

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall Salford Priors on Wednesday 16th September 2015 at 7.00pm for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

10th September 2015

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence.

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b. Open forum for the under 18s.

c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)

Warwickshire County Councillor Mike Brain and Stratford on Avon District Councillor Mark Cargill.

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4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

- a. To approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday 19th August 2015 at the Memorial Hall Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items:

- a. Damaged street sign - Ridsdale Close
- b. Side out footway School Lane - Community Payback Team
- c. Speed limit sign Evesham Rd
- d. LED Street light - school location traffic calmer
- e. No Parking signs - lower island School Avenue
- f. Streetworks Inspector - road surface Broom Lane
- g. Angus Soft Fruits – letter of complaint

7. Neighbourhood Plan:

- a. To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group (*Cllr's James and Littleford*).

8. Planning Matters: (*Blue Papers*)

a. 15/02964/FUL. Proposed demolition of existing industrial building; erection of one detached dwelling house with associated curtilage and amenity land; formation of new access drive to serve new dwelling house and adjacent agricultural land; and all other associated works. At Depot Rough Hill, Low Road, Church Lench, Evesham WR11 4UH. For Mr John Ranson. Cross Border application with Wychavon District Council - W/15/01971/PN. SDC Case Officer; Eleanor Bass. **Comments due by 17th September 2015.**
(*Document circulated and previously by email on 1st September 2015*) Application available at Parish Council meeting).

b. 15/02957/FUL. Proposed replacement and enlargement of dormer windows to front and rear elevations. Provision of first floor balcony to front. At Berryfield, Evesham Road, Salford Priors, Evesham WR11 8UU. For Mr Anthony Greatrex. SDC Case Officer Lucy Hammond. **Comments due by 21st September 2015.**
(*Document circulated. Application available at Parish Council Meeting*).

c. 15/02811/TREE. The Gables, Station Road, Salford Priors, Evesham. WR11 8UX. For Mr John Barlow. Submission of 'No Objection' on 21st August 2015.
(*Submission document circulated*).

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Planning Decisions:

- d. 15/02160/FUL.** Proposed detached garage. The Old Church House, Abbots Salford, Evesham. WR11 8UT. For Mr Malcolm Hughes. **Permission with Conditions.** (*Document circulated*).
- e. 15/02508/COUQ.** Change of use and conversion of an agricultural building to a single dwelling use Class C3. Bevington Hall Farm, Salford Priors, Evesham. WR11 8SJ. For Mr and Mrs Bomford. **Prior approval not required.** (*Document Circulated*).
- f. 14/01126/OUT.** Outline planning application (all matters reserved except for access) for up to 60 residential dwellings, new access onto Station Road (including demolition of existing building to accommodate new access), internal access roads, open space, drainage features and associated works. Land west of ALAMO Group Europe Ltd, Station Road, Salford Priors, Evesham. WR11 8SW. Submitted by Mr R. Ward. **Outline Permission.** (*Document circulated*).

9. Playing Field:

- a. Weekly Inspections.** To receive a report from the Clerk on the Playing Field weekly inspections and action findings.
- b. Playing Field Equipment Upgrade.** To receive update report regarding arrangements for adult and youth consultations and on-site visit/s to view installation in neighbouring parishes. Confirm NEC SALTEX dates 2015.
- c. Playing Field Equipment Funding.** To consider Funding Doctor Services.

10. Highways:

- a.** To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b.** To consider future tasks to be issued to the Lengthsman
- c.** To note expression of interest submitted - WCC Lengthsman Scheme
- d.** To consider mowing of central area A46 Roundabout Station Road junction
- e.** To consider final verge mowing of amenity areas

11. Amenities:

- a.** To consider quotation for Autumn 2015 tree planting New Lane Dunnington
- b.** To consider quotation for cutting allotment and playing field hedges
- c.** To consider quotation for fence renewal Ridsdale Close allotment entrance
- d.** To receive report of meeting held to discuss renewal of contracts in 2016 for: Amenity and Verge Mowing and Miscellaneous Works, Provision of summer and Winter Flower Displays and Miscellaneous Landscaping Maintenance

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12. Community:

- a. To receive update on arrangements for the Queen's 90th Birthday in 2016.
- b. To receive update on arrangements for Christmas Tree Illumination event 2015
- c. To consider November promotion of interest in Parish War Memorial arrangements
- d. To receive update on arrangements for defibrillator awareness training
- e. To receive update on regeneration of Neighbourhood Watch Scheme

13. Rights of Way:

- a. To receive a report from Cllr. Penn on the Public Rights of Way within the Parish

14. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

15. Strategic & General Issues

- a. To receive initial report of Marsh Farm Quarry Liaison Group meeting to be held in Salford Priors Memorial Hall at 4.00pm on Wednesday 16th September 2015.
- b. To update Orbit response re' street lighting/maintenance/road adoption Priors Grange *(See ORBIT Contracts Manager letter included at Item 16a below).*

16. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a. ORBIT Letter Re' Adoption Priors Grange, Salford Priors. *(See 15b above).*
- b. Draft: Salford Priors Parish Council Community Grant Scheme - Terms & Conditions
- c. Draft: Salford Priors Parish Council Community Grant Scheme – Application Form
- d. Letter from TOPS Building Management Committee. *(See Item 19a below).*

17. Correspondence to Note:

(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

- a. SLCC National Conference Hinkley Island Hotel Leicestershire
Thursday 15th to Saturday 17th October 2015.

18. Finance: General *(Pink papers)*

- a. To receive progress report - Lloyds Instant Access Deposit Account arrangements
- b. To consider registration for Lloyds Phone Bank for Business banking

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Payments:

- c. Consideration and approval of the payments and transfers listed in Appendix A.
- d. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- e. To note the bank account balances.

19. Contract/Leasing Matters

The Chairman to move “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”.

- a. To consider the matter of TOPS Building ground lease renewal. (*See Item 16d above*).

20. Date of Next Meetings:

- a. To confirm the date of the next Ordinary Parish Council Meeting at 7.00pm, on Wednesday 21st October 2015 at The Memorial Hall, Salford Priors.

21. Closure of Meeting