

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall, Salford Priors on Wednesday 20th July 2016 at 7.00pm for the purpose of transacting the following business only.

Donna Bowles
Clerk to the Council

14th July 2016

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence.

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b. Open forum for the under 18s.

c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)

4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

a. To approve the Minutes of the Parish Council Meeting held on Wednesday 15th June 2016 at the Baptist Church Hall, Dunnington.

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6. Clerk's Progress Report: The Clerk to report on the following items:

- a. Road surface repairs Broom Lane
- b. B4088 Gullies Wood Bevington Turn to Weethley Lodge
- c. B4088 Extension of Footway to Wood Bevington turn
- d. AL15 Kissing Gate Installation
- e. Willows Caravan Park – concerning issues raised; signage and tree works
- f. Road sweep/clean Cock Bevington
- g. Dunnington BT Cable exposure
- h. Garden Allotment - Boundary fencing installation
- i. Preservative application - Parish Noticeboards
- j. Hedge overhang outside 25 School Avenue
- k. Hedge overhang on School Rd

7. Neighbourhood Plan:

To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation.

8. Planning Matters: (*Blue Papers*)

Planning Applications To Consider

- a. **16/02245/HRN.** Proposed – removal of 6no. section of hedgerow, each 2-4 metres in length, on land to the south west of School Rd, Salford Priors. Total hedgerow length for removal 37 metres. OS grid reference of hedgerow at western end of pipeline SP06115222 at School Rd, Salford Priors for Mr Samuel Brunt. *Documents circulated by email 11th July 2016.* Comments due by 28th July 2016.
- b. **16/02107/FUL.** Proposed - Removal of single storey, single skin kitchen extension, erection of two storey green oak extension to provide kitchen/dining and utility room with new staircase to two bedrooms and bathroom at 56 Dunnington Lane, Dunnington by Mr Matt Smith. *Documents circulated by email 13th July 2016.* Comments due by 1st August 2016.

Planning Applications To Note

- a) **SDC/16/01700/FUL.** Proposed: Erection of detached 6 car garage at Burleigh House, Iron Cross, Salford Priors, Evesham, WR11 8SP. For Mr S Dhir. *Document circulated by email 21st June 2016.* Following consultation with Council Members, under Clerk's delegated powers "No representation but would request that its use is only for domestic vehicles and ancillary to dwelling house" was registered.
- b) **16/01877/COUNTY.** County matter : Construction of vacuum sewage pumping station with associated works and improved vehicular access to B4088. Following the last Parish Council meeting Councillor James responded on behalf of the Parish Council. *Comments were emailed to Councillors on 21st June via email.* Clerk emailed a copy of the comments to David O'Connor on 23rd June 2016. SDC comments received – to note.

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- c) **16/02071/AGNOT.** Proposed : General purpose agricultural machinery building at Rough Hill, Low Road, Church Lench, Evesham, WR11 4UH for Rough Hill Farm Ltd. *Documents circulated by email 4th July 2016.* Following consultation with Council Members, under Clerk's delegated powers "No representation however the Parish Council feel it should be finished in green cladding and have a green roof cover" was registered.
- d) **16/00029/ADJCON.** Consultation from Wychavon District Council to removal of greenhouses and rebuild with new service house, new water storage tanks and heat storage tank. Replacement and storm water storage tanks and heat storage tank. Replacement and storm water storage for Westland Nurseries (Offenham) Ltd, Station Rd, Offenham, WR11 8RT for Westland Nurseries Ltd. *Documents circulated by email 4th July 2016.* Following consultation with Council members it was not considered appropriate to respond to the application consultation.
- e) **16/01763/FUL.** Proposed erection of detached garage at Lodge, Pitchill, Evesham, WR11 8SN for Mr Alan Morrison. *Documents circulated by email 21st June 2016.* Planning Officer Lindsey Young has withdrawn the application as the house is unoccupied and as such planning permission for a garage cannot be considered as a householder application. They can either re-submit once they have moved into the property or submit a full planning application.
- f) Proposed continued implementation of PP S2141/07CM032 without compliance with Condition Number 1 and 37 to allow amendments to the restoration scheme at Ragley Quarry, Dunnington, Salford Priors, B49 5NZ. Comments due by 18th July. *Letter circulated by email 30th June 2016. Clerk responded on behalf of Parish Council 14th July 2016 following Cllr James' comments.*

Planning Decisions

- c. **16/01450/FUL.** Proposed: Erection of two storey rear extension at 10 Conway Croft, Dunnington Road, Dunnington, B49 5NY. Permission granted subject to conditions. *Document circulated in agenda pack.*
- d. **16/01731/HHPA.** Proposed: Construction of a single storey rear extension which would extend beyond the rear wall of the original house by 4.0m for which the maximum height would be 3.2m and for which the height to the eaves would be 2.4m. Prior Approval Granted. *Document circulated in agenda pack.*

9. Playing Field:

- a. **Inspections.** To receive a report from the Clerk on Playing Field monthly inspection

10. Highways:

- a. To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b. To consider future tasks to be issued to the Lengthsman
- c. A resident has been in contact to ask if the Parish Council would like the flagpole he currently has in his possession, along with a strimmer he used to rent from Warwickshire County Council with which he used to carry out odd jobs around the village.

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11. Allotments:

- a. To receive report from the Clerk - Garden Allotment Invoices 2016/17
- b. To discuss the proposal of a resident to put a shed on allotment plot 10.

12. Community:

- a. To note the update report following Marsh Farm Quarry Liaison Group meeting 23rd June 2016
In Agenda Pack

13. Rights of Way:

- a. To receive report from Cllr Penn on the Public Rights of Way within the Parish

14. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

15. Consideration of Correspondence Received: *(Yellow papers)*

- a. To consider Salford Priors Youth Club Community Fund application form.
- b. To consider Public Consultation on the revised Statement of Community involvement.
- c. To consider automatic enrolment pension scheme.
- d. To consider local government pension scheme regulations.
- e. To consider Warwickshire County Councillor Grant Fund 2016/17

16. Correspondence to Note:

(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

- a. Letter from Salford Priors Fete Committee

17. Finance: General *(Pink papers)*

- a. HMRC PAYE dispute month 9, FY2013/14. To note response from DMB Campaign, HMRC & Internal Auditor. *In Agenda Pack*
- b. To consider and approve the first quarterly bank reconciliation, account balances and income and expenditure budgets.
- c. To note Lloyds Bank Changes to Business tariff
- d. To note Lloyds Bank Changes and updates to business accounts.
- e. To confirm the statutory Notice of Unaudited Accounts is available on the website from 27th

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- f. Queries from Grant Thornton re 2015-16 accounts.

Payments:

- a. Consideration and approval of the payments and transfers listed in Appendix A
- b. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A
- c. To note the bank account balances

19. Date of Next Meeting:

- a. To confirm the date of the Ordinary Parish Council Meeting at 7.00pm on Wednesday 17th August 2016 at the Memorial Hall Salford Priors.

20. Closure of Meeting