

Salford Priors Parish Council

Minutes of the One Hundredth & Twenty-third Annual Meeting of the Salford Priors Parish Council held in The Memorial Hall, Salford Priors on Wednesday 17th May 2017, 7pm

Present: Councillors: K Littleford (Chairman), L Maude, J Stedman, K James, D Penn, A Green, W Godwin, A Quiney

Also in attendance: 4 members of the public.

1	<p>Election of Chairman: Proposed by Cllr James, seconded by Cllr Quiney that Cllr Karen Littleford be appointed Chairman of the Council for the municipal 2017/18. There being no other nominations, Cllr Karen Littleford confirmed she was happy to continue as Chairman and was elected to the position of Chairman unopposed.</p>
2	<p>Chairman's Declaration of Acceptance of Office: Cllr Littleford signed the Declaration of Acceptance of Office, witnessed by the Clerk to the Parish Council.</p>
3	<p>Election of Vice-Chairman: Proposed by Cllr James and seconded by Cllr Green that Cllr Maude be appointed as Vice-Chairman. He confirmed he was happy to continue although does have less free time now he has started a new job.</p>
4	<p>Apologies for Absence: Cllr Shale</p>
5	<p>Disclosure of Interests: Members were reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.</p> <p>Register of Interests: Members were reminded by the Chairman of the need to keep their register of interests up to date.</p> <p>Dispensations: The Clerk confirmed there were no written requests for disclosable pecuniary interest for dispensations</p> <p>Declaration of Interests: Members were asked to disclose any disclosable pecuniary interests in items on the Agenda and their nature. Councillors with a disclosable pecuniary interest are required to leave the room for the relevant agenda item.</p> <p>Members were asked to declare any other disclosable interests in items on the Agenda and their nature.</p>
6	<p>Appointments:</p> <ol style="list-style-type: none"> a) Rights of Way Inspector: Council agreed that Cllr Penn should act as Rights of Way Inspector b) Playing Field Inspector: Council agreed that the Clerk to the Parish Council should act as Playing Field Inspector c) Communications Development Group: Council agreed that Cllrs Littleford, Maude, Green & Godwin should act as members of the Communications Development Group. d) Staffing Committee: Cllrs Littleford, James & Stedman were nominated and agreed by Council to serve as the Staffing Consultative Panel. e) Staffing Appeals Panel: Cllrs Penn, Maude, Shale & Quiney were nominated and agreed by Council to serve as the Staffing Appeals Panel.

	<p>f) Streetlight Working Group: Council agreed that Cllrs Littleford, Stedman, Quiney & Green should act as members of the Streetlight Working Group</p> <p>g) Playing Field Working Group: Council agreed that Cllrs Littleford, Stedman, Penn, Quiney & Godwin should act as members of the Playing Field Working Group.</p> <p>h) Amenity Contract Working Group: Council agreed that Cllrs James, Littleford, Shale & Green should act as members of the Amenity Contract Working Group.</p> <p>i) A Nation's Tribute Working Group: Council agreed that Cllrs James, Godwin, Shale & Quiney should act as members of the Nation's Tribute Working Group.</p> <p>j) Christmas Switch On Event: Council agreed that Cllrs Littleford, James, Penn & Quiney should act as members of the Christmas Switch On Event Working Group.</p>
7	<p>Appointment to Outside Bodies:</p> <p>a) Memorial Hall Committee: Cllrs Quiney & Littleford were nominated and agreed by Council.</p> <p>b) TOPS Management Committee: Cllr Maude was nominated and agreed by Council.</p> <p>c) Youth Club Committee: Cllr Maude was nominated and agreed by Council.</p> <p>d) Perkin's Educational Foundation: Council noted that the Council's current representatives on the Perkin's Educational Foundation were Mrs Dilys King, Dr Stephen Roberts, Dr Susan Juned & Mrs Katie Kavanagh.</p> <p>e) Marsh Farm Sand & Gravel Liaison Group: Cllrs Stedman, Maude & Quiney were nominated and agreed by Council.</p> <p>f) Warwickshire Association of Local Councils: Cllr James was nominated and agreed by Council.</p> <p>g) Salford Priors Neighbourhood Development Plan Consultative Working Group: Cllr James stated the group has served its purpose and should be turned into a monitoring group of the Council only. Cllrs James, Littleford, Maude & Green were nominated and agreed by Council.</p>
8	<p>Approval of the Council's Regulatory Documents:</p> <p>a) Standing Orders: It was agreed by all Members that the current standing orders remain in place. Cllr Stedman proposed they are reviewed in October, Cllr James seconded. Cllrs James, Stedman & Littleford to review.</p> <p>b) Health & Safety Policy: No change to the Policy, all Members approved. It was noted that Cllr Littleford is diabetic.</p> <p>c) Risk Assessment: Cllr Green proposed & Cllr James seconded these be accepted.</p> <p>d) New Model Financial Regulations: These were reviewed by Cllrs Littleford, James & Stedman in February. Cllr James proposed & Cllr Stedman seconded the acceptance of these regulations once section 8.3 is removed. Agreed by Council.</p>
9	<p>Asset Register:</p> <p>Cllrs Littleford, Stedman & the Clerk updated the register. Clerk is going to check current prices for renewal purposes. Acceptance of the Asset register was proposed by Cllr Quiney, seconded by Cllr Green and agreed by all Members.</p>
10	<p>Closure of the Annual Meeting:</p> <p>The Chairman closed the meeting at 19:45</p>

Chairman: _____ Date: _____