

SALFORD PRIORS PARISH COUNCIL

To all Members of the Council

You are hereby summoned to attend the One Hundredth and Twenty-second Annual Meeting of the Salford Priors Parish Council immediately followed by an Ordinary Meeting both to be held in the Memorial Hall Salford Priors, on Wednesday 18th May 2016 at 7.00pm. For the purpose of transacting the following business only.

Mr P Mills
Clerk to the Council

14 May 2016

ANNUAL MEETING AGENDA

1. Election of Chairman

2. Chairman's Declaration of Acceptance of Office

3. Election of Vice-Chairman

4. Apologies for absence

To receive apologies and agree the reason for absence.

5. Disclosure of Interests

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

a. Register of Member's Interests.

Members are reminded of the need to keep their Register of Interests up to date.

b. Dispensations.

Clerk to report any written requests for disclosable pecuniary interests' dispensations.

c. Declaration of Interests.

- i. Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.
- ii. Members to declare any other disclosable interests in items on the Agenda and their nature.

(2015/16) Serving Appointments in Italics – Vide Annual Meeting Minutes 13th May 2015)

6. Appointments

a. Rights of Way Inspector (*Cllr. D Penn*)

b. Playing Field Inspector (*Clerk*)

SALFORD PRIORS PARISH COUNCIL

- c. Communications Development Group (*Cllrs T Littleford, P Dare, K Littleford and L Maude (Technical Advisor)*)
- d. Staffing Committee (*Cllrs: K James, K Littleford and J Stedman*)
- e. Staffing Appeals Panel (*Cllrs: D Penn, L Wright & L Maude*)

Parish Council Working Groups Introduced in 2015/16)

- f. Street Light Working Group (*Cllrs K Littleford, J Stedman, A Green, P Dare*)
- g. Playing Field Working Group (*Cllrs K Littleford, J Stedman, P Dare, D Penn*)
- h. Amenity Contract Working Group *Cllrs K James, K Littleford, P Dare, A Green)*

7. Appointments to Outside Bodies

- a. Memorial Hall Committee (*Cllr. L Wright*)
- b. TOPS Management Committee (*Cllrs: P Dare and L Maude*)
- c. Youth Club Committee Representative (*Cllr L Maude*)
- d. Perkin's Educational Foundation (*Mrs J Satchwell, Mrs D King, Dr. S Roberts, & Dr S Juned*)
- e. Marsh Farm Sand and Gravel Liaison Group (*Cllrs: J Stedman & L Wright*)
- f. Warwickshire Association of Local Councils (*Cllr. K James*)
- g. Salford Priors Neighbourhood Development Plan Consultative Working Group (*Cllrs: K James, K Littleford, L Maude, T Littleford and A Green*)

8. Approval of Council's Regulatory Documents

- a. Standing Orders (*circulated by email*)
- b. Health and Safety Policy (*circulated by email*)
- c. Risk Assessment (*Hard Copy in Agenda Pack*)
- d. New Model Financial Regulations (*Hard Copy in Agenda Pack*)

- 9. Asset Register.** Asset Register copy circulated within the Agenda Pack for scrutiny by Council Members.

10. Closure of the Annual Meeting