

SALFORD PRIORS PARISH COUNCIL

Warwickshire

To all Members of the Council

10th. July 2013

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 17th. July 2013 at **7.00pm.** for the purpose of transacting the following business only.

Michael Philpott
Clerk to the Council

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

2.1 Register of Interests:

Members are reminded of the need to keep their register of interests up to date.

2.2 Dispensations

Clerk to report any written requests for disclosable pecuniary interests dispensations.

2.3 Declaration of Interests:

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. M Brain.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 19th. June 2013 at The Memorial Hall, Salford Priors. (*circulated*)

4.2 To consider the wording and to approve the Minutes of the Extraordinary Meeting of the Parish Council held on Wednesday 10th. July 2013 at The Memorial Hall, Salford Priors. (*to be circulated*)

5. Clerk's Progress Report for consideration by Council (*white paper*)

5.1. Affordable Housing

5.2 Cllr. M Edmunds dedication.

5.3 Football at the Playing Field.

5.4 Letters to residents regarding hedge cutting.

5.5 Condition of payphone boxes.

5.6 Donation to Over 60s Club from Country Landowners Association.

5.7 Orbit issues

6. Planning general (*pink papers*)

6.1 To consider a report from Cllrs. James on Neighbourhood Planning. (*attached*)

6.2 To consider a report from Cllr. James regarding Orchard Farm.

6.3 To receive a report from the Clerk regarding Mudwalls Farm.

6.4 To receive a report from Robert Weeks, Head of Planning at Stratford on Avon DC regarding an extension of permitted development rights.

7. New Planning Applications to consider

7.1

8. Planning Decisions (*pink papers*)

8.1 **13/00896/FUL** – Proposed amendments to previously approved application (12/01482/FUL) for an increase in length of garden room of 700mm., change of roof style and materials at Hawkfield, Station Road, Salford Priors, WR11 8UX for Mrs Nicky Burt.

Planning permission granted

8.2 **13/00911/LBC** Plastering and insulation of garage floor and conversion of brick garden store at Church House, Station Road, Salford Priors, Evesham, WR11 8UX for Mr and Mrs Burns.

9. Financial Report Quarter 1

9.1 To consider a financial report from the Clerk for Quarter 1. (*Blue papers*)

10. Playing Field

10.1 To receive a report on the Playing Field weekly inspections.

10.2 To receive a report from the Clerk regarding moles at the Playing Field.

10.3 To receive a report from the Clerk regarding repairs to the play equipment.

10.4 To receive a report from the Clerk regarding repairs to the Playing Field fence.

10.5 To receive a report from the Clerk regarding future arrangements for Playing Field weekly inspections.

11. Jubilee fund dispersal

11.1 To consider a report from Cllr. Littleford regarding the proposed Picture Post book.

12. Highways and Amenities

- 12.1 To receive a report from the Clerk regarding the large chequerboard sign at Dunnington cross-roads,
- 12.2 To receive a report from the Clerk on work done by the Lengthsman
- 12.3 To receive a report from the Clerk regarding additions to the mowing contract.
- 12.4 To receive a report from the Chairman regarding a meeting with tenants of the allotments.

13. Communications

- 13.1 To receive reports from the Clerk and Mr Maude on the Council's website.

14. Rights of Way

- 14.1 To receive a report from Cllr. Penn on the Rights of Way.
- 14.2 To receive a report from the Clerk regarding work on AL4, AL6, and AL11.

15. Parish Council matters

- 15.1 To consider a response to the consultation on the Electoral Review for Stratford District.
- 15.2 To receive a report from the Clerk regarding the councillor vacancy.

16. Staffing

16.1

17. Matters raised by Councillors

- 17.1 Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.
- 17.2 Cllr. JR Stedman, Arboricultural inspection of the Yew tree on Ban Brook Green.

18. Consideration of Correspondence Received (*yellow papers*)

- 18.1 Stratford-on-Avon District Council, Flood Defence Assistance Grants 2013.
- 18.2 Lord-Lieutenant of Warwickshire, The Queen's Award for Voluntary Service.
- 18.3 Mary Milward, Over 60s Club.

19. To Table

- 19.1 Clerks & Councils Direct, July 2013, Issue 88.
- 19.2 The Clerk, July 2013, Vol. 44 No. 4.

20. Finance

- 20.1 Consideration and approval of the payments and transfers listed in Appendix A.

21. Date of Next Meetings

- 21.1 To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm., on Wednesday 21st. August 2013 in The Memorial Hall, Salford Priors.

22. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
Total					

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
9071	Dd	18.99	2.83	16.16	Plusnet, Office Broadband
9072	Dd	56.00	2.67	53.33	EDF, TOPs Electricity supply
9073	102724	100.00	0.00	100.00	Salford Priors Over 60s Club, Donation
9074	102725	116.73	19.46	97.27	Digital Copier Systems, office photocopier
9075	102726	140.00	0.00	140.00	TA Hunt, Lengthsman June
9076	102727	320.41	0.00	320.41	TA Hunt, Repair Playing Field fence
9077	102728	61.85	0.00	61.85	WALC, LG Administration 9 th . Edition
9078	102729	457.11	0.00	457.11	MJ Philpott, Clerk's salary July.
9079	102730	128.40	21.40	107.00	Newsquest Media Group, Clerk advertisement
9080	102731	800.10	133.35	666.75	Limebridge Rural Services Ltd., Mowing contract
9081	102732	1782.00	297.00	1485.00	Limebridge Rural Services Ltd., Planter contract
9082	102733	82.20	13.70	68.50	Wicksteed Playscapes, Paint for play equipment.
9083	102734	145.75	0.00	145.75	Warwickshire CC, TOPs lease
9084	102735	180.56	30.10	150.46	npower, Footway lighting
9085	102736	34.68	5.78	28.90	npower, Footway lighting
Totals		£4424.78	£526.29	£3898.49	

A3. Transfers

To transfer £5000.00 from No.1 account to Community account.

A4. Account Balances at 9.07.13

Community a/c	£2331.60
No.1 a/c	£54902.66
No.3 a/c	£214.23