

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall Salford Priors on Wednesday 21st October 2015 at 7.00pm for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

15th October 2015

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence.

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b. Open forum for the under 18s.

c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)

Warwickshire County Councillor Mike Brain and Stratford on Avon District Councillor Mark Cargill.

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4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

- a. To approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday 16th September 2015 at the Memorial Hall Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items:

- a. Damaged street sign - Ridsdale Close
- b. LED Street light - school location traffic calmer
- c. Streetworks Inspector – Road surface Broom Lane

7. Neighbourhood Plan:

- a. To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group (*Cllr's James and Littleford*).

8. Planning Matters: (*Blue Papers*)

a. 15/02964/FUL. Proposed demolition of existing industrial building; erection of one detached dwelling house with associated curtilage and amenity land; formation of new access drive to serve new dwelling house and adjacent agricultural land; and all other associated works. At Depot Rough Hill, Low Road, Church Lench, Evesham WR11 4UH. For Mr John Ranson. Cross Border application with Wychavon District Council - W/15/01971/PN. Comments submitted 17th September 2015. **'No Representation'**. (*Submission document circulated*).

b. 15/02957/FUL. Proposed replacement and enlargement of dormer windows to front and rear elevations. Provision of first floor balcony to front. At Berryfield, Evesham Road, Salford Priors, Evesham WR11 8UU. For Mr Anthony Greatrex. Comments submitted 21st September 2015. **'Object'**. (*Submission document circulated*).

c. 15/03391/TREE. T9 –Ash- reduce crown to split in trunk 3m from ground level. At Brook House, 5 Ban Brook Copse, Salford Priors, Evesham. WR11 8GW. For Mr John Alexander-Head. Comments submitted 8th October 2015. **'Object'**. (*Submission document circulated*).

Enforcement Issues:

d. 14/00032/COND: Regarding external storage taking place at Orchards Farm Salford Priors. Notification received from Mr Roger Thatcher (SDC Planning Enforcement Officer) on 6th October 2015. The screen planting required as a condition of a previous condition of planning permission has been completed. The enforcement file is now closed.

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9. Playing Field:

a. Weekly Inspections.

- i. To receive a report from the Clerk on Playing Field inspections
- ii. To receive a report from the Clerk about ROSPA Playsafety Annual Inspection
- iii. To consider Arden Pest Control quotation for mole clearance
- iv. To consider payment of costs for Ground Bolt anchor provision

b. **Playing Field Equipment Upgrade.** To receive update report regarding arrangements for adult and youth consultations on 23rd/24th October 2015

c. **Playing Field Project Funding.** To receive report from the Clerk regarding initial external funding research for playing field projects.

10. Highways:

- a. To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b. To consider future tasks to be issued to the Lengthsman
- c. **Footway lighting.** To consider payments of costs to Street Lighting Contractor P D Long for repairs to streetlights in School Rd (X 1) and Park Hall Mews (X 2)
- d. Footway repairs in St Matthew's Close and Ridsdale Close

11. Amenities:

- a. To consider quotation for autumn 2015 tree planting New Lane Dunnington.
(Deferred from previous meeting)
- b. To consider quotation for playing field hedge height reduction by 0.5m
- c. To authorise allotment hedge (overhang) cutting iaw Contract A/VM 2013
(Deferred from previous meeting)
- d. To consider quotations for provision of planter in Orbit car park adjacent to playing field
To consider quotation for replacement of planter in School Avenue (Top Island)
- e. To consider quotation for strimming/clearance and chisel ploughing - allotment Plot 10
- f. To consider (end of season) verge mowing iaw Contract A/VM 2013.
(Deferred from previous meeting).
- g. To receive report and recommendations of Working Group meeting held 21st September to discuss renewal of contracts in 2016 for: Amenity and Verge Mowing and Miscellaneous Works, Provision of summer and Winter Flower Displays and Miscellaneous Landscaping Maintenance
- h. To consider quotation for Bus Shelter cleaning

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12. Community:

- a. To receive update on arrangements for the Queen's 90th Birthday in 2016
- b. To receive update on arrangements for Christmas Tree Illumination event 2015
- c. To receive update on discussions with the local Royal British Legion representative regarding November 2015 promotion of interest in Parish War Memorial
- d. To receive report on arrangements for defibrillator awareness training on 2nd Nov 2015
- e. To receive report regarding arrangements for Property Marking Event on 28th Oct 2015 - regeneration of Neighbourhood Watch Scheme
- f. To receive update report from Communication Development Working Group

13. Rights of Way:

- a. To receive a report from Cllr Penn on the Public Rights of Way within the Parish

14. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

15. Strategic & General Issues

- a. To receive report of matters regarding WCC Minerals Plan Consultation
- b. To receive report from the Clerk concerning Local Council Foundation Status
- c. To receive from the Clerk report of Contract/Leasing Matters
- d. To receive report of informal meeting between Parish Council and Bovis Homes

16. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a. Provision of Parish Council wreath for Royal British Legion Service of Remembrance at St Matthew's Church on Sunday 8th November 2015.
- b. South Worcestershire Development Plan
- c. Stratford on Avon District Council Members' Code of Conduct
- d. Stratford on Avon District Gypsy and Traveller Local Plan
- e. Local Flood Risk Management Strategy Second Phase of Consultation
- f. Bidford on Avon Neighbourhood Development Plan

17. Correspondence to Note:

(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

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- a. Up Front – Neighbourhood Planning News, September 2015

18. Finance: General (*Pink papers*)

- a. To receive Salford Priors Parish Council Audit Report for the year ended 31 March 2105
- b. To consider and approve the second quarterly bank reconciliation, account balances and income and expenditure budgets.

Payments:

- c. Consideration and approval of the payments and transfers listed in Appendix A.
- d. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- e. To note the bank account balances.

19. Date of Next Meetings:

- a. To confirm the date of the next Ordinary Parish Council Meeting at 7.00pm, on Wednesday 18th November 2015 at the Memorial Hall, Salford Priors.

20. Closure of Meeting