

Salford Priors Parish Council

Minutes of an Ordinary Meeting of the Parish Council held in The Memorial Hall Salford Priors, on Wednesday 18th November 2015.

Present: Councillors: K Littleford (Chairman), L Maude, K James, J Stedman, D Penn, A Green, T Littleford.

Also in attendance: 16 members of the public.

169. Apologies for absence: Councillor P Dare - Illness
 Councillor L Wright – In transit out of district
 District Councillor M Cargill – SDC planning meeting
 County Councillor M Brain – Family bereavement

170. Register of Interests: Members were reminded of the need to keep their register of interests up to date.

171. Declaration of Interests: Members were asked to disclose any disclosable pecuniary interests in items on the Agenda and their nature. Councillors with a disclosable pecuniary interest are required to leave the room for the relevant agenda item.

a. Pecuniary Interests.

Cllr J Stedman declared disclosable pecuniary interest in Minute 174 (e)(f)(g)(i)(j)(k) if discussed.

Members were asked to declare any other disclosable interests in items on the Agenda and their nature.

b. Other Disclosable Interests

None

172. Open Forum: The Chairman moved that the meeting be adjourned for the Public Open Forum and this was agreed.

a. District Council Member Report. District Councillor Mark Cargill submitted the following comments by email:

Core Strategy. The Inspector has sent the latest timetable to hear the outstanding items he wishes to consider. Review is due on the 12th January 2016 over a 2 week period covering:

Week 1

- Housing need (CS16 & CS17) in terms of the bigger picture
- Adequacy of the sustainability appraisal with specific outcome in terms of housing (CS15,CS16)
- Focused session on each new allocation proposed (CS14, CS15, CS16, proposal SUA2, SUA4 + consequences of SUA3)
- Previous item continued. Southam & SOU3

Week 2

- Previous item above continued. Long Marston, proposal LMA

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- Housing supply, housing trajectory, (CS15, CS16) and strategic objectives related to these. Update on Gaydon and Lighthorn Heath
- Broad wrap up session
- It is anticipated that this session will be the last before proceeding with publication of the Core Strategy. Note that the LSV numbers are not up for discussion. This suggests that the original figure of circa 2000, a figure being rapidly approached, is robust.

b. Have your say. No under 18s were present.

c. Other Comments. Mr Charles Coward introduced a series of prepared comments on the Site 7 proposal to extract sand and gravel. These comments are replicated at Minute 193 Appendix B. Comments from other parishioners present at the meeting included:

- Consultation responses from a wider informed group of parishioners had potential for greater influence
- It was likely that not all parishioners had understood the full impact of mineral extraction proposals. Circulation of Mineral Plan proposals would widen awareness
- Question arose concerning demarcation between consultation response from the community and the Parish Council
- A Freedom of Information Request had been submitted by an individual parishioner to Warwickshire County Council (Planning) requesting details of inter-department communication held in relation to the Site 7 Salford Priors
- A strong rebuttal made by a Local Council elsewhere was cited in connection with argument against mineral extraction proposals and its adverse environmental impact
- The Minerals Plan presentation given by Officers from Warwickshire County Council Planning Department was considered to be poor, leaving many important questions without satisfactory answer or explanation.

The Chairman closed the adjournment at 19.30hrs.

The Chairman agreed to bring forward Item 15(a) on the Agenda – Consideration of Parish Council response to WCC Minerals Plan Consultation October 2015. Record of this discussion is shown at Minute 185(a) below and Minute 194 Appendix C.

173. Acceptance of Minutes:

- a.** The Minutes of the Ordinary Parish Council Meeting held on Wednesday 21st October 2015 at the Memorial Hall Salford Priors were proposed by Cllr T Littleford and seconded by Cllr K James to be a true record of the meeting and signed by the Chairman.
- b.** The Minutes of the Extraordinary Parish Council Meeting held on Wednesday 4th November 2015 at the Memorial Hall Salford Priors were proposed by Cllr A Green and seconded by Cllr K James to be a true record of the meeting and signed by the Chairman.

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174. Clerk's Progress Report:

- a. **Damaged street sign - Ridsdale Close.** SDC Streetscene Team report that the replacement item was in the workshop. Anticipated to be installed in next 2 weeks. Clerk to monitor
- b. **Street lights – Perkins Close/Ridsdale Close.** **Resolved**
- c. **Road surface Broom Lane.** Streetworks inspector reports work continues to be progress chased.
- d. **Mole clearance on playing field.** Work Completed. **Resolved**
- e. **Height reduction – playing field hedge.** Work in progress. Clerk to monitor
- f. **Garden allotment hedge (overhang) cutting.** Work in progress. Clerk to monitor
- g. **Planter area in Orbit car park.** Work in progress. Clerk to monitor
- h. **Footways St Matthew's Close and Ridsdale Close.** WCC Highways Technician reports no further work anticipated until early 2016
- i. **Planters X 2 School Avenue.** **Resolved**
- j. **Clearance and chisel ploughing - allotment Plot 10.** Work in progress. Clerk to monitor
- k. **Autumn 2015 tree planting New Lane Dunnington.** Work in progress. Clerk to monitor
- l. **Bus shelter wash down/cleaning –** Work scheduled 25 November 2015
- m. **Severn Trent Water – repairs in School Road** **Resolved**

175. Neighbourhood Development Plan (NDP). Cllr K James gave report about 2 development proposals:

- a. **Orchard Farm.** A questionnaire concerning Orchard Farm development proposals had been distributed throughout the parish during the week commencing 19th October 2015. Questionnaires were collected by volunteers during the following week. Results would be analysed and findings reported to the Parish Council.
- b. **Orchard Close.** The NDP Group would hold an exhibition event relating to Bloor Homes development proposals in Orchard Close on Saturday 21st November 2015. The event would be held in the Eddie Clark Suite in the Memorial Hall its purpose being to ascertain the level of support for the Orchard Close development. The Parish Council would receive feedback from the exhibition for consideration.

176. Planning General: None

177. Planning Applications:

- a. **15/03937/TREE.** Application(s) reference: 15/03937/TREE. Proposed:-T1: Alder: fell. At: The Old Forge, Station Road, Salford Priors, Warwickshire WR11 8UX. For: Mr Paul Rigler. **Supported by Council.** Clerk to submit comments by 30 November 2015.
- b. **15/03689/TREE.** Proposed:-T1: Sycamore: reduce back to boundary. At: Kenley House, Station Road, Salford Priors, Evesham WR11 8UX. For: Mr John Browne. Case Officer: Ruth Rose Forestry and Landscape Officer. Email circulation 19 Oct 15. Under Clerk's delegated powers submission of '**No representation**' on 3 Nov 15. **Noted by Council**

Amendment Application

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- c. **15/02957/FUL.** Proposed: Replacement and enlargement of dormer windows to front and rear elevations. Provision of first floor balcony to front. At: Berryfield, Evesham Road, Salford Priors, Warwickshire WR11 8UU. For: Mr Anthony Greatrex. An amendment had been received for the application shown above. Email circulation 3 Nov 15. **Supported by Council.** Withdrawal of objection submitted by Clerk 14 Nov 15.

Planning Decision

- d. **15/03391/TREE.** Proposed: T9 Ash. Reduce crown to split in trunk 3m from ground level. At: Brook House, 5 Ban Brook Copse, Salford Priors, Evesham WR11 8GW. For: Mr Thomas John Alexander-Head. **No Objection subject to conditions.**

178. Enforcement Issues: None.

179. Playing Field:

a. **Monthly Inspection.** Inspection carried out on 30 Oct 15. Report of broken glass on skate-park tarmac area. Clearance of the area was completed at the time of inspection.

b. **ROSPA Annual Inspection.** A ROSPA Playsafety Ltd Annual Inspection of playing field equipment had been carried out on 30th September 2015. The Clerk summarized findings of the report which had been circulated by email to Council Members. Matters for attention were primarily linked to need for attention to several grass surface areas, an area of matting surface repair, adjustment of U14 entrance gate closure mechanisms and provision of signage. Observation had been raised about an unspecified 'toggle entrapment' on the U14 tractor frame slide.

Cllrs James and Stedman commented that the report fell well below their expectations and was poor in comparison to reports from other agencies, there being no clear indication of a matrix providing scales of risk assessment nor clear explanation of the actual site of toggle entrapment.

Clerk to contact ROSPA Playsafety Ltd to address matrix and toggle entrapment issues and meet with Amenity Contractor to identify an appropriate schedule of repairs.

c. **Playing Field Equipment Upgrade.** A consultation exhibition of playing field equipment had taken place in the TOPS Building on Friday and Saturday 23rd/ 24th October 2015. Responses received were: 18 X U14's, 20 X MUGA, 7 X Skate Park and 1 X Running Track. It was decided to proceed with a formal tender process for installation of a MUGA based on 5 quotations for consideration in January 2016. Clerk to progress.

180. Highways:

- a. **Lengthsman Job Progress.** Clearance of overhanging brambles and stinging nettles growth Dunnington Crossroads to school car park entrance; reposition and secure dislodged railing posts Abbots Salford Green; clear weed growth and soil build up from gutter and top of kerb-side Rushford Layby; raise level of 1 X new 30mph speed limit sign in Station Road; clear accumulated debris from traffic calmer gutters in School Road.
- b. **Lengthsman Tasks November into December.** Side out/clear growth overhang School Road footway from the school to Ban Brook Road turn; Clear leaves from footway by wall in front of St Matthew's Church; By arrangement only, attention to sink hole in grass verge area Wood Bevington near Foxlea.

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- c. Footway Lighting.** Payment of costs £178.50 plus VAT to Street Lighting Contractor P D Long for repairs to streetlights in the link path School Avenue/Ridsdale Close (X 1) and Perkins Close (X 2) agreed by Council.

181. Amenities:

- a. Street lighting.** Council Members discussed introduction of a rolling programme to update street lighting and concrete column replacement and the feasibility of installing street lighting in School Avenue Salford Priors. Matters to be considered included use of lower power LED lighting on footways, identification of suitable power source, and consultation on preferences through questionnaires in School Avenue. Clerk to research:
- I. With WCC Highways (Lighting). Unit cost of renewal of a single street light unit replacing a concrete support post with a metal 6m hockey stick columns and converted to LED down lighting
 - II. With Western Power. The feasibility of providing power source for installing street lighting in School Avenue Salford Priors
- b. Solar Light Battery.** Costs of £246.00 plus VAT for replacement of the solar light battery on the Playing Field Footway nearest the TOPS Building was proposed by Cllr L Maude, seconded by Cllr T Littleford and agreed by all Councillors.

182: Community:

- a. HM The Queen – 90th Birthday Celebrations.** Cllr K Littleford advised that advance bookings to support HM The Queen - 90th Birthday Celebrations had been placed for provision of a Marquee, Portable Toilets and a Pig Roast. A date for the next meeting of the Parish Working Group in January 2016 would be notified by the Chairman.
- b. Christmas Tree Illumination event 2015.** Cllr K Littleford advised that a meeting of the Christmas Tree Illumination event organizers would be held on 23 Nov 15 to discuss final arrangements for Saturday 28th Nov 15. Preparations for children's Christmas decorations were in hand. Donations amounting to £500 and 2 bottles of wine had been received from local businesses. Gathering for the event would start at 7.00pm. Carol singing would commence at 7.30pm. Christmas tree light switch on and fireworks would be at 8.00pm.
- c. Parish War Memorial.** Cllr Liam Maude advised that a total of 10 voting slips (9 for and 1 against) had resulted from the Royal British Legion launch event on Saturday 24th Oct 15. This was insufficient to provide mandate for substantial allocation of funds towards a Parish War Memorial. An alternative of placing of a suitable plaque outside the Memorial Hall on a shared cost basis with the local Royal British Legion Branch taking the lead on this option might be possible. Cllr Maude agreed to follow up this option.

Cllr James commented that the Parish Council had, over a protracted period, facilitated consultation for provision of a Parish War Memorial. He advocated that this item now be removed from the Council Agenda leaving the option of Royal British Legion liaison with Cllr L Maude as appropriate.

- d. Defibrillator Awareness Training.** The Clerk reported that 2 sessions of Defibrillator Awareness Training took place on Monday 2nd November 2015 in the Memorial Hall at 2.00pm and later at 7.00pm in the Baptist Church Hall Dunnington. A total of 15 persons

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received training delivered by members of the Avon Valley First Responders (AVFR). A formal vote of thanks was recorded for the training support received. A further training session would be targeted for Mar/Apr 2016. A donation of £250.00 to AVFR was proposed by Cllr K Littleford, seconded by Cllr K James and agreed by all Councillors.

- e. **Neighbourhood Watch Scheme.** A Property Marking Event intended to mark the re-launch of the Neighbourhood Watch Scheme had been arranged to take place in the Memorial Hall on Wednesday 28th October 2015. A small number of parishioners attended. However, the nominated PCSO did not arrive. Therefore property marking was not undertaken. Details of eight local volunteer NW Representatives had been forwarded to the NW Co-ordinator in Leamington Spa Police Station. The Clerk would advise representatives of renewed promotion of the NW Scheme early in the New Year. Clerk to contact the local PCSO to determine the circumstances of non-attendance on 28th Oct 15.
- f. **Communication Development Group.** No specific updates were reported. It was proposed that a Newsletter providing detail of the Parish Council's response to the Warwickshire Minerals Plan Consultation would be circulated in the New Year post Christmas period.

183. Rights of Way:

- a. Cllr Penn advised the Council that during the preceding period he had not received report of difficulty concerning Rights of Way.

184. Matters raised by Councillors: None.

185. Strategic & General Issues:

- a. **WCC Minerals Plan Consultation.** Following on from the Open Forum debate (172(c) above), the Parish Council discussed its response to the Warwickshire Minerals Plan in regard to its impact on Site 7 - Salford Priors. A summary of Parish Councillors' comments is shown at Appendix C.

Proposed by Cllr K James, seconded by Cllr J Stedman and agreed by all councillors that Salford Priors Parish Council should strongly oppose Warwickshire Minerals Plan proposals for Site 7 Salford Priors.

The Clerk was to compile a comprehensive draft report having regard for the variety of parishioner's and councillor's comments. Parish Councillors would further scrutinize the draft to determine a final consultation response at a working group meeting of councillors to be held in the Eddie Clarke Suite in the Memorial Hall at 7.30pm on Wednesday 25th November 2015.

- b. **Contract Leasing Matters.** Gillian Blackford, WCC Senior Estates Surveyor had written to her Education Dep't colleagues and the Head Teacher and Chair of Governors at Salford Priors C of E Primary School. She would shortly make contact to arrange a site visit to view the Youth Club and Community Centre - TOPS Building.

186. Consideration of Correspondence Received.

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a. Letter of request for informal meeting– Cronin Development Consultancy Ltd. Clerk to issue invitation to attend the Open Forum section of the Parish Council Ordinary Meeting to be held on Wednesday 20th January 2016.

b. Npower Feed-in Tariff: actual costs now confirmed. Notice of charges awaited.

Noted by Council

187. Correspondence for Information Only.

a. Royal British Legion Poppy Appeal 2015 – Letter of Thanks

b. Local Flood Risk Management Strategy

- Phase 1 Consultation Results
- Second Phase of Consultation

188. Finance:

General:

a. **Delegated (non-emergency) Spend Authority.** Proposed by Cllr K James, seconded by Cllr J Stedman and agreed by all Councillors that the Clerk be delegated non-emergency spend authority for services provided by Parish Council approved contractors up to a single expenditure of £300 (Maximum £500 per month) subject to prior consultation with the Chairman or nominated Councillor. This delegated authority was to be reflected in Financial Regulations.

b. **HMRC PAYE Underpayment FY 2013/14.** HMRC had issued a Statement of Liability for PAYE underpayment of £1152.72 for Month 9 ended 5th January 14 FY 2013/14. Clerk to undertake initial investigation of Financial Records held and liaise with Cotswold Accountancy. HMRC acceptance of explanation would enable closure. Alternatively, payment to be actioned with resolution addressed subsequently.

Payments

c. The council gave consideration and approval of the payments listed in Appendix A. Proposed by Cllr P Dare, seconded by Cllr A Green and agreed by all Councillors.

d. It was agreed that Cllrs K James and K Littleford would sign the cheques for payments listed in Appendix A (Minute 192).

The Council noted the Lloyds Bank Deposit Account opening balance and Current Account balance reconciled with the Lloyds Bank Current Account statement Number 17 issued 30 October 2015.

Lloyds Deposit Account:	£50,000.00
Lloyds Current Account	<u>£39,153.82</u>
Total Fund Balance	£89,153.82

189. Date of Next Meeting:

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- a. Council confirmed the date of the Budget Preparation Meeting at 7.30pm on Wednesday 2nd December 2015 at the Memorial Hall Salford Priors.
- b. Council confirmed the date of the next Ordinary Parish Council Meeting on Wednesday 16th December 2015 at 7.00pm in The Memorial Hall Salford Priors.

190. Closure of Meeting:

The Chairman closed the meeting at 21.45 hrs.

Chairman: _____ Date: _____

192
Cheque

Payments Authorised

Payee

APPENDIX A - FINANCE

Details

Gross

Net

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Comments on Site 7 proposal to extract sand and gravel.

I would like to draw the Parish Councils attention to a number of points which have already been identified by some individuals as described in the minutes of the previous meeting.

1. The viability of the site in terms of the volume of usable sand and gravel, as quoted by WCC at 800,000 tonnes, is a low figure in the context of the County as a whole, and this has already been questioned by people in the Parish. The area of the proposed excavation is circa 18 Hectares and from the information currently available I have calculated that the likely recoverable volume of sand and gravel from the area to be 630,000 tonnes, considerably less than that which has been proposed. I would like to strongly suggest to the PC that we are allowed to have sight of the Site Investigation Report from which the Warwickshire estimate will have been derived. This will allow us to establish more accurately the depths of expected overburden material, the anticipated water table levels, the anticipated depth and quality of the aggregates and thus the real viability of the site. This information should be readily available from WCC.

2. There are a number of competent and qualified individuals within the parish who would be able to assist the PC in putting forward a strong rebuttal of this proposal, which if allowed to proceed will have a devastating effect upon the village as we know it today. People here understand without any reminders from me how high the stakes are for the village. We are all Stakeholders in this proposal and will have to live with the outcome if the site is approved and placed into the county mineral plan. Time is short with the parish response due on the 4th December and I would like to urge the PC to obtain statements from principal stakeholders like the local school and also local businesses who will be negatively affected should this proposal go ahead. The Health, Safety and Environmental issues are particularly important in relation to our children and other vulnerable members of community and I would urge the council to include all of these factors within their response providing a submission which will carry the maximum impact and be difficult to refute.

3. The South West. Sites 2, 5 and 6. The plans have indicated two crossing points for site vehicles across School Road, this is to allow the excavated material to be transported from the South West sites across to the screening and washing facilities on the North East side, without these crossing points the site would be isolated with only sites 5 and 6 having potential access onto the B4086. A washing and screening operation would not be established for sites 5 and 6 due to the insufficient volume available and the proximity to existing dwellings. The trucks used to move the material across the road would most likely be 40 Tonne articulated dump-trucks and WCC Highways approval would be required for the design and construction of any such crossing which would have to have full WCC Highways approval. The crossings would have to be traffic light controlled with full HSE plans and Risk assessments in place. With over 30 years of experience of working with WCC Highways requiring all types of heavy plant crossing facilities I would be astounded if approval was given to do this unless the matter was of critical national importance, which clearly it is not. Given the circumstances and location, this proposal would not, I believe, meet the HSE/Risk requirements of the County unless the road could be closed to all vehicular traffic and pedestrians. I suggest that the PC write to WCC Highways requesting a meeting to obtain their views on the matter.

Without the plant crossings the material on the South West side of the road is effectively sterilised removing approximately 40% of the total potential of the site. I believe a major effort should be made by the village summarising the risks and potential effects of the proposed plant crossings on School Road. It will have a massive negative effect on the entire village and I do not see how it could be made completely safe. The Bus companies and schools need to be consulted

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as does the local Post Office and shop which will undoubtedly see a reduction in its business, people from outlying areas of the parish are not likely to want to cross two sets of traffic lights to get to the shop.

4. The North East. Sites 1, 3 and 4. The existing Western Power 33KV electricity trunk mains serving the area run through the site creating significant restrictions on the works to be completed. This in itself does not render the operation unviable but will add significant cost to the operation in maintaining the electricity supply, which is known to be highly sensitive, and will also restrict the amount of excavation possible and hence gravel recovery within the restricted areas. This will have a consequent negative effect on the value of the site to any potential sand and gravel developer. A new access road has been proposed South of Ban Brook and North of Ivy Cottage. This seems to be an unlikely solution given that the Marsh Farm access is still in use and will remain so for some time. I think it is highly unlikely that WCC Highways would permit an additional access onto the B4088 whilst the existing Marsh Farm access is still in use which would need to be similar in construction, and cost, to the existing access requiring an additional centre lane for traffic turning into the new access at some considerable cost. A potential; link road onto the existing Ragley Quarry access has been indicated on the plans which would require a substantial structure over the Ban Brook to give 40 tonne machines access to the existing haul road. All of these options add cost to the potential development of the site.

5. Environmental Impact. I am sure that the impact upon the village will be devastating in both the short and long term and it should be possible to create a comprehensive report on how this will affect the desirability of Salford Priors as a place to live in the future and also have a major bearing on the attractiveness of the local school in being able to maintain sufficient pupil intake to make it viable. I am not an expert on these matters but I am sure that we have people in the village who are and I suggest that the PC in their response to WCC include a comprehensive report on the likely effects of this proposal should it go ahead. I would suggest, if it has not already been done, that a strong letter should be sent to our local MP to seek his support and also members of Warwickshire County Council plus any others who may have influence on this matter.

I hope that you will find my comments helpful and I would reiterate that I believe that the response from the Parish Council should state that this proposal would be disastrous for the village, that the argument is made as powerfully as it can possibly be made, and that no stone is left unturned prior to the response being submitted making use of every resource at the Parish Council's disposal to get this proposal squashed.

Charles Coward. BA FIHT. Ivy Cottage, Iron Cross.

194. APPENDIX C.**Warwickshire Minerals Plan Consultation. Summary of Parish Council Comments.**

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Cllr K James. Two meetings had provided parishioners and councillors the opportunity to listen to explanation and ask questions about the Warwickshire Minerals Plan. The Minerals Plan Officers revealed little preparation in regard to providing clear answers to the variety of questions put to them about practical arrangements and the effects mineral extraction would have at the proposed Site 7 - Salford Priors. The proposals represented the worst practical scenario the parish has had to contend with in more than 30 years in terms of its adverse effect on prime agricultural land, its visual impact in the community and its long term consequences for the life of residents. A robust response is warranted with particular focus being needed at the time of consultation debate in the New Year. A number of important issues highlighting negative consequences have already been identified. These include:

- Costs and impact on landscape associated with access/egress from public roads, haulage routes across Ban Brook and inter-site movement of heavy vehicles
- Diversion away from and sensitivity of Western Power lines through the area
- Questionable economic viability of the targeted site given reduction of areas available for extraction
- Potential disruption to public bus services resulting from crossing of plant on School road
- Failure to take into account the high quality of the land and the wildlife/ecology of the area, which is intensely farmed

Cllr J Stedman. Emphasised the listed high quality land and well established horticultural industry in proposed Site 7 areas. WCC and national objectives indicate important need to protect such areas and associated major employment sites. Site viability was questionable. It was not clear if a proper site investigation had been carried out to substantiate the claims about depth and quality of sand and gravel in the area. Earlier Marsh Farm Quarry estimates had been misleading. National geographical surveys had shown where deposits lay but did not define quantities. Definitive survey would be essential. Comment that, ideally, the proposal would be removed from the Minerals Plan but this may prove difficult and matters may be more strongly opposed at a public scrutiny stage. Additionally, he highlighted the earlier statement made by WCC Estates indicating a primary objective of targeting financial generation with sand and gravel production being a secondary aspect.

Cllr K James. Added comment about mineral use as a whole. Much of that extracted from Marsh Farm Quarry was not utilized in the County. Compared to the proposed Site 7, Marsh farm Quarry was relatively 'out of the way' from residential areas. Site 7 will impose major detrimental influence on the parish being in close proximity to residences in the immediate area and to those in more concentrated nearby residential areas at Park Hall and other nearby dwellings and, notably, to the settlement of Iron Cross. It was likely that Site 7 proximity to people and dwellings is an unprecedented choice of site for mineral extraction and its selection showed scant regard for the lives and well-being of people unfortunate enough to find themselves in the vicinity and vulnerable to multiple adverse effects over which they would have no control.

Cllr L Maude. Commented that there were no positive effects arising from Site 7 proposals. There appeared to be little evidence of due diligence being carried out and comments

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regarding arrangements for restoration were questionable. He asked if it might be possible to put back dates for consultation. Cllr K James advised that it was part of a statutory process and could not be changed.

Cllr K Littleford. Commented on a working party proposal for robust reply by 4th December 2015. Possible inclusion of Environment/Traffic consultations.

Cllr J Stedman. Commented that response at this stage was to a Consultation process and not to a Planning Application. Comments at the consultation stage would go forward to any subsequent public examination.

Cllr T Littleford. Commented that comment/opinion had been gained from two meetings. Advocated that councillors should work together to produce Parish Council response.

Cllr A Green. Agreed Parish Council response. Also advocated individual response from as many parishioners as possible. It would be helpful to copy parishioner responses to the Clerk. Wider and early awareness of the consultation process and the importance of submitting comment could be achieved through a flyer and/or E-News.