

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in The Memorial Hall Salford Priors, on Wednesday 21st October 2015.

Present: Councillors: K Littleford (Chairman), L Maude, K James, D Penn, A Green, L Wright, T Littleford, P Dare.

Also in attendance: County Councillor M Brain, District Councillor M Cargill and 6 members of the public.

138. Apologies for absence: Parish Councillor J Stedman – Hospital recovery

139. Register of Interests: Members were reminded of the need to keep their register of interests up to date.

140. Declaration of Interests: Members were asked to disclose any disclosable pecuniary interests in items on the Agenda and their nature. Councillors with a disclosable pecuniary interest are required to leave the room for the relevant agenda item.

a. Pecuniary Interests.

Cllr K James declared disclosable pecuniary interest in Minute 150 (h)

Cllr D Penn declared disclosable pecuniary interest in Minute 150 (h)

Members were asked to declare any other disclosable interests in items on the Agenda and their nature.

b. Other Disclosable Interests

None

141. Open Forum: The Chairman moved that the meeting be adjourned for the Public Open Forum and this was agreed.

a. Have your say. No under 18s were present.

b. Other Comments/Reports. A member of the public made reference to the forthcoming WCC Minerals Plan Consultation and enquired if this would be reflected in the Neighbourhood Development Plan (NDP). If so, would this be undertaken in the 2 week period prior to the Parish Council Extraordinary Meeting which would debate the topic. Cllr K James explained that inclusion of mineral planning in the NDP process would be rejected on the grounds of being an unlawful inclusion. Policies within the NDP serve to protect areas of land. Explanation of this aspect would be expanded in the NDP report.

c. County Council Member Report.

County Councillor Mike Brain commented on the following WCC Highways work:

- Reparative work to footway surfaces had been carried out in St Matthews Close and Ridsdale Close. The Clerk had been in contact with the Localities Officer County Highways. Five from eight areas of repair were to be re-inspected by the Planned Works Delivery Technician.
- A second and remaining 30mph speed sign had been installed in Evesham Road.
- Drainage gullies had been cleared on the B4088 alongside Hillers Farm Shop.

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- Repairs to Bidford on Avon river-bridge were nearing completion. Discussions about future planning had considered feasibility of a new bridge – location and likely route.
- Regarding legal advice about mineral extraction proposals. Cllr K James advised that response on this matter would be forwarded by the NDP Group to the appropriate WCC Planning Department.

Cllr K James informed that a Parish Council Extraordinary Meeting would be held on Wednesday 4th November 2015 to discuss the WCC Minerals Plan Consultation October 2015. The Clerk would forward copies of relevant documents and associated information to County Councillor M Brain and District Councillor M Cargill.

Cllr L Maude enquired about B4088 road marking and signage progress in the area of South Lodge Weethley. A revised signing and lining scheme had been developed. Requirement for this work had been agreed previously but remained outstanding. Cllr Brain agreed to discuss this matter with the new Team Leader – WCC Engineering Delivery, Traffic and Road Safety.

d. District Council Member Report

District Councillor Mark Cargill Commented on the following:

- **Combined Authorities Debate.** There had been no coherent debate for or against proposal to link with West Midland Combined Authorities. This proposal was not considered a good fit with rural wards. An SDC meeting on this particular arrangement had resulted in abstention. Whilst there was still opportunity to pursue this option, further debate would explore an option of joining with Worcestershire and Gloucestershire.
- **Core Strategy.** At a special SDC Cabinet meeting held on 19th October 2015 there was debate about possible changes in criteria for affordable housing. Criteria for affordable housing accords with the current core strategy, the consultation period for which is ended. Studies on core strategy adoption continue with anticipation of this being concluded in June 2016.
- **Housing.** There is a duty to co-operate with neighbouring authorities in accordance with a Memorandum of Understanding about housing figures. An increase in current forecast numbers was not envisaged but it would not be possible to obtain 106/CIL contributions until the core strategy was in place. Discussion was necessary to consider how Salford Priors School projects might be brought forward in these circumstances.
- **Planning Unit.** A new Housing Planning Unit was being formed to cope with major housing projects such as Lighthorne Heath. This would be funded from the New Homes Fund. Higher authority has indicated a hold on this arrangement since this source will not provide the full amount. No new money will be available.
- **Speed Aware Training.** Individual security checks of volunteers were underway. Awareness training was anticipated to take place in November 2015.

The Chairman closed the adjournment at 19.20hrs.

142. Acceptance of Minutes:

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The Minutes of the Ordinary Parish Council Meeting held on Wednesday 16th September 2015 at the Memorial Hall Salford Priors had been amended to remove Minute 127(c) church lighting reference. Accepting this amendment, Minutes of the 16th September 2015 meeting were proposed by Cllr T Littleford and seconded by Cllr A Green to be a true record of the meeting and signed by the Chairman.

143. Clerk's Progress Report:

- a. **Street sign Ridsdale Close.** Replacement awaited. Clerk to repeat progress chase.
- b. **LED Streetlight School Road build out.** Work completed. **Resolved.**
- c. **Road surface Broom Lane.** Street Works Inspector report 30th September 2015. Contractor Company Lango Rourke had been appointed to carry out remedial work. Some work had commenced. Clerk to monitor progress.

144. Neighbourhood Development Plan (NDP).

The Neighbourhood Development Plan meeting report was submitted by Cllr K James:

The NDP Group had received comments from Stratford on Avon District Council to the consultation. The District Council commented that the draft plan is well presented and written with clarity and purpose. Most SDC comments call for fairly minor amendments to the plan. The main issue still to be considered is the Orchard Farms Development against background of the allocated 60 dwellings granted outline planning consent on the Alamo site in Station Road. The NDP group are carrying out a questionnaire exercise within the village of Salford Priors to gain public opinion on this particular draft policy. Overall, the policies are generally positively written. Policies SP5 and SP 19 are welcomed. The National Planning Policy Framework (NPPF) clearly states that addressing climate change is one of the core land use principles and is expected to underpin plan making and decision making.

The group had also received comments from Warwickshire County Council. Analysis of comments are briefly:

WCC Resources Group

Comment on SP10 - This policy is in line with strategic and national planning policy - No change to draft policy.

Comment on SP16 - these are some concerns. The basis of planning system is that it can restrict a landowners rights - No change to draft policy.

Comment on SP16 - again non NDP matter - No change to draft policy.

WCC Planning and Development Group

Comment on Policy SP16 - NPPF does not only say local communities can identify local green spaces. More that this is a specific designation we can use. If we use the suggested wording given by WCC these spaces would have stronger protection! Comment on permitted development rights - but where agriculture requires planning permission policy will operate.

Comment on SP17 - this is not an NDP matter.

On the issue of the neighbourhood development plan not addressing mineral extraction - Whilst the NDP refers to the ecology and environmental issues of the Parish, legislation is quite clear that Neighbourhood Development Plans should not include policies or proposals for minerals and waste developments as this is the role of the County Council.

145. Planning General: None

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146. Planning Applications:

a. 15/02964/FUL. Proposed demolition of existing industrial building; erection of one detached dwelling house with associated curtilage and amenity land; formation of new access drive to serve new dwelling house and adjacent agricultural land; and all other associated works. At Depot Rough Hill, Low Road, Church Lench, Evesham WR11 4UH. For Mr John Ranson. Cross Border application with Wychavon District Council - W/15/01971/PN. Comments submitted 17th September 2015. **'No representation'** Document circulated.

Noted by Council.

b. 15/02957/FUL. Proposed replacement and enlargement of dormer windows to front and rear elevations. Provision of first floor balcony to front. At Berryfield, Evesham Road, Salford Priors, Evesham WR11 8UU. For Mr Anthony Greatrex. Comments submitted 21st September **'Objection'**. Document circulated. **Noted by Council.**

c. 15/03391/TREE. T9 – Ash- reduce crown to split in trunk 3m from ground level. At Brook House, 5 Ban Brook Copse, Salford Priors, Evesham.WR11 8GW. For Mr John Alexander-Head. Comments submitted 8th October 2015. **'Object'**. Document circulated. **Noted by Council.**

147. Enforcement Issues:

a. 14/00032/COND: Regarding external storage taking place at Orchards Farm Salford Priors. Notification received from Mr Roger Thatcher (SDC Planning Enforcement Officer) on 6th October 2015. The screen planting required as a condition of a previous condition of planning permission has been completed. The enforcement file is now closed.

148. Playing Field:

a. Weekly Inspection. Mole damage was evident on two areas of the playing field.

b. ROSPA Annual Inspection. A ROSPA Playsafety Annual Inspection of playing field equipment had been carried out on 30th September 2015. Submission of formal report and recommendations was awaited. Clerk to progress.

c. Arden Pest Control Costs. With prior agreement of the Chairman, the Clerk had instructed Arden Pest Control to carry out mole pest control procedures at a cost of £125.00. Agreement of costs was proposed by Cllr L Wright, seconded by Cllr P Dare and agreed by the Council.

d. Ground Anchor Bolt Costs. With prior agreement of the Chairman, the Clerk had purchased and installed ground anchor bolts to each set of 5 A Side Goalposts on the playing field. Agreement of £51.20 costs was proposed by Cllr L Wright, seconded by Cllr L Maude and agreed by the Council.

e. Playing Field Equipment Upgrade. Consultation exhibition arrangements, including publicity, were in hand for adult and youth consultations to be held in the TOPS Building on Friday and Saturday 23rd/ 24th October 2015. Newsletter responses currently were: 4 X U14's, 1 X MUGA, 1 X Running Track. Increased numbers of responses were anticipated during the 'live' consultation process.

f. Playing Field Project Funding. The Clerk gave outline report of initial external funding research for playing field projects. More specific targeting would follow allocation of priority of first facility to be installed. Likeliest first sources were Open Space contribution associated with the Alamo site development and National Lottery projects 'Inspired Facilities' and 'Protecting Playing Fields'. New funding for community green spaces linked to TESCO Local

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Community Team projects may be possible with 2 funding rounds each year over the next 3 years.

149. Highways:

- a. **Lengthsman Job Progress.** Clearance of significant debris and accumulated growth in Abbots Salford Layby had been completed. Other tasks carried out included installation of ground anchor points on the playing field and weed growth clearance in front of Abbots Salford Bridge and the Station Road wall at St Matthew's Church.
- b. **Lengthsman Tasks September into November.** The Lengthsman would be asked to repair fencing at Abbots Salford green, growth clearance in Rushford layby, kerb clearance and reflector post wash down in School Road buildouts. 30mph speed sign realignment had been discussed with the Locality Officer and would be considered for this period. Clerk to monitor progress.
- c. **Footway Lighting.** With prior agreement of the Chairman, the Clerk had instructed Street Lighting Contractor P D Long to carry out repairs to street lights in School Road (X 1) and Park Hall Mews (X2) at a cost of £177.60. Agreement of costs was proposed by Cllr L Wright, seconded by Cllr K James and agreed by the Council.
- d. **Footway Repairs.** Surface repairs to footways in St Matthew's Close and Ridsdale Close were discussed in the County Council Members Report at Minute 141(c) above.

150. Amenities:

- a. **Autumn 2015 tree planting New Lane Dunnington.** Discussion about tree planting at New Lane Dunnington was carried over from the previous meeting. Clerk to issue Amenity Contractor with requisition order to provide & deliver 3 X Heavy Standard Trees (Carpinus Betula Fastigiata (Whitebeam) X 1, Prunus Avium (Wild Cherry) X 1, Tilia Tomentosa (Big leafed lime) X 1). Order to include supply of planting materials and stakes and disposal of surplus soils. Provision of trees to remain within price ranges of quotation dated 11.09.2015 and not to exceed £630 (ex VAT). Proposed by Cllr A Green, seconded by Cllr T Littleford and agreed by the Council.
- b. **Reduction of playing field hedge.** Discussion about reduction of playing field hedge height by 0.5m was carried over from the previous meeting. Final agreement to carry out this work was subject to an on-site meeting between the Clerk and the Amenity Contractor. Excluding costs of annual hedge growth removal, the Council delegated to the Clerk authority to proceed with a quotation below £250 for extra works to reduce hedge height and the back of the hedge by hand and disposal of material off-site. Clerk to progress.
- c. **Garden Allotment Hedge.** Discussion about removal of allotment hedge overhang was carried over from the previous meeting. Standing Amenity Contract cost of £135 for this service was proposed by Cllr L Wright, seconded by Cllr P Dare and agreed by Council.
- d. **Planter Orbit Car Park.** Quotations for planter installation in the Orbit Car Park area measuring 2.8m X 3.2m immediately adjacent to the playing field entrance were presented and discussed. The target area was significant in size and this was reflected in the costs of provision. Despite need to enhance appearance alongside the entry point, the high costs of each of the 2 options presented were not agreed. An alternative of top soil replenishment and low shrub planting at a cost of £250 was proposed by Cllr A Green, seconded by Cllr P Dare and agreed by Council.
- e. **Replacement Planter School Avenue.** With prior agreement of the Chairman, the Clerk had instructed the Amenity Contractors to replace the broken/rotting School Avenue (Top Island Planter). The cost, anticipated to be circa £120, was proposed by Cllr L Wright, seconded by Cllr T Littleford and agreed by Council.

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f. Vacant Allotment Plot 10. Allotment plot 10 had become very overgrown presenting weed growth/seed dispersal to adjoining well cultivated plots. Costs of £38 to strim, clear and chisel plough vacant allotment plot 10 were proposed by Cllr L Maude, seconded by Cllr P Dare and agreed by Council.

g. Final (end of season) verge mowing of amenity areas. Discussion about final verge mowing was carried over from the previous meeting. Standing Amenity Contract cost of £68.25 for this service was proposed by Cllr L Wright, seconded by Cllr L Maude and agreed by Council.

Cllrs K James and D Penn left the meeting hall

h. Renewal of Amenity Contracts. Cllr Green gave report of the Amenity Contract Renewal Working Group recommendations following its meeting held on 21st September September 2015. Working Group recommendations were to extend 2 Amenity Contracts (Amenity and Verge Mowing and Miscellaneous Works & Provision of summer and Winter Flower Displays and Miscellaneous Landscaping Maintenance), each due renewal in early 2016, by a further period of one year ending 31st March 2017. Cllr Green explained the rationale of the proposal to extend the period of the Amenity Contracts described. Existing contracts permitted such extension, the Parish Council was satisfied with the standard of service provision, valued the consistency of the Amenity Contractors team and their flexibility of response to changing needs. The extended period also provided opportunity to review, and amend and enhance where necessary, the content and format of Amenity Contracts for future tendering processes. Revised costings applicable to a 2016/17 contract year had been scrutinized by Working Group members. Observations were made on 2 specific aspects, playing field and churchyard maintenance, where increase was greater than the anticipated 3% annual increase. These were explained to members of the Parish Council who each received for perusal a copy of revised cost proposals for the extended period of the Amenity Contracts. These Contract in Confidence documents were returned to the Clerk at the end of discussion. Acceptance of revised costings and extension of the Amenity Contracts as described were proposed by Cllr L Wright, seconded by Cllr T Littleford and agreed by Council. Clerk to forward letter confirming acceptance of costings and confirmation of arrangements to the Amenity Contractor.

Cllrs K James and D Penn returned to the meeting hall

i. Bus Shelter Cleaning. Quotation had been received from Mr P Batacanin reflecting wash down and shelter cleaning tasks for the glass and steel framed 4 bus shelters located in School Road Salford Priors. Costs of providing this service at an hourly rate of £10 plus cost of cleaning materials was proposed by Cllr L Wright, seconded by Cllr A Green and agreed by Council. Clerk to include this service as an on-demand item within future Amenity Contract revisions.

151: Community:

a. HM The Queen – 90th Birthday Celebrations. There was no update on arrangements currently. Cllr K Littleford would notify members of the date of the next meeting of the Parish Working Group for HM The Queen - 90th Birthday Celebrations.

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- b. **Christmas Tree Illumination event 2015.** Cllr K Littleford reported that a meeting of the Christmas Tree Illumination event organizers would be held on 27th October 2015 when final arrangements for Saturday 28th November 2015 would be decided.
- c. **Parish War Memorial.** Cllr Liam Maude had undertaken liaison with the local Royal British Legion representative, Mr Eric Mitchell, regarding promotion of interest in Parish War Memorial proposals. Cllr Maude agreed to attend the Royal British Legion Poppy Appeal Launch in the Memorial Hall Salford Priors on Saturday 24th October 2015.
- d. **Defibrillator Awareness Training.** The Clerk reported that 2 sessions of Defibrillator Awareness Training had been arranged for Monday 2nd November 2015. Mr John Barlow had liaised with Avon Valley First Responder colleagues who had kindly agreed to deliver training in the Memorial Hall at 2.00pm and later at 7.00pm in the Baptist Church Hall Dunnington. Clerk agreed to attend each session and prepare training areas.
- e. **Neighbourhood Watch Scheme.** A Property Marking Event intended to mark the re-launch of the Neighbourhood Watch Scheme had been arranged to take place in the Memorial Hall on Wednesday 28th October 2015. Clerk to liaise with PCSO Beccy Morris and local volunteer NW Representatives regarding attendance and to provide details of the Property Marking Event in the forthcoming issue of the Parish Council Newsletter and provide posters for distribution on noticeboards.
- f. **Communication Development Group.** See Minute 154(a) below.

152. Rights of Way:

- a. Cllr Penn advised the Council that during the preceding period he had not received report of difficulty concerning Rights of Way.

153. Matters raised by Councillors:

- a. Cllr Penn commented on a recent episode of fireworks being set off in School Road by persons attending a function in the Memorial Hall. Cllr Dare confirmed that hirers had been made fully aware of the conditions associated with use of the facility. It was suggested that specific comment regarding use of fireworks on the premises might be written into formal conditions of hire. It was noted that the activity described on this occasion took place on the public highway and was out of Hall Management Committee jurisdiction.
- b. **Water Leak School Road.** Cllr Penn advised recurrence of water leakage in School Road opposite the entrance to Park Hall Mews. Clerk to report leakage to Severn Trent Water.

154. Strategic & General Issues:

- a. **WCC Minerals Plan Consultation.** An Extraordinary Meeting of the Parish Council to discuss the WCC Minerals Plan Consultation would be held in the Memorial Hall on Wednesday 4th November 2015 starting at 7.00pm. There would be a single item Agenda providing opportunity to receive a presentation from a member of the Planning and Development Department, Warwickshire County Council and for parishioners to participate in an open forum. The meeting would provide opportunity for the Parish Council to listen to and take note of the public response to the minerals consultation. The following arrangements were indicated:
 - The Clerk was to invite Mr Tony Lyons to attend to present the WCC Minerals Plan and participate in a question and answer session with Councillors and members of the public. Additionally, the Clerk would prepare an Agenda Pack containing the pages

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pertinent to Salford Priors and include the more detailed area diagrams issued earlier by WCC Estates and issue an E-News informing details of the Extraordinary Meeting.

- Cllr T Littleford – Communication Development Group - agreed to produce and arrange distribution to all households of a flyer informing details of the Extraordinary Meeting.

b. Local Council Foundation Status. The Clerk explained that NALC had issued an email calling for repeat of Foundation Status registration by 1st October to avoid a break in accreditation. Expiry of the first year of 'free' Foundation Status was due in January 2016. Continuation of accreditation would require payments of £50.00 (+VAT) to NALC and £60.00 (+VAT) (Medium sized Council) to WALC. This is in addition to annual WALC membership fee (March each year) currently standing at £456.00 pa. At this time, not all of the list of requirements for accreditation of Foundation status were in place. The Clerk had accumulated 7.5 points of the 12 CPD points required each year but declined, currently, to apply any additional time beyond that which is already in demand. Outstanding elements of accreditation can be assembled over a longer period of time. Should it choose to do so, the Council can reapply for Local Council Foundation Status at any time. It was agreed the matter of Foundation Status would be addressed at a staff revue meeting.

c. Contract Leasing Matters. A letter of application for renewal of the ground lease for the TOPS Building Youth and Community Centre for a further 5 years had been submitted by the Clerk to the Head of Estates, Physical Assets, Estates & Smallholding Services, Warwickshire County Council (WCC). Ground lease status continues in a period 'hold over' with the Parish Council and WCC retaining responsibility and obligations under the terms of the protected lease. Ground rent charges are paid quarterly on demand. Local Council Insurance held by the Parish Council with Zurich is unaffected. A member of WCC Estate has been appointed to progress application for renewal of ground lease. After first contacting Warwickshire Education Departments and senior management at Salford Priors C of E Primary School, the appointed Estates Officer has agreed to contact the Clerk to arrange for a site visit to view the TOPS facility. Clerk to progress TOPS Building ground lease renewal.

d. Notes from Bovis Homes Informal Meeting. Members of the Parish Council met informally in the Eddie Clark Suite of the Memorial hall with 2 representatives from Bovis Homes Western Region on Wednesday 14th October 2014 at 7.00pm. Bovis Home representatives were Mr Rob Stroud (Regional Design Manager) and Rachel Capener (Regional Layout Designer).

Mr Stroud referred to the SDC Outline Permission for development of 'land west of ALAMO Group Europe Ltd, Station Road Salford Priors. He and his colleague produced a viability sketch of the area and sought feedback to 'bring thoughts together'. The sketch illustrated 60 houses in the form of a street scene.

Bovis Homes had not yet purchased the site. Discussion ranged broadly over topics such as vehicle and pedestrian access (vehicles to access/egress from A46, not through the village), composition of house types, works activity and its impact on the locality and projected timelines. In due course a construction management plan would be drawn up and shared with the Parish Council and members of the public. Communication was intended through a designated focal point between Bovis, the Parish Council and parishioners acting as local representatives.

Projected timelines were: Acquisition process by end November 2015; application submitted in December 2015 with anticipated process over circa 3 months; view to commence summer 2016; building work ongoing 18 months to 2 years.

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The meeting closed at 7.40pm. The Parish Council undertook to inform parishioners of progress through E-News, Newsletters and flyers and through joint meetings of the Council and parishioners at appropriate intervals.

155. Consideration of Correspondence Received:

a. Royal British Legion Service of Remembrance. A Royal British Legion Service of Remembrance would take place at St Matthew's Church on Sunday 8th November 2015. The Parish Council Chairman would lay a wreath. Costs of £18.50 for purchase of a wreath were proposed by Cllr L Maude and seconded by Cllr P Dare. A £200 donation to the local British Legion Poppy Appeal was proposed by Cllr K James and seconded by Cllr L Wright. Council agreed both expenditures.

b. South Worcestershire Development Plan. A copy of the South Worcestershire Development Plan had been circulated to all members. **Noted by the Council.**

c. Stratford District Council (SDC) Member's Code of Conduct. The SDC Member's Code of Conduct had been circulated to all members. **Noted by the Council.**

d. Stratford on Avon District Gypsy and Traveller Local Plan. Cllr K James spoke briefly about the SDC Gypsy and Traveller Local Plan. He indicated that he would submit comment separately. Councillors were invited to study the plan independently.

e. Local Flood Risk Management Strategy. Phases 1 and 2 would be included for discussion on the Agenda for 18th November 2015.

f. Bidford on Avon Neighbourhood Development Plan (NDP). The council noted that the Bidford NDP was a re-run of the pre-submission document presented in a different format.

156. Correspondence for Information Only:

a. Up Front – Neighbourhood Planning News, September 201. **Noted by Council.**

157. Finance:

General: Appendix A and documents showing second quarterly bank reconciliation, account balances and income and expenditure budgets were circulated to all members of the Parish Council prior to the meeting on 15th October 2015.

a. Audit Report Year Ended 31 March 2015. The Clerk reported Grant Thornton (External Auditor) observations on the Audit Report Year Ended 31 March 2015. Regarding financial management and records, there were no observations. Observations about the Fixed Assets Register highlighted differences in figures entered FY 2013/14 compared to FY 2014/15. The Clerk gave explanation of the need to revise fixed asset recording. Revisions had been submitted to and accepted by the External Auditor. Further appraisal of the Fixed Asset Register would be undertaken by the Clerk during FY2015/16.

b. Consideration of the second quarterly account balances, budgets and bank reconciliation and balances. Acceptance of these documents was proposed by Cllr L Maude, seconded by Cllr A Green and agreed by all Councillors.

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Payments

- c. The council gave consideration and approval of the payments listed in Appendix A. Proposed by Cllr T Littleford, seconded by Cllr L Wright and agreed by all Councillors.
- d. It was agreed that Cllrs K James and L Wright would sign the cheques for payments as listed in Appendix A (Minute 161).
- . The Council noted the bank account balance reconciled with the Lloyds Bank Current Account statement for October 2015.

Lloyds Account: **£92,888.37**
 Total Fund Balance **£92,888.37**

158. Date of Next Meeting:

- a. Council confirmed the date of an Extraordinary Parish Council Meeting on Wednesday 4th November 2015 at 7.00pm in The Memorial Hall, Salford Priors.
- b. Council confirmed the date of an Ordinary Parish Council Meeting on Wednesday 18th November 2015 at 7.00pm in The Memorial Hall, Salford Priors.

159. Closure of Meeting:

The Chairman closed the meeting at 21.00 hrs.

Chairman: _____ Date: _____

160 Cheque	Payments Authorised	APPENDIX A - FINANCE	Gross	Net
Number	Payee	Details	Payment	Payment
<i>DD</i>	Lloyds Bank	Bank Charges to 9 Aug	16.50	16.50
134	Grant Thornton	Annual External Audit	390.00	325.00
135	P D Long	Streetlight Maintenance	177.60	148.00
<i>136</i>	Pete's Handyman Services	Playing field inspections	20.00	20.00

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136	Pete's Handyman Services	Playing field inspections	40.00	40.00
DD	EDF Energy	TOPS Electricity	39.00	39.00
137	Westhill Direct	Office Supplies	29.88	24.90
138	Limebridge RS	Amenity contract	831.60	693.00
139	British Legion Poppy Appeal	Poppy Appeal Wreath	18.50	18.50
DD	CF Corporation	P'Copier October Rent	42.00	35.00
140	Salford Priors Memorial Hall	Hire of Hall & Parish Office	535.00	535.00
DD	Severn Trent Water	TOPS Water Bill	28.85	28.85
DD	Lloyds Bank	Bank Charges to 9 Sep	16.45	16.45
141	Paul Mills	Clerks Salary and Expenses	***	***
142	HMRC	Clerk's PAYE	392.49	392.49
143	Miss S Hyde	Newsletter delivery	35.00	35.00
144	Terry Hunt	Lengthsman	140.00	140.00
0	0	0	0.00	0.00
0	0	0	0.00	0.00
0	0	0	3,103.00	2,857.82
	SDC	42268	25,000.00	
	Mr Malcolm Hughes	42269	50.00	
	Sandfield Farms Ltd	42276	100.00	
	Allens Caravans	42286	100.00	
	0	0	0.00	
	0	0	0.00	
	0	0	0.00	
	0	0	0.00	
	0	0	0.00	
	0	0	0.00	
	0	0	0.00	
	0	Total Receipts	25,250.00	