

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall Salford Priors on Wednesday 20th January 2016 at 7.00pm for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

14th January 2016

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence.

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

Cronin Development Consultancy Ltd. accepted invitation to attend the open forum on 20th January 2016 to meet informally and to explain development proposals on land adjacent to Evesham Road Salford Priors.

b. Open forum for the under 18s.

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c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)

Warwickshire County Councillor Mike Brain and Stratford on Avon District Councillor Mark Cargill.

4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

- a. To approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday 16th December 2015 at the Memorial Hall Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items:

- a. Road surface Broom Lane – Streetworks Inspector
- b. Height reduction – playing field hedge
- c. Planter area in Orbit car park adjacent to playing field
- d. Autumn 2015 tree planting New Lane Dunnington
- e. New Road Dunnington – haulage road fence repair
- f. Footway repairs in St Matthew's Close and Ridsdale Close
- g. Ridsdale Close – Shop/Po External Light
- h. B4088 Bus Shelter Repair
- i. Fly Tipping New Inn Lane
- j. D5492 Wood Bevington Lane drainage works
- k. Playing Field Post Inspection Works (SPPC/038/15)
- l. Playing Field Canopy lift and leaf clearance (SPPC/039/15)

7. Neighbourhood Plan:

To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group.

8. Planning Matters: (*Blue Papers*)

- a. **15/03699/OUT**. Proposed: Outline application for the erection of 5 no. dwellings (all matters reserved). At: Heath Cottage, Dunnington, Alcester. B49 5NW. For: Mr Jeremy Gascoine. Comments due 18 Dec 15. **'Supported'** submitted on 17 Dec 15.
(NB: See 8e below) *(Submission document circulated).*
- b. **15/03761/FUL**. Proposed: Erection of a single story extension to the rear of the church to provide meeting room facilities. At: St Matthews Church, Station Road, Salford Priors. For: Mr Peter Penney. Comments due 18 Dec 15. **'Objection'** submitted on 17 Dec 15.
(Submission document circulated).

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- c. **15/04346/TREE.** Proposed: T1: Conifer: remove. At Periwinkle Cottages, Jack Thomson Croft, Salford Priors. For Mrs Jill-Staples Grantham. Comments due 4 Jan 16. **‘No representation’** submitted 17 Dec 15. (*Submission document circulated*).

Amendment Application

- d. **15/04012/FUL.** Proposed: Erection of 1 no. dwelling with vehicular access off Ridsdale Close. At: 15 School Avenue, Salford Priors. WR11 8XB. For: Mr D Faulkner. **‘No representation’** submitted with observations 9 Dec 15. Design amendment received to exclude use of cladding and inclusion of brickwork in keeping with adjacent properties. Council agreed delegation of approval decision to SDC Planning Authority. Confirmed delegation of decision submitted 17 Dec 15
(*Submission document circulated*).

Planning Decisions

- e. **115/03699/OUT.** Proposed: Outline application for the erection of 5 no. dwellings (all matters reserved). At: Heath Cottage, Dunnington, Alcester. B49 5NW. For: Mr Jeremy Gascoine. **Principle of development considered unacceptable.** Planning Officer requires confirmation that the Parish Council does wish the application to be determined at Planning Committee. (*SDC Planning Officer’s letter circulated*).
- f. **15/03937/TREE.** Proposed:-T1: Alder: fell. At: The Old Forge, Station Road, Salford Priors, Warwickshire WR11 8UX. For: Mr Paul Rigler. **‘No objection’.**
(*Submission Document circulated*).

9. Playing Field:

- a. **Inspections.**
- i. To receive a report from the Clerk on Playing Field monthly inspection
 - ii. To receive response report from the Clerk - ROSPA Playsafety Annual Inspection
- b. **Playing Field Equipment** To receive report from the Playing Field Working Group meeting held on Wednesday 13th January 2016.

10. Highways:

- a. To note Lengthsman’s jobs issued from last Council meeting; comment on progress
- b. To consider future tasks to be issued to the Lengthsman

11. Amenities:

- a. To receive report from the Clerk on questionnaire results re’ street lighting in School Avenue Salford Priors
- b. To receive update report from the Clerk concerning arrangements for on-site Highways (Lighting) visit re’ concrete street light posts and LED down lighting

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- c. To receive report from the Clerk – Garden Allotment uptakes.
- d. To receive report on arrangements for next meeting from Amenity Contract Working Group

12. Community:

- a. To receive report from the Queen's 90th Birthday Working Group meeting held on Monday 11th January 2016.
- b. To receive report from Communication Development Working Group

13. Rights of Way:

- a. To receive report from Cllr Penn on the Public Rights of Way within the Parish

14. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

15. Strategic & General Issues

- a. To consider matters relating to Warwickshire Minerals Plan Consultation
- b. To receive update report from the Clerk regarding appointment of Perkins Educational Foundation representative
- c. To update arrangements for meeting with Bovis Homes representatives – ALAMO development Station Road Salford Priors

16. Consideration of Correspondence Received: *(Yellow papers)*

- a. To consider Ground Lease renewal options TOPS Building. *(First by email 7 Jan 16)*
- b. To consider 'The Future of Audit Procurement and the Sector Led Body'. Abridged version. Response date extended to 31 March 2016.
- c. To consider authorisation of Course fee £30.00 for Clerk Attendance at *End of Year Financial Procedures* Saturday 6th February 2016
- d. To consider Workplace Pensions Changes – (Clerk to comment)
- e. To consider nominations for attendance at Royal Garden Party at Buckingham Palace on Tuesday 24th May 2016

17. Correspondence to Note:

(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

- a. Parish Meetings, Parish Councils and Town Councils in relation to Community Governance Reviews
- b. Letter of thanks for Donation – Avon Valley Community First Responders

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18. Finance: General (*Pink papers*)

- a. To consider and approve the third quarterly bank reconciliation, account balances and income and expenditure budgets
- b. To receive report from the Clerk following the interim internal audit for the Parish Council accounts 2015/16 carried out during December 2015.
- c. To receive report of response (if received) resulting from HMRC Letter dated 4th December 2015 re' PAYE underpayment FY 2013/14

Payments:

- d. Consideration and approval of the payments and transfers listed in Appendix A.
- e. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- f. To note the bank account balances.

19. Date of Next Meetings:

- a. To confirm the date of the next Ordinary Parish Council Meeting at 7.00pm on Wednesday 17th February 2016 at the Memorial Hall, Salford Priors.

20. Closure of Meeting