

Salford Priors Parish Council

Minutes of the One Hundredth and Twenty-second Annual Parish Meeting held in the Memorial Hall, Salford Priors, on Wednesday 27th April 2016 at 7.30pm.

Present: Parish Councillors Karen Littleford (Chairman), Liam Maude, Lindsay Wright, John Stedman Kim James, Alan Green, Pat Dare, Tom Littleford and David Penn.

Also in attendance: District Councillor Mark Cargill and four parishioners.

1. Apologies for absence were received from Warwickshire County Councillor Mike Brain – Planning Committee Meeting

2. Minutes of last meeting

The Minutes of the previous meeting held on Wednesday 22nd April 2015 had been distributed to Council Members on 21st April 2016. Copies of these Minutes were provided for members of the public in the meeting hall. There were no corrections. Proposed by Councillor Lindsay Wright, seconded by Councillor John Stedman it was agreed they be accepted as a true record. The Minutes were signed by the Chairman.

3. Matters Arising from the Minutes

The Chairman reported that any matters arising from the Annual Parish Meeting are dealt with at the next meeting of the Parish Council and are discharged through this process. The Chairman asked the Clerk to summarise the responses to and current status of Matters Arising from the 2015 APM Minutes. These related to:

a. B439 Focus Group. This group, comprised of local residents, met in February 2015 to debate incidence of speeding traffic on the B439 in Station Road, Evesham Road and Abbots Salford areas of the parish. Resulting from discussion, covert monitoring of traffic speed in these areas and in School Road Salford Priors was undertaken. Results of the covert survey, published in the Parish Council Newsletter in July 2015, were instructive leading to an extended period of formal speed check procedures being carried out by Police Officers and Police Community Support Officers (PCSOs) from the Safer Neighbourhood Team (SNT). Report of these activities were published in the Parish Council Newsletter of October 2015.

B439 Focus Group activity has now changed. The focus of attention on speeding issues is taken on by local Speed Aware Group Volunteers who have undergone speed aware training with the local police training authority. District Councillor Mark Cargill has played a valuable role in liaising with police trainers and volunteers to establish Speed Aware activity. He explained that he will work in the very near future with local PCSO Beccy Morris to carry out risk assessments in parish areas to enable Speed Aware Group monitoring to begin.

b. Police Parking Posters. At intervals, the Alcester Police SNT will patrol different areas within the parish. Where it is evident that vehicle parking is inappropriate or is causing obstruction on pavements, parking posters will be displayed to advise car owners of the need to park considerately. The SNT intend an educational approach. However, persistent offenders may receive formal caution and face the possibility of a fixed penalty fine.

c. Fly Tipping. Incidents of fly tipping continue and have been reported in areas of New Inn Lane, Broom Lane, Ennister Lane and Radford (Worcester) Road. Report to the

Stratford District Council (SDC) Street Scene Team brings speedy response and this support is appreciated. Fly tipping remains a major problem in all areas of the country and is a significant burden on resources and taxpayers. Parishioners are encouraged to notify incidence of fly tipping to the Clerk or SDC direct. Prosecution of offenders seems unlikely unless the act of fly tipping is witnessed and note of persons/vehicles is made.

4. Salford Priors Parish Council – Chairman’s Annual Report 2015 - 2016

The Chairman read out the Chairman’s Annual Report for the year 2015–2016. The Chairman’s report highlighted principal events and activities which had arisen during the period of the report. In particular, the Chairmen reflected on Automatic External Defibrillator awareness training undertaken by parishioners. Team members from the West Midlands Ambulance Service NHS Foundation Trust and the Avon Valley Community First Responder Scheme were thanked for their very valuable support. The Chairman also passed on appreciation to volunteer parishioners and the local Police authority for their Speed Aware Team participation and training. Consultations had taken place focusing on issues such as upgrading facilities in the Playing Field, the Salford 7 Neighbourhood Development Plan and, of particular note in this period, the matter of Site 7 Salford Priors inclusion in the Warwickshire County Minerals Plan 2017-2032. The Parish Christmas Tree Illumination Event held on Saturday 28th November had again proved a great success despite testing weather conditions and arrangements for the forthcoming parish celebrations for HM The Queen’s 90th Birthday were well underway.

A copy of the Annual Report is attached to these Minutes at Appendix A and will also be available on the community website.

5. Public Open Forum.

The Chairman declared the meeting open to questions from the audience.

- a. Street Light Working Group.** A written question was submitted on behalf of Mr John Bradfield who was unable to attend through illness.

“Now that the Parish Council have set up a Streetlight Working Group, will there be a review and possible survey of footway lighting needs in the whole parish?”(Abridged)

The Chairman advised that the Street Light Working Group was evaluating a rolling programme of replacement of existing street lights allocating priority of reparative attention where there were especial concerns.

- b. Vote of Thanks.** Mr Reg Stokes thanked the Parish Council for earlier support in connection with report about development on the Orchard Close Salford Priors site.
- c. Planning Matters.** Mr John Barlow commented on the various planning issues under way and enquired about the progress of each.
- i. **Core Strategy.** District Cllr Mark Cargill advised that there were no changes to the numbers envisaged. The SDC Core Strategy was likely to be finally presented in July 2016. There would be a 6 week consultation period.
 - ii. **Neighbourhood Development Plan (NDP).** Cllr Kim James advised that the draft submission of the NDP would be with Stratford District Council (SDC) by the last week of April 2016. A 6 week consultation period would start in mid May 2016. This

would be carried out by the District Council. An independent examination of the NDP was booked for July 2016. An NDP Referendum was anticipated in September or October 2016.

- iii. **Warwickshire County Minerals Plan 2017-2032.** Cllr Kim James advised that the outcome of the consultation period is awaited but thought it unlikely that the outcome would be known this year.
- iv. **Station Road Footways.** This topic was raised in relation to 14/01126/OUT Bovis Homes Development at Alamo Group Euro Ltd. Station Road Salford Priors. Cllr Kim James advised that these matters were not finalised. They were subject to Section 106 Conditions with responsibility lying between WCC Highways and Bovis Homes.

d. Public Attendance –Microphone Provision. Mr Reg Stokes remarked upon:

- i. The very minimal attendance by parishioners at the Annual Parish Meeting compared to significantly higher numbers being present in earlier years. He advocated focus on public relations activity to enhance community spirit.
- ii. The benefits of installing microphones in the Memorial Hall to ensure that proceedings were able to be heard

Cllr John Stedman commented briefly on the impact on Council meeting attendance compared to earlier years of internet availability which enabled parishioners to access Council business online. The matter of reduced attendance was being experienced similarly in other nearby parishes.

Matters introduced by parishioners under Open Forum 5 (a)(b)(c)(d) will be included for discussion by Councillors at the next Ordinary Parish Council Meeting to be held on Wednesday 18th May 2016.

The Chairman thanked everyone for attending the Annual Parish Meeting and, there being no other business, closed the meeting at 8.05pm.

Signed.....

Date.....

Appendix A - Salford Priors Parish Council – Chairman’s Annual Report 2015 – 2016

Salford Priors Parish Council ANNUAL REPORT 2015 - 2016



Period of Report

This Annual Report covers the work of Salford Priors Parish Council for the period commencing 1st April 2015 and ending 31st March 2016.

Chairman’s Introduction:

Welcome to your Annual Parish Meeting. This is your meeting, providing all residents with the opportunity to voice their personal views, to ask questions and to make requests concerning future events and activities. The second year of my chairmanship has again been both challenging and rewarding and, although not quite as daunting as the first year, the learning curve continues and I would like to thank once again my fellow Councillors and the Clerk for their support, help, advice and patience.

Training and Neighbourhood Watch Scheme

This reporting period has again been a busy 12 months proving to be very productive in regard to achieving four Automatic External Defibrillator awareness training sessions undertaken in the Memorial Hall at Salford Priors and the Baptist Church Hall in Dunnington. A total of 31 parishioners participated in defibrillator training provided on these occasions by team members from the West Midlands Ambulance Service NHS Foundation Trust and the Avon Valley Community First Responder Scheme. I would like to acknowledge and thank team members from those organisations for their very valuable support. Training of a different kind was undertaken by 4 volunteer parishioners who completed Community Speed Aware Team training delivered by the local Police authority. This opportunity was kindly enabled with support from District Councillor Mark Cargill whose liaison with local Police authorities provided impetus to this training opportunity. Congratulations and thank you to the four trained volunteers. Further volunteers are encouraged to come forward since additional Community Speed Aware Team members are needed to ensure success in this area of activity. Regeneration of the Salford Priors Parish Neighbourhood Watch Scheme is slowly coming together. Attendance of 2 parish representatives at a recent Stratford District Neighbourhood Watch Meeting provided an insight into significant changes in administration of Neighbourhood Watch Schemes, how this affects us as a rural community and how we might adapt Parish organisation to meet those challenges. Success of a Parish Neighbourhood Watch Scheme will be influenced by attracting volunteer participants across all Parish areas and by increased sign up to Parish E-News which will be a speedy and effective method of disseminating Police SNT crime bulletins. By way of encouragement for increased E-news membership, I want to assure parishioners that private E-mail addresses remain anonymous when transmitted through the E-News list. Signing up to Parish E-News is achieved by contacting the Clerk.

Public Consultations

A 2 day public consultation was carried out in the TOPS Building at the end of October 2015 to consult on the proposed equipment upgrade of the playing field. The majority **who** attended supported provision of a multi- use games area (MUGA). Quotations are now being sourced from 4 major providers of this type of sports facility. Provision of a MUGA is hoped to be achieved later this year. At January's Parish Council Ordinary Meeting representatives from Cronin Development Consultancy spoke during open forum about possible housing development on land off the Evesham Road behind the Bell Public House. We await further news on this. The greatest concerns expressed and the largest turnout of parishioners was associated with the Extraordinary Parish Council Meeting in November 2015 when two representatives of Warwickshire County Council presented the DRAFT Warwickshire County Council Minerals Plan – Preferred Option and Policies 2017-2032. The DRAFT plan included reference to the area described as Site 7 Salford Priors. This encompassed the land owned by Warwickshire County Council on either side of School Road from its junction with Tothall Lane to the B4088 at Iron Cross. The meeting was attended by 107 parish residents who voiced their many concerns and strong objections to the inclusion of Site 7 Salford Priors in the DRAFT Minerals Plan. To progress these many concerns residents have formed an independent action group titled Salford Priors Against Gravel Extraction (SPAGE). On 30th November 2015, the Parish Council submitted a formal Statement of Objection to the Warwickshire County Council inclusion of Site 7 Salford Priors stating in its concluding paragraph: *“Salford Priors Parish Council strongly objects to the proposal for mineral extraction at Site 7 Salford Priors. The Council contend that quarrying operations on this site would be disastrous for the village with risks and disadvantage to all sections of the community and strongly urges its removal from the Warwickshire County Minerals Plan 2017-2032”*. The outcome of the consultation period is awaited.

Parish Council Meetings:

The Parish Council have held 12 Ordinary Meetings, a Budget Preparation Meeting and 2 Extraordinary Meetings. A total of 203 members of the public attended meetings, with the largest number (107) attending the Extraordinary Meeting on 4th November 2015 regarding the Warwickshire County Council Draft Minerals Plan.

Attendance by Councillors:

Councillor's attendance at these meetings has been:

Pat Dare	13/14	Alan Green	14/14	Kim James
	10/14			
Karen Littleford	14/14	Tom Littleford	11/14	Liam
Maude	10/14			
David Penn	14/14	John Stedman	11/14	Lindsay Wright
	11/14			
District Councillor M Cargill	–9/14	County Councillor M Brain	– 6/14	

Parish Clerk:

On behalf of the Parish Council, I would like to thank the Clerk, Mr Paul Mills for all his dedication and hard work during the last twelve months. Sadly, I also have to announce that Paul will be leaving us at the end of June to move closer to his family. It will be hard to replace Paul as his commitment to the council is first class. Paul has worked hard and achieved excellent working relationship with not only the parish councillors but also with the district and county councillors as well as the staff at both councils. We all wish him and

his family well for the future. The Parish Council is actively seeking a replacement Clerk and hope a new appointed person will be in place in June 2016.

Salford 7 Neighbourhood Development Plan:

Earlier this year the draft Neighbourhood Development Plan (NDP) went to public consultation. The NDP Development Group received a large number of responses which were carefully evaluated. The majority of comments received were supportive of the NDP. Two particular areas required further work and resulted in a questionnaire being delivered to all homes in the village of Salford Priors firstly regarding the proposed development of Orchard Farm on School Road and, secondly, an exhibition being held to seek views on a proposed development at Orchard Close off the Evesham Road. The NDP has now been revised and submitted to Stratford District Council. It is hoped the NDP referendum will take place later this year. The Parish NDP now carries weight in the planning process. The Parish Council wishes to thank all those parishioners and councillors who have worked so hard to progress the NDP to this stage.

Planning Applications:

A total of 21 Planning applications were considered during the last 12 months. These included extensions to existing homes, tree removal and pruning, a single dwelling on a garden plot, a 5 dwelling development in Dunnington and an extension for St Matthews Church. Land behind the Alamo in Station Road Salford Priors has been sold to Bovis Homes who submitted their reserved matters planning application in January 2016. A Parish Council Extraordinary Meeting was convened on 27 January 2016 to view and comment formally on these plans. Twenty five members of the public attended the Extraordinary Meeting. An application to extend the use of Willow Caravan Park throughout the year was also received for consultation.

Parish Christmas Tree Illumination Event:

On Saturday 28th November, a very wet and windy evening, the second Parish Christmas Tree Illumination event took place. As in the previous year refreshments and a firework display were organised. On this occasion children from Salford Priors Primary School decorated wooden tree ornaments for the tree and a prize was awarded for the best from each year group. Around 100 brave parishioners attended the event which included community carol singing and attracted donations on the evening amounting to £193. Together with generous donations received from local businesses, a donation of £400 was presented to the newly opened Bidford Dementia Cafe. We are looking for volunteers to help organise this year's event, if you are interested either contact the clerk or myself either by phone or email.

Parish Celebrations for the Queens 90th Birthday:

A Working Group of councillors and parishioners was set up in September 2015 to oversee arrangements to mark the historical significance of the day which will be celebrated on Saturday 11th June 2016. The day aims to promote community spirit by bringing together a wide variety of resident groups and organisations from the seven settlements making up the Parish of Salford Priors. Events will start at lunchtime with a pig roast, hobby horse racing and tote along with a variety of stalls/games, grand raffle and refreshments. There will also be a Tea Dance for all budding strictly fans. In the evening there is a Party in Park with music from two local bands. The evening will close with a spectacular firework display.

Please come along and support this event starting at 1pm on Saturday 11th June come rain or shine.

Donations:

Earlier in 2015 the Parish Council introduced a Community Grant Scheme. An Application Form is available to download from the website enabling any local community group to request funding for projects. This year we received requests for, and granted donations of £500 to the Youth Club for their summer activities programme, £350 to Stratford upon Avon Citizens Advice Bureau, £250 to the Avon Valley First Responders Scheme, £50 to Shakespeare Hospice and £200.00 to The Royal British Legion for their Poppy Appeal. The parish's copy of the Domesday Book (yes it is spelt correctly) has been loaned to Salford Priors Primary School and is currently on display in their new library.

Precept, Amenity Provision and Communication:

The Parish Council precept for year 2016/2017 was set at the December meeting and has risen from £50,000 to £55,000. The precept pays for the following services: amenity mowing, verge mowing, planters and flower displays, playing field inspection, maintenance and improvement, St. Matthews Churchyard extension, upkeep of parish notice boards, general maintenance tasks undertaken by the Lengthsman and footway lighting, as well as the following facilities: Allotments Gardens, TOP's Building and the Parish Office. This year 3 new trees have been planted on the corner of New Lane in Dunnington. A new 5 year ground lease has been agreed for the TOP's building. The Parish Council has produce four newsletters during the year. These were delivered to every house in the parish. Additionally, a number of E-news notices have been sent to 122 parishioners who have subscribed.

Parish Elections:

During the period of this Annual Report, Parish Council elections took place on 7th May 2015 when all nine candidates who stood were elected unopposed for the nine vacancies. Resulting from the increase from 7 to 9 Parish Councillors, various new Working Groups have been formed to deal with communication development, amenity contracts, street lighting and playing field equipment upgrade as well as the existing staffing, Neighbourhood Development Plan Group and Councillor representation on various local outside bodies. A full list of these Working Groups and group membership is available on the community website.

Cllr Karen Littleford

Chairman Salford Priors Parish Council