

# SALFORD PRIORS PARISH COUNCIL

## Warwickshire

**To all Members of the Council**

**9<sup>th</sup>. November 2011**

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 16<sup>th</sup>. November at 7.30pm. for the purpose of transacting the following business only.

**Michael Philpott**  
Clerk to the Council

### MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

#### **1. Apologies for absence**

To receive apologies and agree the reason for absence.

#### **2. Declarations of Office and Disclosure of Interests**

**2.1 Register of Interests:** Members are reminded of the need to keep their register of interests up to date.

**2.2 Declaration of Interests:** Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

#### **3. Open Forum**

**3.1 Chairman to Move:** The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

**3.2 Open forum** for the under 18s.

**3.3 Open forum** for other members of the public. (15 minutes)

**3.4 To receive Ward Members reports** (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. James, Pemberton, and Howse.

**3.5 Chairman to Move:** To close the adjournment.

#### **4. Minutes**

**4.1** To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 12<sup>th</sup>. October at The Memorial Hall, Salford Priors. (*attached*)

**5. Clerk's Progress Report for consideration by Council** (*Clerk's Report enclosed*)

- 5.1 Hedge by Dunnington School
- 5.2 Bollards and lights at Dunnington Cross Roads
- 5.3 Speeding in School Road
- 5.4 Affordable Housing
- 5.5 Parking at Dunnington School
- 5.7 Wooden seats
- 5.8 Pallets at Scout Hut
- 5.9 Request for a special dispensation
- 5.10 Bidford Library
- 5.11 Meals at Home
- 5.12 TOPs electricity
- 5.13 Grit bins

**6. Planning general** (*pink papers*)

- 6.1 Meeting with Robert Weeks, Planning Officer SDC (*report and letter from Mr Weeks attached*)
- 6.2 Warwickshire CC, Waste Core Strategy, Preferred Option and Policy, September 2011. (*copy of response attached*)

**7. New Planning Applications to consider**

- 7.1 **11/02118/FUL** – Erection of fence and gate to side of dwelling house at 20 Priors Grange, Salford Priors, Evesham, WR11 8XP for Mr D Jacques.
- 7.2 **11/02321/FUL** – Proposed conservatory, utility and storm porch extension at 3 Priors Grange, Salford Priors, WR11 8XP for Mr Martin Donn. (Re-submission of 11/01363/FUL)
- 7.3 **W/11/00293/ET** – An extension of time application for proposed service bays for haulage depot and restroom/toilets at Spiers and Hartwell, Blackminster Business Park, Blackminster, Offenham, Evesham, WR11 7TD for Spiers and Hartwell. (Referred to Stratford DC by Wychavon DC)

**8. Planning Decisions** (*pink papers*)

- 8.1 **11/01922/FUL** – Single storey extension at 4 The Farriers, High Street, Broom, for Mr Andrew Dauncey. (In adjacent parish) **Permission granted**
- 8.2 **11/01755/FUL** – Change of use of redundant packing shed to form 2 No. holiday cottages and all associated works including drainage system for New Inn Lane Nurseries, Pitchill, Evesham, WR11 8SN. **Permission granted**
- 8.3 **11/01996/TREE** – Arboricultural works at 5 Meadow View, Evesham Road, Salford Priors, WR11 8UU. **No objection**

**9. Footway Lighting**

- 9.1 Consideration of a progress report from the Clerk. (*blue paper*)

**10. Playing Field**

- 10.1 To receive a report from Cllr. Quiney on the Playing Field weekly inspections.
- 10.2 To receive a report from the Clerk regarding the survey of users of the Playing Field.

**11. Events**

- 11.1 To receive a report from Cllr. Quiney on the Independent Jubilee Committee
- 11.2 To receive a report from the Clerk regarding event insurance issues. (*blue papers*)

**12. Communications**

12.1 To receive a report from Cllr. Maude on the Council's website

**13. Rights of Way**

13.1 To receive a report from Cllr. Quiney on the Rights of Way

13.2 Consideration of a letter from WCC regarding the P3 partnership (*pink paper*)

13.3 To receive a report from the Clerk on the realignment of AL11 at School Road

**14. Millennium Oak at Iron Cross**

14.1 Consideration of a report from the Clerk regarding the replacement of the oak.

**15. Mowing Contract**

15.1 Consideration of a report from the Clerk regarding the extension of the contract. (*blue paper*)

**16. Staff and administrative matters**

16.1 Consideration of a report on the IT equipment. (*pink paper*)

**17. Matters raised by Councillors**

17.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17.2 Cllr. Wright, bulk purchase of fuel oil.

**18. Consideration of Correspondence Received (*yellow papers*)**

18.1 Warwickshire Lieutenancy Office, County service to celebrate Her Majesty's diamond jubilee.

18.2 Salford Priors C.E. Primary School, "thankyou" for donation.

18.3 The Shakespeare Hospice, "thankyou" for donation.

18.4 Derek Wilkinson, Sandfields Farms.

18.5 SDC – Recycling guide.

**19. To Table**

19.1 Clerks & Councils Direct, November 2011, Issue 78. (Note item on page 15)

19.2 The Clerk Magazine, November 2011, Vol. 43 No. 6.

**20. Finance**

20.1 To consider and approve the payments and transfers listed in Appendix A.

20.2 Consideration of a donation to the Royal British Legion.

20.3 Consideration of arrangements for the meeting of the F&GP Group with interested residents to discuss the budget priorities

**21. Date of Next Meetings**

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm on Wednesday 21<sup>st</sup>. December 2011 in The Memorial Hall, Salford Priors.

**22. Closure of meeting**

**APPENDIX A - Finance**

**A1 Income transactions for approval**

| Tn. No.      | Cheque | Gross           | Vat          | Net             | Details   |
|--------------|--------|-----------------|--------------|-----------------|---|
| 6488         |        | 25.00           | 0.00         | 25.00           | CD Hague, rent for plot 16A                                 |
| 6489         | BACS   | 1062.15         | 0.00         | 1062.15         | VAT recovered for July and September                        |
| 6490         |        | 292.94          | 0.00         | 292.94          | TOPs Management Committee,<br>Electricity usage to 30.09.11 |
| <b>Total</b> |        | <b>£1380.09</b> | <b>£0.00</b> | <b>£1380.09</b> |   |

**A2 Expenditure transactions for approval**

| Tn. No.      | Cheque | Gross           | Vat            | Net             | Details   |
|--------------|--------|-----------------|----------------|-----------------|---|
| 8768         | dd     | 18.99           | 2.83           | 16.16           | Plusnet, Office Broadband   |
| 8769         | dd     | 79.00           | 3.76           | 75.24           | EDF, TOPs Electricity   |
| 8770         | 102459 | 19.00           | 0.00           | 19.00           | SP Royal British Legion, wreath                                       |
| 8771         | 102460 | 20.00           | 0.00           | 20.00           | Dunnington Baptist Church, hire of hall                               |
| 8772         | 102461 | 241.56          | 0.00           | 241.56          | Mrs JM Stedman, Refreshments for Civic Reception                      |
| 8773         | 102462 | 40.00           | 0.00           | 40.00           | Mrs P Seville, flowers for Civic Reception                            |
| 8774         | 102463 | 145.75          | 0.00           | 145.75          | Warwickshire CC, Lease for TOPs                                       |
| 8775         | 102464 | 80.00           | 0.00           | 80.00           | John Rafferty, refund of allotment fees                               |
| 8776         | 102465 | 475.00          | 0.00           | 475.00          | Salford Priors Memorial Hall, rent of Parish Office and hire of hall. |
| 8777         | 102466 | 455.69          | 75.95          | 379.74          | Npower, footway lighting energy                                       |
| 8778         | 102467 | 60.00           | 0.00           | 60.00           | AR Hathaway, repair of goal posts, 5 aside                            |
| 8779         | 102468 | 106.00          | 0.00           | 106.00          | SLCC, Annual subscription   |
| 8780         | 102469 | 774.00          | 129.00         | 645.00          | Hightrees Landscape Services Ltd., Mowing contract                    |
| 8781         | 102470 | 317.11          | 0.00           | 317.11          | AON, TOPs insurance   |
| 8782         | 102471 | 227.94          | 37.99          | 189.95          | Hartwell & Co. (Timber) Ltd.,   |
| 8783         | 102472 | 402.70          | 0.00           | 402.70          | MJ Philpott, Clerk's salary, November                                 |
| 8784         | 102473 | 978.74          | 163.12         | 815.62          | Limebridge Rural Services Ltd., winter planting and landscape works   |
| 8785         | 102474 | 335.74          | 55.96          | 279.78          | Limebridge Rural Services Ltd., work at allotments                    |
| <b>Total</b> |        | <b>£4777.22</b> | <b>£468.61</b> | <b>£4308.61</b> |   |

Authorisation for payment was proposed by .....,seconded by ....., and carried. Cheques were signed by ..... and .....

**A3. Transfers**

To transfer £5000 from No.1 account to Community account. Authorisation for transfer of funds was proposed by .....,seconded by ..... and carried

**A4. Account Balances at 8.11.11**

|                      |                  |
|----------------------|------------------|
| <b>Community a/c</b> | <b>£1014.27</b>  |
| <b>No.1 a/c</b>      | <b>£49276.50</b> |
| <b>No.3 a/c</b>      | <b>£213.96</b>   |