

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall Salford Priors on Wednesday 16th March 2016 at 7.00pm for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

10th March 2016

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence.

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b. Open forum for the under 18s.

c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)

Warwickshire County Councillor Mike Brain and Stratford on Avon District Councillor Mark Cargill.

Salford Priors Parish Council

4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

a. To approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday 17th February 2016 at the Memorial Hall Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items:

- a. Road surface Broom Lane – Streetworks Inspector
- b. Playing Field Post Inspection Works
- c. Playing Field Solar light battery installation
- d. B4088 Gullies to Dunnington Crossroads to Weethley Lodge
- e. B4088 Gutter Debris Clearance Iron Cross to Dunnington Crossroads
- f. B4088 National Grid Manhole Iron Cross
- g. Fly Tipping Broom Lane
- h. Streetlight repair Saunders Road
- i. AL15 Kissing Gate Installation
- j. Grass verge repair Evesham Road (Berryfields)

7. Neighbourhood Plan:

To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group.

8. Planning Matters: (*Blue Papers*)

a. **16/00656/TREE.** Proposed: T1 Sycamore Tree Fell. At Kenley House, Station Road, Salford Priors. Evesham WR11 8UX. For Mr Brown. Case officer: Assistant Planner. Comments due by **21 March 2016.** (*Document circulated*)

Amended/Additional Details

b. **15/04274/VARY.** Proposed: Variation of condition 04 (approved plans) and 14 (location of CCTV cameras and their direction and field of vision) of planning permission 15/00110/VARY which is a 'variation of condition 2 of planning permission ref. 14/02463/FUL for the 'Development of a Solar Park and associated ancillary infrastructure'. (Refers also to Planning Application 14/02463/FUL). At Salford Road, Pitchill, Salford Priors WR11 8SN. For: Mr Will Morgan. Case Officer: Erin Weatherstone. Comments due by: **24 March 2016.** (*Document circulated*)

c. **16/00269/FUL.** Proposed: Erection of single and two storey extensions. At: 4 Fern Close Cottages, Rushford, Evesham, WR11 8SL. For: Mr & Mrs Lewis Walters. Case Officer: Ian Guffick. Comments due by: **17 March 2016.** (*Document circulated*).

Salford Priors Parish Council

Planning Decisions

- d. **15/03761/FUL.** Erection of a single story extension to the rear of the church to provide meeting room facilities. At: St Matthews Church, Station Road, Salford Priors. For: Mr Peter Penney. **Planning Permission Refused.** *(Document circulated)*

9. Playing Field:

- a. **Inspections.** To receive a report from the Clerk on Playing Field monthly inspection
- b. **Playing Field Equipment** To receive MUGA quotations progress report - Playing Field Working Group.

10. Highways:

- a. To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b. To consider future tasks to be issued to the Lengthsman
- c. To receive update report from the Clerk concerning Highways (Lighting) and Western Power estimate of costs for street light posts and LED down lighting installation

11. Amenities:

- a. To receive report from the Clerk – Garden Allotment Plots 4 & 5
- b. To note arrangements for next meeting date - Amenity Contract Working Group

12. Community:

- a. To receive report from the Queen's 90th Birthday Working Group meeting held on Monday 14th March 2016
- b. To receive update report from Communication Development Working Group – Email Services

13. Rights of Way:

- a. To receive report from Cllr Penn on the Public Rights of Way within the Parish

14. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

Salford Priors Parish Council

15. Consideration of Correspondence Received: *(Yellow papers)*

- a. To consider South Worcestershire Development Plan Adoption Statement
(Circulated by email 25 Feb 16)
- b. To consider Salford Priors Parish Council - Calendar of Meetings 2016/17
- c. To consider Angus Fruits HGV movements and Packing Shed Hours of Operation
- d. To consider Speaker invitation to Annual Parish Meeting 27 April 2016

16. Correspondence to Note:

(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

None Tabled

17. Finance: General *(Pink papers)*

- a. To consider appointment of Mr Geoff Bradley to undertake duties of Internal Auditor for Salford Priors Parish Council accounts end of FY 2015/16
- b. To consider NPOWER unmetered supply - Fixed Term Contract from April 2016
- c. To receive report of response (if received) resulting from HMRC Letter dated 4th December 2015 re’ PAYE underpayment FY 2013/14

Payments:

- c. Consideration and approval of the payments and transfers listed in Appendix A.
- d. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- e. To note the bank account balances.

18. Date of Next Meeting:

- a. To confirm the date of the next Ordinary Parish Council Meeting at 7.00pm on Wednesday 20th April 2016 at the Memorial Hall, Salford Priors.
- b. To confirm the date of the Annual Parish Meeting at 7.30pm on Wednesday 27th April 2016 at the Memorial Hall, Salford Priors.

19. Closure of Meeting