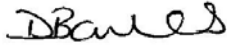


Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall, Salford Priors on Wednesday 17th October 2018 at 7.00pm for the purpose of transacting the following business only.



Donna Bowles
Clerk to the Council

Thursday 11th October 2018

MEETING AGENDA

1.	Apologies: To receive apologies and agree the reason for absence.
2.	Register of Interests: Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate. Disclosure of Interests Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature. Members to declare any other disclosable interests in items on the Agenda and their nature.
3.	Open Forum Chairman to Move: The Meeting & Standing Orders be now adjourned: a. Open Forum: At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item. b. Open forum for the under 18s. c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)
4.	Chairman to Move: To close the adjournment and the suspension of Standing Orders.
5.	Minutes: To approve the Minutes of the Parish Council Meeting held on Wednesday 19 th September 2018 at the Memorial Hall, Salford Priors.
6.	Clerk's Progress Report : With agenda pack
7.	Planning Matters: Planning Matters To Consider : 18/02604/FUL – replace existing redundant greenhouse with agricultural workshop at New Inn Lane Nurseries, Salford Rd, Pitchill, Salford Priors, WR11 8SN

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	18/02819/FUL – proposed two storey side extension and single storey rear extension at 24 Ban Brook Rd, Salford Priors.
8.	<p>Playing Field: Inspections – a) To receive a report from the Clerk on Playing Field Inspections – in agenda pack b) To note Clerk has ordered the annual play equipment inspection.</p>
9.	<p>Working Groups Update: a) Christmas Tree Switch On – this to be forwarded once meeting has taken place on 11th October. b) A Nation’s Tribute – update in agenda pack c) Communications – update in agenda pack d) NDP –to be sent separately e) Streetlights – to note Clerk has requested updated quotes to replace remaining sodium bulbs to LEDs. f) Staffing – to receive updated Grievance & Disciplinary Policies</p>
10.	<p>Highways : a) To note Lengthsman’s jobs issued from last Council meeting; comment on progress b) To consider future tasks to be issued to the Lengthsman</p>
11.	<p>Allotments: a) To note works have been carried out at the allotments b) To consider leasing an allotment plot to the Scouts on a reduced/no fee basis</p>
12.	<p>Community : a) To consider draft covenant from Cllr Gordon (in agenda pack). b) To receive updated report from Memorial Hall Committee re Memorial Garden. c) To note all Purchase Orders regarding the Memorial Garden have been cancelled and invoices redirected to the Memorial Hall Committee. d) To consider response from John Crossling re bus shelter risk assessment & way forward. e) To consider grant applications from Salford Priors Brownies & Guides units f) To receive TOPS Accounts 2018 & Chairman & Treasurer’s Report 2018</p>
13.	<p>Rights of Way : a) To receive report from Cllr Penn on the Public Rights of Way within the Parish b) To discuss the way forward with the modern, clear version of the PROW (with agenda pack) as per minute number 171d from February 2018 meeting.</p>
14.	<p>Matters raised by Councillors: Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).</i></p>
15.	<p>Consideration of Correspondence Received : (Yellow Papers) a) To consider request from Memorial Hall Committee for a further donation for the Memorial Garden b) To consider installing a free smart meter from EDF for TOPs</p>
16.	<p>Correspondence to Note: <i>(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).</i> a) Email from Sandfields re vandalism b) WALC’s AGM & Annual Report</p>
17.	<p>Finance : General (Pink Papers) a) To consider the provision of Parish Council wreath for Royal British Legion Service of Remembrance at St Matthew’s Church on Sunday 11th November 2018.</p>

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	<ul style="list-style-type: none">b) To consider a further quote for new website.c) To note the temporary band upgrade from band 2 to band 3 for the finance package, which will allow income up to £150k for 2018/19.d) To consider and approve the second quarterly bank reconciliation, account balances and income and expenditure budgets.e) Consideration and approval of the payments and transfers listed in Appendix Af) To agree 2 Councillor Signatories to sign the cheques/BACS remittances for payments listed in Appendix Ag) To note the bank account balances
18.	Date of Next Meeting: To confirm the date of the Ordinary Parish Council Meeting at 7.00pm on Wednesday 21 st November at the Memorial Hall, Salford Priors.
19.	Closure of Meeting :