

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in the Memorial Hall, Salford Priors, on Wednesday 15th. July 2009 at 7.30pm.

Present: Councillors, KA James (Chairman), JR Stedman, M Myers, RJA Francis, RM Pane and DC Penn.

Also in attendance: County Councillor P Barnes, District Councillor BW Slaughter, MJ.Philpott, Clerk, and two members of the public.

1. Apologies for absence

Apologies for absence were received from Cllr. Wolfe, due to being abroad, and were accepted.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members were reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members were reminded that they were required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest were required to leave the room for the relevant agenda item.

Cllr. JR Stedman declared a personal interest in Item 5.5 and a prejudicial interest in Item 20.2, transaction number 8438.

Prior to the Open Forum the Chairman congratulated Cllr. Peter Barnes on his recent election as Chairman of Warwickshire County Council. Cllr. James said this was a well deserved honour and recognition of his work over many years in the local area. Cllr. James, on behalf of the Parish Council and of the Parish of Salford Priors, expressed his best wishes to Cllr. and Mrs Barnes for his term of office.

3. Open Forum

3.1 Have your say: No under 18's were present.

3.2 Public Participation: Mr Fenlon asked the Chairman regarding the deposition of large sections of concrete at Marsh Farm. The Chairman said that these were used for a temporary access road and had now been removed. Mr Fenlon then asked if more flower planters could be provided in Dunnington and said that residents were available to look after them. It was agreed this would be considered under Item 6. Finally, Mr Fenlon enquired regarding apparent environmental surveys being carried out in Broom Lane. It was assumed these were in connection with the application to extract gravel to the North of Broom Lane as the application had been lodged and was being prepared for consultation by WCC.

3.3 Ward Members' Reports

Cllr. Barnes advised that the County Council would be commencing the minerals plan review in September and recommended that arrangements be made to present the petitions collected in the parish at the Council meeting on 8th. September at County Hall. He then advised that a drain in Evesham Road had been blocked with bags of grass seed and these had now been removed. Finally, Cllr. Barnes referred to the ongoing situation regarding the construction of a new health centre in Bidford. Cllr. James said that Bidford PC and Wimpey were objecting to the current proposals for Friday Furlong as they would only develop part of the site. The Medical Practice had been awarded a substantial amount of money for relocation by the Health Authority in this current financial year. This money would not be available in the future, further delays would seriously jeopardise medical provision in the area. Both County & District Ward Members supported the redevelopment of Friday Furlong site and had deep concerns over future delays.

Salford Priors Parish Council

There were also proposals for gipsy sites, at Friday Furlong and at Old Station Yard, Bidford, opposite Bungo's Barn. Finally, Cllr. James reported that TUFFS would be organising games afternoons on the Playing Field on 22nd. July, 12th. August, and 2nd. September. It was agreed that this should be promoted on the noticeboards.

4. Minutes

The Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 17th. June 2009 at 7.30pm at The Memorial Hall, Salford Priors, were approved and signed by the Chairman.

5. Matters arising from the Minutes - Clerk's report for consideration by Council

5.1 Speed limits

The Clerk reported that the work on the Evesham Road and Station Road had been completed. He had met with officers of WCC to discuss the Speed Aware campaign and had circulated a note of the meeting to councillors. He reported regarding speed surveys to be carried out that would determine future work. The Chairman said that there were still complaints from residents along Evesham Road about speeding and this was confirmed by Cllr. Myers. The Chairman said there would be an opportunity to meet officers from WCC and the police at the Community Forum at Bidford on 11th. August to discuss this issue. The Clerk was asked to obtain copies of the speed surveys.

5.2 Parish Community Emergency Plans.

The Clerk said that the new template for emergency plans had been delayed and the WCC team expected to circulate it towards the end of July.

5.3 Training for the Power of Well-Being.

Council noted that the training for the Power of Well-Being had been confirmed as 21st. October at 7.30pm. A new date for the Parish Council meeting originally scheduled for that date was agreed as Wednesday 14th. October, the Clerk to find a suitable venue.

5.4 Ragwort.

The Clerk confirmed that a letter had been sent to all allotment holders regarding the need to keep their plots clear of Ragwort. According to the DEFRA guidance the plots fell into a low risk category but nevertheless it was still considered good practice to remove the plants given the ability of the wind to disperse the Ragwort seeds.

5.5 Memorial Hall.

Council noted that the meeting with representatives of the Memorial Hall Management Committee would take place on 27th. August at 7.00pm. A request had been received from the Memorial Hall Management Committee to re-instate the bollards in the Office parking bays and this had been done. A new letterbox had also been fitted at the Parish Office as the old one had disintegrated.

5.6 Monarchy Live at Ragley.

The Clerk reported that he had received a message from Ragley stating that the Monarchy Live event had been postponed. An immediate e-newsletter was distributed to residents.

5.7 Unmetered Inventory for street lights.

The Clerk reported that the Unmetered Inventory for street lights has been completed and returned to Central Networks. Following the work by members of the Council the schedule supplied by Central Networks had required considerable amendment. Several of the locations were incorrect and three additional lights were noted. The new lights in the Priors Grange/Ridsdale Close estate had been listed by the Clerk on the return but Central Networks had been informed that as the roads had still not been adopted, as advised by WCC, the lights were not the responsibility of the Parish Council.

6. Main Items

6.1 Consideration of the Clerk's financial report for Quarter 1 to 30.06.09 and review of expenditure proposals for the rest of the year.

The Clerk had circulated a detailed forecast of expenditure for the year and explained that the budget needed to be reviewed because income items such as the grant for the solar lights and expenditure items such as the consultants' reports for Berry Coppice and the drainage works at Tothall Lane had not been included in the original budget. This had resulted in a positive variance. The Clerk suggested that the amount of additional expenditure that could be incurred depended on the Council's view of the end of year balance that they wished to aim for. Cllr. Stedman suggested that, in view of the general expenditure of the Council a balance of £20,000 at the end of the year would be acceptable. This was agreed resulting in potential additional expenditure of £10,000. The Clerk then circulated a list of the various expenditure proposals developed over the past year and the Chairman led the Council through this list.

Cllr. Stedman declared a prejudicial interest in items relating to new planters and a new water tank on the allotments and left the room during discussion of these items.

Council considered each item in turn and resolved as follows:

Storage area at TOPs – Council decided not to proceed with a partition but to provide an additional storage shed. (£600)

Replacement windows for TOPs – Council agreed to proceed but instructed the Clerk to obtain at least three quotations for this work. (£3574)

New dog bins – Council agreed to provide 2 additional dog waste bins located at the allotments (replacement) and at the end of AL17 on Station Road. (£520) Clerk to action.

Litter bin by bus stop in School Road – Not agreed.

Salt bin by School – Council agreed to provide a salt bin to be located opposite the School. (£220) Clerk to action.

New planters – Council agreed to provide 5 new planters. Three as replacements for existing rotted planters and two new ones to be located in Dunnington. A suggestion to replace the planter at the top of Tothall Lane was not agreed. (£475)

Finger post in School Road – Not agreed, Clerk to bring back in December for consideration in next year's budget. (£576)

Additional water tank at allotments – Council agreed to provide an additional tank adjacent to plot number 8. (£445) Clerk to action.

Street lighting report – Council agreed to carry out a review of the lighting. (£500)

Play equipment at Perkins Close – Council agreed there had been no demand for this item.

Painting railings at Abbots Salford – Council agreed to proceed with this item. (£400)

Members' expenses – Council agreed to consider the possible expenses of members attending the NALC conference under item 14.1.

Chairman's allowance – Council agreed to maintain the allowance at £250.

General grants and donations – Council agreed to maintain a budget of £1000.

Cllr. Stedman checked the bank reconciliation report produced by the Clerk against the bank statements and cashbook, confirmed that it was correct, and proposed Council accept the report. This was agreed.

Salford Priors Parish Council

7. Amenity, Environment, Highways, and TOPS**7.1 Play equipment inspections.**

The Clerk reported that Cllr. Francis had submitted inspection reports dated 22.6.09; 29.06.09; 6.7.09; and 13.7.09 and reported damage to the fence around the play area. It was agreed this should be repaired. The Chairman expressed concern over the litter in the field, especially with regard to the number of tin cans that had been shredded by grass mowing, he was concerned that these sharp pieces of tin posed a danger to users of the field. Council to monitor.

8. Communications**8.1 Newsletter**

Nothing to report.

8.2 Website

The Clerk had circulated a report regarding the appointment of a person to upload information to the website. Council approved the report and agreed that Mr Dare be offered a six month trial at rates as set out in the report.

8.3 E-mail newsletter

Council noted that E-newsletters had been sent out by the Clerk 1.07.09 regarding the postponement of the Monarchy Live event and the forthcoming Community Forum. Cllr. Stedman said that more residents should be encouraged to receive the newsletter.

9. Rights of Way**9.1 Report from P3 Co-ordinator.**

The Clerk reported that the bridge on the footpath from the end of Ridsdale Close had been repaired by Don Penn and WCC. Materials were supplied by WCC. It was also noted that strimming had commenced on footpath AL14 between Cock Bevington and Wood Bevington.

10. Planning general**10.1 West Midlands Regional Spatial Strategy**

The Chairman reported that there was to be presentation to the District Council regarding the strategy and Council agreed that he should draft a suitable response on their behalf.

11. New Planning Applications for Council's consideration**11.1 09/00968/FUL** Glazed porch entrance to front at Dunnington C of E Primary School, Dunnington, Alcester, B49 5NT, for Dunnington C of E Primary School.

The Chairman informed the Council that the planning authority had drawn up the delegated report and issued a decision letter before receiving comments from Ward Members or the Parish Council despite the stated consultation period still being open. This was a serious error and the District Council were proposing to revoke the letter and the application would be considered by the Planning Committee. Council then reviewed the application and resolved to object because no consideration had been taken of the relevant supplementary planning documents, the Salford Priors Parish Village Design Statement and the Salford Seven Parish Plan 2005. Council considered that the proposed porch with its glazed roof and walls would have an unacceptable impact on the character of the original school building, which was a former church, by reason of its design and the proposed framing material of white UPVC. Council also considered that the proposed porch would obstruct views of the original church window.

11.2 09/01190/FUL Erection of 3 no. Sheds, 2 no. Canopies and 1 no. Gazebo together with associated hardstandings (Retrospective) at Dunnington C of E Primary School, Dunnington, Alcester, B49 5NT, for Dunnington C of E Primary School.

Salford Priors Parish Council

Council reviewed the retrospective application and commented that any permission granted should be limited to a period of three years to protect the visual impact of the area. Council further expressed the view that this piecemeal development was destroying the character of the area and the current use of the playing field with the continuing use of temporary structures severely damaged the visual aspect of the school field.

12. Planning Decisions

12.1 09/00886/LDP Single and two storey extensions at the rear of the property as permitted development at 10 School Road, Salford Priors, WR11 8XD, for Mrs Sara Belgrave.

Council noted the formal decision letter.

13. Staffing

13.1 Clerk's holiday dates

The Clerk informed Council of the dates the Parish Office would be closed due to holidays and the implications for producing papers for the next meeting. These were noted.

14. Matters raised by Councillors

14.1 Cllr. J Stedman, NALC Conference

Cllr. Stedman recommended that Parish Councillors should consider attending the NALC Annual conference in view of the range of new topics coming forward. The Clerk said that the approximate cost of attendance per councillor would be approximately £500. The Chairman proposed that members considering attending should advise the Clerk by the end of the week and the Chairman would advise on the arrangements to be made.

15. Consideration of Correspondence Received

15.1 Salford Priors Primary School.

Council agreed that the Clerk should respond to the School Council and advise that the Chairman and Vice-Chairman would like to meet them in the new term.

15.2 Salford Priors Village Fete Committee.

Council noted the letter of thanks from the Fete Committee.

15.3 SDC Re. Iron Cross.

The Clerk said that SDC had written to the Post Office asking them to revise their data base to spell "Iron Cross" and not "Irons Cross". Members of the Council agreed that the spelling should be "Iron".

16. To Table

Council noted the following tabled items:

16.1 Clerks & Councils Direct, July 2009, Issue 64.

16.2 1 in 2 Sport, SDC Leisure Services Team Newsletter.

16.3 LCR, Summer 2009.

16.4 SLCC 35th. National Conference 2009

16.5 WALC Newsletter ADH/83 June 2009.

17. Finance

17.1 To consider and approve the payments and transfers listed in Appendix A.

Council noted the income transactions in Appendix A Item 20.1

Council considered the expenditure transactions listed in Appendix A Item 20.2. Authorisation for payment was proposed by Cllr. Myers, seconded by Cllr. Francis, and carried. Cheques were signed by Cllrs. Penn and James.

Salford Priors Parish Council

Council considered the Clerk's proposal to transfer £4000.00 from No.1 account to the Community account. Authorisation for transfer of funds was proposed by Cllr. Myers, seconded by Cllr. Francis, and carried.

18. Date of Next Meeting

Ordinary Meeting of the Parish Council on Wednesday 19th. August at 7.30pm at The Memorial Hall, Salford Priors.

19. Closure of meeting

The meeting closed at 9.16pm.

Signed.....

Date.....

APPENDIX A**20. Finance****20.1 Income transactions for approval**

Tn. No.	Cheque	Gross	Vat	Net	Details
6419		150.00	0.00	150.00	TOPs Management Charge
6420		271.28	0.00	271.28	TOPs refund of rates from SDC.
Total		£421.28	£0.00	£421.28	

20.2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8434	dd	18.58	2.42	16.16	Plusnet, office Broadband
8435	102152	40.00	0.00	40.00	M J Hyde, TOPs mowing
8436	102153	116.14	5.53	110.61	Npower, TOPs electricity
8437	102154	50.00	0.00	50.00	Mrs S Orchard, return of allotment deposit
8438	102155	109.25	14.25	95.00	Limebridge Rural Services, landscaping Within flower display contract
8439	102156	2040.15	266.11	1774.04	GBD (Evesham) Ltd. Mowing contract
8440	102157	644.04	0.00	644.04	M J Philpott, Clerk's salary July
8441	102158	33.97	4.43	29.54	M J Philpott, Clerk's expenses, Padlocks, post box
8442	102159	21.60	0.00	21.60	M J Philpott, Clerk's expenses Postage
8443	102160	88.00	11.48	76.52	Digital Copier Systems, office photocopier

Salford Priors Parish Council

8444	102161	125.00	0.00	125.00	Warwickshire CC, TOPs lease.
8445	102162	720.91	94.03	626.88	Npower, street lighting energy.
Total		£4007.64	£398.25	£3609.39	

20.3. Transfers

Proposal to transfer £4000.00 from No.1 account to Community account.

20.4 Account Balances at 7.07.09

Community a/c	£969.35
No.1 a/c	£32161.05
No.3 a/c	£163.66