

## Salford Priors Parish Council

The One Hundredth and Fourteenth Annual Meeting of the Salford Priors Parish Council was held in the Bomford Room at Salford Priors Memorial Hall on Wednesday 7<sup>th</sup>. May 2008 at 7.30pm.

**Present:** Cllrs. K.A.James, A.W.Wolfe, D.C.Penn, R.J.A.Francis, Mrs R.M.Pane, and Mr M J Philpott, Clerk.

### **1. Declarations of Acceptance of Office**

All Councillors present signed their Declaration of Office and these were countersigned by the Clerk.

### **2. Election of Chairman**

Cllr. K.A.James – Proposed by Cllr. A.W.Wolfe, seconded by Cllr. R.J.A.Francis and carried.

### **3. Acceptance of apologies for absence**

Apologies for absence were received from Cllr. J.R.Stedman.

### **4. Declaration of Interest on items on the Agenda**

None reported.

### **5. Chairman's Declaration of Acceptance of Office**

The Chairman signed his Declaration of Acceptance of Office and this was countersigned by the Clerk.

### **6. Date for acceptance of other Declarations of Office**

It was agreed that other Declarations of Office should be completed by 28<sup>th</sup>. May.

### **7. Date for acceptance of Notifications b y Parish Councillors of Financial and other Interests**

It was agreed that Notifications b y Parish Councillors of Financial and other Interests should be completed by 28<sup>th</sup>. May.

### **8. Election of Vice-Chairman**

Cllr. A.W.Wolfe – proposed by Cllr. K.A.James, seconded by Cllr. Mrs R.M.Pane and carried.

### **9. Appointments**

#### **9.1 Rights of Way Officer**

Cllr. D.C.Penn – proposed and carried.

#### **9.2 Playing Field Safety Inspector**

Cllr. R.J.A.Francis - proposed and carried.

#### **9.3 Website Manager**

It was agreed that, with the imminent development of the new website, this role should be filled by the Clerk.

#### **9.4 Emergency and Civil Protection Committee**

It was agreed that the whole Council would act as the Emergency and Civil Protection Committee.

**9.5 Warwickshire Emergency Volunteers**

Cllrs. K. A. James, J. R. Stedman, and R.J.A.Francis - proposed and carried.

**10. Appointment of Lead Councillors**

The Chairman proposed and it was agreed to adopt a new format as follows:

**10.1 Finance**

In respect of Finance the Council will meet as a formal Finance and General Purposes Committee; in July/August to review progress of the budget and to view the bank reconciliation; in November/December to set the Annual Precept; and in April to agree the End of Year Accounts.

**10.2 Planning**

All Planning matters will be considered at Ordinary Meetings of the Council.

**10.3 Amenities, Environment, and Highways**

All Amenities, Environment, and Highways matters will be considered at Ordinary Meetings of the Council.

**10.4 Communications**

For Communications, a Working Group comprising Cllrs. A.W.Wolfe, K.A.James, J.R.Stedman, and R.J.A.Francis will meet as necessary. It was suggested that a more frequent newsletter with additional sheets being available for other Village organisations should be developed with the Parish Council covering distribution costs. The Clerk was asked to determine the potential requirements of these organisations.

**11. Appointment of Staffing Committee and Appeals Panel**

Cllrs. A.W.Wolfe, J.R.Stedman, and R.J.A.Francis plus any new member of Council were appointed as the Staffing Committee

Cllrs. K.A.James, D.C.Penn, and Mrs R.M.Pane were appointed as the Appeals Panel.

**12. Appointments to Outside Bodies****12.1 Memorial Hall Committee**

Cllr. Mrs R.M.Pane - proposed and carried.

**12.2 Warwickshire Playing Fields Association**

Cllrs. K.A.James and R.J.A.Francis - proposed and carried.

**12.3 Advantage Alcester**

As this organisation had not met it was agreed not to make an appointment.

**12.4 TOPS Management Committee**

Cllr. A.W.Wolfe plus any new member of Council – proposed and carried.

**12.5 Perkin's Educational Foundation**

It was proposed that Susan Juned and Dilys King should be confirmed as the Council's representatives. The Clerk was asked to confirm if Stephen Roberts was still a representative.

## Salford Priors Parish Council

**13. Appointment by Office**

The followings appointments by virtue of office were confirmed:

**13.1 Warwickshire Association of Local Councils** - Chairman and Vice-Chairman

**13.2 Sand and Gravel Liaison Committee** – Chairman, Vice Chairman and Cllr. J Stedman

**13.3 Rambling Association** - Rights of Way Officer

**14. Date of next meeting**

Ordinary Meeting of Parish Council to be held in the Memorial Hall, Salford Priors, on Wednesday 28<sup>th</sup>. May at 7.30pm.

**15. Closure of meeting**

The meeting closed at 8.10pm.

**Chairman:**.....

**Date:**.....