

# Salford Priors Parish Council

## To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Baptist Church Hall Dunnington on Wednesday 15<sup>th</sup> June 2016 at 7.00pm for the purpose of transacting the following business only.

**Paul Mills**  
**Clerk to the Council**

9 June 2016

## MEETING AGENDA

**1. Apologies:** To receive apologies and agree the reason for absence.

**2. Register of Interests:**

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

**Disclosure of Interests**

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

**3. Open Forum**

**Chairman to Move:** The Meeting & Standing Orders be now adjourned:

**a. Open Forum:**

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

Invitations to speak at the Open Forum on 15<sup>th</sup> June 2016:

- i. Mr Tony Wall Director of The Game Fair, taking place at Ragley Hall 29-31st July 2016, agreed to explain the local traffic plan intended for use during that period.

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- ii. Mr Scott Johansen, Severn Trent Water Operational Manager for this area, agreed to provide an update about Severn Trent Water project proposals for a Dunnington pumping station.

**b. Open forum** for the under 18s.

**c. To receive the Ward Member's reports** (3 minutes maximum each Ward Councillor)

**4. Chairman to Move:** To close the adjournment and the suspension of Standing Orders.

### 5. Minutes:

- a. To approve the Minutes of the One Hundredth and Twenty-second Annual Meeting of the Salford Priors Parish Council held on Wednesday 18<sup>th</sup> May 2016 at the Memorial Hall Salford Priors.
- b. To approve the Minutes of the Parish Council Meeting held on Wednesday 18<sup>th</sup> April 2016 at the Memorial Hall Salford Priors.

**6. Clerk's Progress Report:** The Clerk to report on the following items:

- a. Road surface repairs Broom Lane
- b. Playing Field Solar light battery installation
- c. B4088 Gullies Wood Bevington Turn to Weethley Lodge
- d. B4088 Extension of Footway to Wood Bevington turn
- e. AL15 Kissing Gate Installation
- f. Vacated vehicles – St Matthews Close car park
- g. Willows Caravan Park – concerning issues raised; signage and tree works
- h. Road sweep/clean Cock Bevington
- i. Dunnington BT Cable exposure
- j. Garden Allotment - Boundary fencing installation
- k. Preservative application - Parish Noticeboards
- l. Grass cut on Garden Allotment areas
- m. Highway verges in parish areas
- n. Grass areas both sides junction Dunnington New Lane and B4088

### 7. Neighbourhood Plan:

To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation.

### 8. Planning Matters: (*Blue Papers*)

#### Planning Application

- a. **SDC/16CM009.** Proposed: Construction of a vacuum pumping station with associated works and improved vehicular access to the B4088. Location: Land off the B4088

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Salford Priors. WR11 8SP. For: Severn Trent Water Ltd. Case Officer: Mr T Evans  
Senior Planner. Observations requested before 21 June 2016.

*Document circulated by email 5th June 2016*

- b. **16/01450/FUL.** Proposed: Erection of two storey rear extension. At: 10 Conway Croft, Dunnington Road, Dunnington. B49 5NY. For: Mr and Mrs Mark Edkins. Case Officer: Lindsey Young. Comments due by 15<sup>th</sup> June 2016. *Document circulated by email 1st June 2016.* Following consultation with Council Members, under Clerk's delegated powers '**No Representation**' submitted on 8<sup>th</sup> June 2016.

### Planning Decisions

- c. **16/01187/HHPA.** Proposed: Construction of a single storey rear extension. At: Shamba, Evesham Road, Salford Priors, Evesham. WR11 8UU. For: Mr Brian Cobb. Case Officer: Richard Bergman. **Prior Approval Refused** *Document circulated*
- d. **16/00057/VARY.** Proposed: Variation of condition 4 of approval S92/0496 to allow the use of the site as a holiday park for 11 months (11 month holiday season). At: Willow Park, Station Road, Salford Priors, Evesham. WR11 8UP. For: Broadway Park Homes. Case Officer: David Jeffery. **Planning permission granted subject to conditions.**  
*Document circulated*

### 9. Playing Field:

- a. **Inspections.** To receive a report from the Clerk on Playing Field monthly inspection
- b. **Playing Field Equipment** To receive progress report from Playing Field Working Group meeting held Wednesday 1<sup>st</sup> June 2016

### 10. Highways:

- a. To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b. To consider future tasks to be issued to the Lengthsman
- c. To receive update report concerning provision of 4 X street light columns and LED down lighting installation Ban Brook Road, Sanders Road and Garrards Close areas

### 11. Amenities:

- a. To receive report from the Clerk - Garden Allotment Invoices 2016/17

### 12. Community:

- a. To receive report from the Queen's 90th Birthday Working Group concerning the event held Saturday 11<sup>th</sup> June 2016

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- b.** To receive report from Communication Development Working Group – Termination of Webculture contract
- c.** To receive update report meeting arrangements with Angus Soft Fruits
- d.** To receive update report Marsh Farm Quarry Liaison Group Meeting arrangements 23<sup>rd</sup> June 2016

### **13. Rights of Way:**

- a.** To receive report from Cllr Penn on the Public Rights of Way within the Parish

### **14. Matters raised by Councillors:**

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

### **15. Consideration of Correspondence Received: (Yellow papers)**

- a.** To consider Youth Club Open Evening – Playing Field Area use Thursday 7<sup>th</sup> July 2016
- b.** To consider Gypsy & Traveller Site Survey – Cleeve Prior Neighbourhood Plan  
*(Circulated by email 20<sup>th</sup> May 2016)*
- c.** To consider 104 Agreement Station Road Salford Priors – Balance Pond Adoption
- d.** To consider Parish Council funding support for Queen’s 90th Birthday Celebration held 11<sup>th</sup> June 2016
- e.** To consider attendance SLCC National Conference 13<sup>th</sup> to 15<sup>th</sup> October 2016
- f.** To consider dual control switch installation – Christmas tree illumination
- g.** To consider mobile phone contract authorisation – Clerk dedicated contact number

### **16. Correspondence to Note:**

*(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).*

- a.** Warwickshire Housing Related Support – News Update
- b.** House of Commons Library- Fly-tipping – the illegal dumping of waste
- c.** Warwickshire, Coventry & Solihull Local Biodiversity Action Plan – Progress report

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### **17. Finance: General** (*Pink papers*)

- a. To receive report of response (if received) resulting from HMRC Letter dated 4<sup>th</sup> December 2015 re' PAYE underpayment FY 2013/14

#### **Payments:**

- b. Consideration and approval of the payments and transfers listed in Appendix A
- c. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A
- d. To note the bank account balances

### **18. Staffing and Confidential Matters.**

The Chairman to move "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw".

- a. To consider matters arising regarding appointment of new Clerk

### **19. Date of Next Meeting:**

- a. To confirm the date of the Ordinary Parish Council Meeting at 7.0pm on Wednesday 20<sup>th</sup> July 2016 at the Memorial Hall Salford Priors.

### **20. Closure of Meeting**