting of the Parish Council held on Wednesday 13th May 2015 at the Baptist Church Hall Dunnington.
- b. To approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday 13th May 2015 at the Baptist Church Hall Dunnington.

6. Clerk's Progress Report: The Clerk to report on the following items

- a. Bus shelter window repair – Hedges Close School Road
- b. Traffic calmer lighting
- c. Orbit areas – street lighting
- d. Defibrillator apparatus awareness training
- e. Parish office noticeboards

7. Neighbourhood Plan:

- a. To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group (*Cllr's James and Littleford*).

8. Planning Matters: (*Blue Papers*)

- a. **15/00017/ADJCON.** Froglands Farm, Froglands Lane, Cleeve Prior, Evesham WR11 8LB. Erection of a wind turbine with a tower hub height of 29.5m and a blade diameter of 24m. (Resubmission of application W/1302508/PN). Case Officer Eleanor Bass. Comments due **10 June 2015**. Following email consultation with Parish Councillors, Under Clerk's delegated powers, comments submitted to Stratford on Avon District Council (copied to Wychavon District Council) on 1st June 2015(*Submission circulated*).
- b. **15/01731/FUL.** Proposed two storey rear extension at Halfway House Cottage, Evesham Road, Weethley, Alcester, B49 5ND. For Mr Liam Maude and Ms Brigitte Puhl. Case Officer Hazel Bailey. Comments due by **18 June 2015**. Detailed plans available for review at Council Meeting 17 June 2015. (*Document circulated*).
- c. **15/01716/COUO.** Proposed change of use of existing office (B1) to create 1 dwelling (C3) at Mayridge Group, Burleigh House, Iron Cross, Salford Priors, Evesham WR11 8SP for Mr Sanjay Dhir. Case Officer Eleanor Bass. Comments due by **16 June 2015**. Following email consultation with Parish Councillors, under Clerk's delegated powers, comments submitted to Stratford on Avon District Council on 9th June 2015. (*Submission circulated*).

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- d. 15/01400/TREE.** Shady Nook, 5 Station Road, Salford Priors, Evesham WR11 8UX. Proposal G1: Sycamore X 3: remove. Proposal agreed by Parish Councillors (Ordinary Parish Council Meeting 13 May 2015; Minute 20b). (*Submission circulated*).

Planning Decisions:

- e. 15/00902/FUL** – 15 Ban Brook Road, Salford Priors, Evesham. WR11 8XE. Proposed single story side extension. Permission with conditions. (*Document circulated*).

Enforcement Issues: None

9. Playing Field:

- a. Weekly Inspections.** To receive a report from the Clerk on the Playing Field weekly inspections and action findings.
- b. Skate Ramp** – To receive report on rivet replacement upper skate ramp platform.
- c. Fence Replacement** – To receive report on Scout Hut Amenity Contractor access - fence replacement.
- d. Junior Football Goalposts.** To receive report of anchor point fittings installation.
- e. Playing Field Equipment Upgrade.** To agree a date in July 2015 for an inaugural Working Party project meeting.
- f. Playing Field Annual Inspection.** To receive report of ROSPA (Playsafety Ltd) arrangements for Annual Inspection.

10. Highways, Amenities & Infrastructure:

- a.** To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b.** To consider future tasks to be issued to the Lengthsman
- c.** To note side out work B4088 – Community Payback Team
- d.** To note outcome of discussion re' B4088 footways – Cllr M Brain/Locality Officer
- e.** To report comment from Highways Inspector re' road surface Broom Lane
- f.** To receive report of WCC Highways progress re' speed limit sign Evesham Rd
- g.** To report progress of removal of the planter/restoration of the grass bank in School Road
- h.** To receive report concerning pavement repair School Road Salford Priors
- i.** To receive progress report concerning corroded traffic warning sign at Iron Cross
- j.** To receive report of Priors Croft Garden Allotment Tenant's meeting held 15 June 2015
- k.** To consider request to replace the fence separating Priors Croft Garden Allotments from adjacent allotment tenancy
- l.** To receive report of CEMEX response to request for repair fence adjacent to B4088
- m.** To consider replacement of broken planter School Avenue Salford Priors
- n.** To consider action required – overhanging trees/hedgerows in parish areas
- o.** To consider the (potentially dangerous) state of the Horse Chestnut tree Park Hall Mews
- p.** To consider Christmas Tree order & Illumination event 2015
- q.** To comment on circumstances arising from A46 resurfacing works

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11. Rights of Way:

- a. To receive a report from Cllr. Penn on the Public Rights of Way within the Parish
- b. To note progress concerning entrance to Footpath AL15 – Ragley Farms Dunnington
- c. To consider request from Mr M Hackling for Parish Council to authorise strimming of long grass on Footpath AL11 from the Scout Hut to the bridge crossing Ban Brook

12. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

13. Strategic & General Issues

- a. To apprise latest CEMEX response to meeting re' Marsh Farm Quarry Activity in 2015
- b. To consider Skate Park/Playing Field Safety Notices
- c. To receive update on arrangements Parish War Memorial Survey of interest
- d. To receive update of enquiry about Severn Trent Water Dunnington Pumping Station

14. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a. Salford Priors Youth Club – Request for 2015 Summer Scheme Funding Support.
- b. WALC Induction Day – Being a Good Councillor and Clerk – Request funding approval for attendance and shared travel costs for 3 recently appointed Councillors.
- c. Consideration of response re' Cleeve Prior NDP. Closing date 30th June 2015. (Document circulated by email on 26 May 2015).

15. Correspondence to note:

(Items of 'Correspondence to Note' are held in a Circulation Folder available to all Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

- a. Armed Forces Day – Fly the Flag – Message from Defence Services Secretary

16. Finance: *(Pink papers)*

General:

- a. To consider and approve the Internal Auditor's Report FY2014/15 and any actions required arising from the report

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- b.** To consider and agree the figures in Sections One of the Annual Return for FY 2014/15
- c.** To consider and answer the questions in Section Two of the Annual Return for FY 2014/15.
- d.** To note Zurich Local Council Policy commencement and variation of £17.11 from approved premium of £882.69.

Payments:

- e.** Consideration and approval of the payments and transfers listed in Appendix A.
- f.** To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- g.** To note the bank account balances.

17. Date of Next Meetings:

- a.** To confirm the date of the next Ordinary Parish Council Meeting at 7.00pm, on Wednesday 15th July 2015 at The Memorial Hall, Salford Priors.

18. Closure of Meeting