

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall Salford Priors on Wednesday 20th April 2016 at 7.00pm for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

14th March 2016

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence.

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

Mr Gary Kinley, Senior Solution Engineer, Modelling and Investment Planning (Waste) Severn Trent Water, has accepted invitation to attend the open forum on 20th April 2016 to meet informally and to update the Parish Council and members of the public in attendance on the public sewerage scheme planned for Pitchill, Rushford, Iron Cross and Limebridge areas.

Salford Priors Parish Council

b. Open forum for the under 18s.

c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)

Warwickshire County Councillor Mike Brain and Stratford on Avon District Councillor Mark Cargill.

4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

a. To approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday 16th March 2016 at the Memorial Hall Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items:

- a.** Road surface repairs Broom Lane
- b.** Playing Field – U14 area gate closure adjustment
- c.** Playing Field Solar light battery installation
- d.** B4088 Gullies Wood Bevington Turn to Weethley Lodge
- e.** Fly Tipping Ennister Lane and Tothall Lane Dunnington
- f.** Fly Tipping Bush Wood near Turnpike Cottages Weethley
- g.** AL15 Kissing Gate Installation
- h.** Grass verge repair Evesham Road (Berryfields)
- i.** Severn Trent Water storm drain – School Avenue
- j.** Side out footway – Evesham Road Salford Priors
- k.** Vacated vehicles – St Matthews Close car park
- l.** Dunnington BT Cable exposure

7. Neighbourhood Plan:

To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group.

8. Planning Matters: (*Blue Papers*)

- a. 15/04547/REM Proposed:** Reserved matters application for 60 residential dwellings with associated infrastructure (appearance, landscaping, layout and scale are for consideration) in compliance with outline planning permission 14/01126/OUT. At: Alamo Group Europe Ltd, Station Road, Salford Priors, Evesham. WR11 8SW. For: Mrs Rachel Capener. Observations on amendments due by **20 April 2016.**

(Document circulated by email for comment on 31 March 2016)

Planning Decisions

- b. 16/00269/FUL.** Proposed: Erection of single and two storey extensions. At: 4 Fern Close Cottages, Rushford, Evesham, WR11 8SL. For: Mr & Mrs Lewis Walters.

Salford Priors Parish Council

Permission with Conditions.

(Document circulated)

- c. **16/00223/FUL.** Proposed: Demolition of existing single storey rear extension and construction of new one and two storey rear extensions. At: 15 School Road, Salford Priors, Evesham, WR11 8XD. For: Mr & Mrs T Philpott.

Permission with Conditions.

(Document circulated)

9. Playing Field:

- a. **Inspections.** To receive a report from the Clerk on Playing Field monthly inspection
- b. **Playing Field Equipment** To receive MUGA quotations progress report from Playing Field Working Group meeting held Wednesday 13th April 2016

10. Highways:

- a. To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b. To consider future tasks to be issued to the Lengthsman
- c. To receive update report and recommendations concerning proposals for street light posts and LED down lighting installation from Streetlight Working Group meeting held 24th March 2016.

11. Amenities:

- a. To receive report from Amenity Contract Working Group meeting held 14th April 2016.

12. Community:

- a. To receive report from the Queen's 90th Birthday Working Group meeting held Monday 4th April 2016
- b. To receive update report from Communication Development Working Group – Email Services

13. Rights of Way:

- a. To receive report from Cllr Penn on the Public Rights of Way within the Parish

14. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

Salford Priors Parish Council

15. Consideration of Correspondence Received: *(Yellow papers)*

- a. To consider request to meet costs for TOPS Building repairs
- b. To consider report and recommendations arising from evaluation of Angus Fruits Operations at Orchard Farm
- c. To consider Consultation on Main Modifications to the Stratford on Avon District Submission Core Strategy 2014
- d. To consider offer of Traffic Plan Presentation – Game Fair 2016 – Ragley Hall
- e. To consider partnership opportunity around Speed Aware monitoring
- f. To consider arrangements for Marsh Farm Quarry Liaison Group Meeting May 2016

16. Correspondence to Note:

(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

- a. Letter of Thanks from Shakespeare Hospice
- b. South Worcestershire Development Plan – Related Consultations

17. Finance: General *(Pink papers)*

- a. To consider Section 1 – Annual Governance Statement FY 2015/16
- b. To consider the fourth quarterly account and bank reconciliation balances, budgets and cash book payments and receipts balances.
- c. To receive report of response (if received) resulting from HMRC Letter dated 4th December 2015 re’ PAYE underpayment FY 2013/14
- d. To note - Notification Section 137 Expenditure for 2016 - 2017

Payments:

- e. Consideration and approval of the payments and transfers listed in Appendix A.
- f. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- g. To note the bank account balances.

Salford Priors Parish Council

18. Staffing and Confidential Matters.

The Chairman to move “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”

- a.** To consider arrangements concerning recruitment and appointment of a new Clerk
- b.** To consider matters relating to Garden Allotment tenancy

19. Date of Next Meeting:

- a.** To confirm the date of the Annual Parish Meeting at 7.30pm on Wednesday 27th April 2016 at the Memorial Hall, Salford Priors.
- b.** To confirm the date of the Annual Meeting and Ordinary Parish Council Meeting at 7.00pm on Wednesday 18th May 2016 at the Memorial Hall, Salford Priors.

20. Closure of Meeting