Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall, Salford Priors on Wednesday 15th February 2017 at 7.00pm for the purpose of transacting the following business only.

Donna Bowles
Clerk to the Council **Thursday 9th February 2017**

MEETING AGENDA

1.	**Apologies:** To receive apologies and agree the reason for absence.
2.	**Register of Interests:** Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate. **Dispensations** To consider dispensations for Councillors relating to the Memorial Hall. The resolution to be considered is: "This Council hereby grants a dispensation to ..... to enable the said Parish Councillor to participate and to vote in any discussion relating to The Memorial Hall, Salford Priors for a period of four years until February 2020." The reasons for granting this dispensation are: 1. Without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business and, 2. Granting the dispensation is in the interests of persons living in the Council's area. **Disclosure of Interests** Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature. Members to declare any other disclosable interests in items on the Agenda and their nature.
3.	**Open Forum** **Chairman to Move:** The Meeting & Standing Orders be now adjourned: **a. Open Forum:** At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item. **b. Open forum** for the under 18s.

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	c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)
4.	**Chairman to Move:** To close the adjournment and the suspension of Standing Orders.
5.	**Minutes:** To approve the Minutes of the Parish Council Meeting held on Wednesday 18th January 2017, and the Extra-Ordinary Meeting held on Wednesday 1st February 2017 at the Memorial Hall, Salford Priors.
6.	**Minerals Plan Response:** To confirm the response was sent and received.
7.	**Clerk's Progress Report :** The Clerk to report on the following items : a) Damaged Road Sign outside Hillers Farm b) Road surface repairs Broom Lane c) Speed sign cleaning d) Stone kerb setts at the bottom of School Rd e) Update on insurance claim re streetlight f) Severn Trent Water Dunnington pumping station update g) Streetlights Perkins Close h) Bin by bus stop, Station Road i) Streetlight opposite 7 Ban Brook Rd j) Dunnington Crossing bollards k) Willow Park Caravan Park. l) m) Orchard Farm signage n) Extend the 30mph zone on Station Rd o) Update re footway at Iron Cross to top end of Salford Priors p) To receive update re Perkins Trust Governor position
8.	**Neighbourhood Plan:** To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation.
9.	**Planning Matters:** ***(Blue Papers)*** **Planning Decisions :** **16/03933/TREE** – 20% crown reduction of Acer at 1 Church Cottages, Station Road, Salford Priors by Mr Adam Willington. Consent with Conditions
10.	**Playing Field:** **Inspections –** To receive a report from the Clerk on Playing Field Inspections
11.	**Highways :** a) To note Lengthsman's jobs issued from last Council meeting; comment on progress b) To consider future tasks to be issued to the Lengthsman
12.	**Communications Update :** To receive update from Cllr Maude regarding emails. To receive update from Cllr Green regarding health & safety sign re dogs. To receipt update re Welcome Pack
13.	**Amenities :** a) To consider works regarding the parish noticeboard locks **Amenity & Planter Contract:** b) Discuss the response from Limebridge Rural Services Ltd regarding possible renegotiation of the percentage increase for the amenity contract 2019/2020. c) Discuss the need for planters to be planted during the winter months d) To consider the re-tendered contract for the summer and winter flowering contract, removing the winter planting.
14.	**Community :** a) To discuss way forward regarding Christmas tree and lights

	b) To consider requesting the pay back team to side out the footway from Tothall Lane to Iron Cross and the footway across the green at Iron Cross c) To consider the community nomination that The Bell Inn property be included in the "List of Assets of Community Value" nominated by Shakespeare CAMRA. d) To receive report from Working Group re A Nation's Tribute
15.	**Rights of Way :** a) To receive report from Cllr Penn on the Public Rights of Way within the Parish b) To receive update from Clerk on AL17 footpath and the Ban Brook blockage
16.	**Matters raised by Councillors:** Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).* a) To consider adopting the Terms of Reference for Parish Council Working Groups (enclosed with agenda pack) b) To receive a report from Cllr Maude on the Business Continuity Awareness Week (BCAW) 2017 and consider proposal from Iain Ballantyne (enclosed with agenda pack) c) To consider £100 cash prize for the village fete and country fair raffle prize
17.	**Consideration of Correspondence Received :** *(Yellow Papers)* a) To consider the use of microphones at future Parish Council meetings and to consider quotes b) To consider the quotes for benches in memory of Mrs Peggy Pane
18.	**Correspondence to Note:** **(***'Correspondence to Note' items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).* a) Western Power Distribution Business Plan Commitments Summary Report 2015/2016 b) With effect from 1st April 2017 all WALC local councils will be working with PKF Littlejohn LLP as their external auditors. c) LTN35 - Contracts d) LTN 36 – Unfair Contract Terms e) LTN 42 – Occupiers' Liability f) LTN68 - Negligence g) "Call to Action" from Plunkett Foundation h) Sustainability of Village Organisations i) A Budget the Invests in Warwickshire j) Thanks from Stratford Upon Avon Citizens Advice Bureau
19.	**Finance : General** *(Pink Papers)* **a)** Consideration and approval of the payments and transfers listed in Appendix A **b)** To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A **c)** To note the bank account balances **d)** To receive report from the Clerk following the interim internal audit for the Parish Council accounts 2016/17 carried out during January 2017. **e)** To consider necessary actions from the audit.
20.	**Date of Next Meeting:** To confirm the date of the Ordinary Parish Council Meeting at 7.00pm on Wednesday 15th March 2017 at the Memorial Hall Salford Priors.
21.	**Closure of Meeting :**