

SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council

10th. April 2013

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 17th. April 2013 at **7.00pm.** for the purpose of transacting the following business only.

Michael Philpott

Clerk to the Council

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

2.1 Register of Interests:

Members are reminded of the need to keep their register of interests up to date.

2.2 Dispensations

Clerk to report any written requests for disclosable pecuniary interests dispensations.

2.3 Declaration of Interests:

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 20th. March 2013 at The Memorial Hall, Salford Priors. (*circulated*)

5. Clerk's Progress Report for consideration by Council (*white paper*)

- 5.1.** Meeting with Sandfields.
- 5.2** Laurel bush, Ridsdale Close.
- 5.3** Affordable Housing project.
- 5.4** Repairs to 5 aside goalposts
- 5.5** Circular seat at Iron Cross
- 5.6** Overgrown bush in Perkins Close.
- 5.7** WALC, training course for new councillors.
- 5.8** Purchase of access to Playing Field.
- 5.9** Flower display contract.
- 5.10** Repairs to telephone boxes.
- 5.11** Local Government Boundary Commission review.
- 5.12** Cleeve Parish Council Neighbourhood Plan Area.

6. Planning general (*pink papers*)

- 6.1** To consider a resolution from 3 councillors regarding Neighbourhood Planning.
- 6.2** To consider a report from the Clerk on Neighbourhood Planning.
- 6.3** To consider a letter from the Enforcement Officer regarding Orchard Farm.
- 6.4** To consider a report from the Clerk of a meeting with developers.
- 6.5** To receive a draft planning appraisal report from Stansgate Planning and to consider amendments proposed by the Clerk.
- 6.6** To consider a special Newsletter regarding the planning appraisal report from Stansgate Planning.

7. New Planning Applications to consider

7.1

8. Planning Decisions (*pink papers*)

8.1 **13/00463/TREE** – T1: Holly, Prune overhanging branches to boundary wall, at Church House, Station Road, Salford Priors, Evesham WR11 8UX for Mr Stephen Page.

No objections raised.

8.2 **13/00464/TREE** – T1: Maple, Remove, at Church House, Station Road, Salford Priors, Evesham WR11 8UX for Mr Stephen Page.

No objections raised.

8.3 **13/00482/TREE** – T1: Poplar, Fell, T2:Ash, Fell, T3: Silver Birch, Reduce crown by 30%, at Linton, 1 Ban Brook Close, Salford priors, Evesham, WR11 8GW for Mr Eric Mitchell. Council agreed the felling of the Poplar but raised objections to the felling of the Ash and to the crown reduction of the Silver Birch.

Comments from Tree Officer attached.

9. Playing Field

- 9.1** To receive a report on the Playing Field weekly inspections.
- 9.2** To receive a report on the Annual Inspection of play equipment.
- 9.3** To receive a report from the Clerk regarding repairs to the car park fence.
- 9.4** To receive a report from the Clerk regarding pruning of trees on the Playing Field.

10. Jubilee fund dispersal

10.1 To consider a report from Cllr. Littleford regarding the proposed Picture Post book.

11. Highways

11.1 To receive a report from the Clerk regarding Broom Lane

11.2 To receive a report from the Clerk on work done by the Lengthsman

12. Communications

12.1 To receive a report from the Mr Maude on the Council's website.

13. Parish Council matters (*blue papers*)

13.1 To receive a report from the Clerk on the SDC Audit Committee decision regarding additional councillors.

13.2 To review and comment on the Draft Minutes of the Annual Parish Meeting (*draft Minutes together with amendments proposed by Cllr. Dare attached*)

14. Rights of Way

14.1 To receive a report from Cllr. Penn on the Rights of Way.

15. Staffing

15.1 To consider arrangements for a meeting of the Staffing Committee

16. Matters raised by Councillors

16.1 Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.

16.2

17. Consideration of Correspondence Received (*yellow papers*)

17.1 WALC, Precept Referendums Bill.

17.2 WALC, Newsletter ADH/105/8/2013.

18. To Table

18.1

19. Finance

19.1 Consideration and approval of the payments and transfers listed in Appendix A.

19.2 To receive a progress report from the Clerk regarding the year end accounts.

19.3 To receive a report from the Clerk regarding TOPs rates.

20. Date of Next Meetings

20.1 To confirm the date of the Annual Meeting and next Ordinary Meeting of the Parish Council at 7.00pm., on Wednesday 15th. May 2013 in The Memorial Hall, Salford Priors.

21. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

No income received.

A2 Expenditure transactions approved between meetings

Tn. No.	Cheque	Gross	Vat	Net	Details
9025	102681	100.00	0.00	100.00	WALC, Training fee for Cllrs. Dare and Littleford
Total		£100.00	£0.00	£100.00	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
9023	Dd	18.99	2.83	16.16	Plusnet, Office Broadband
9024	Dd	12.00	0.57	11.43	EDF, TOPs electricity
9026	102682	140.00	0.00	140.00	TA Hunt, Lengthsman contract March
9027	102683	35.00	0.00	35.00	The Information Commissioner, Registration fee
9028	102684	482.00	0.00	482.00	WALC, Annual subscription
9029	102685	39.95	0.00	39.95	MJ Philpott, Trend Micro anti-virus software, paid by credit card
9030	102686	53.21	8.87	44.34	Digital Copier Systems Ltd., office photocopier
9031	102687	100.00	0.00	100.00	Warwickshire County Council, Allotments rent
9032	102688	105.30	17.55	87.75	Limebridge Rural Services Ltd., Mowing contract
9033	102689	35.00	0.00	35.00	SR Hyde, deliver leaflets
Totals		£1021.45	£29.82	£991.63	

A3. Transfers

To transfer £2000.00 from No.1 account to Community account.

A4. Account Balances at 10.04.13

Community a/c	£1538.26
No.1 a/c	£40888.08
No.3 a/c	£214.19