

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 21st January 2015 at 7.00pm for the purpose of transacting the following business only.

Paul Mills

Paul Mills
Clerk to the Council

14th January 2015

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence:

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum & Presentation to the Council:

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a) Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b) Open forum for the under 18s.

c) To receive the Ward Members reports (3 minutes maximum each Ward Councillor)

Warwickshire County Council Ward Member – Councillor M Brain.

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Stratford on Avon District Council Ward Members – Councillors: M Howse, D Pemberton, and J Spence.

4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

To approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 17th December 2014 at The Memorial Hall, Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items

- a) Grave plot levelling works in the cemetery.
- b) TPO – Damage to protected tree East of Garrard Close Salford Priors
- c) Parish street lighting repairs
- d) Damaged road signs repairs and reinstatement (WCC Highways)
- e) Defibrillators: purchase, installation and training
- e) Parish Office - Re-decoration
- f) Parish Office – Installation of Printer Copier
- g) Replacement costs - Parish Noticeboards X 2
- h) Vehicle parking issues; Area PCSO
- i) Replacement plantar Evesham Road Salford Priors

7. Neighbourhood Plan:

- a) To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group. (*Cllr James*)
- b) To receive comment on DCLG funding. (*Cllr James*)

8. Planning Matters: (*Blue Papers*)

New Planning Applications for consideration:

- a) **14/03011/TPO** – Proposed G1: Yew x2: fell or reduce crowns by 30%, thin crowns by 15%, crown lift to 2.5m at Hill View, Abbots Salford, Evesham, WR11 8UT for Mrs Jane Bott. Comments due by: **26 January 2015**. Case Officer: Ruth Rose. (*supporting documents and photographs available for scrutiny*)
- b) **14/03000/FUL** – Proposed demolition of existing buildings and construction of new building to include toilet block, laundrette, workshop, staff room and storage area along with associated car parking, yard area and minor alteration to road layout at Abbots Salford Caravan Park, Abbots Salford for Mr Ashton Hall. Case Officer: Eleanor Bass. (Submission circulated)

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c) **14/03123/FUL** – Proposed replacement shed (retrospective) at Teme Cottage, 2 Church Cottages, Station Road, Salford Priors Evesham for Mr Steven Hale. Case Officer: Hazel Bailey. (Submission circulated)

Planning Decisions:

d) **14/02857/ FUL** – New Inn Lane Nurseries, Pitchill, Evesham. WR11 8SN. Change of use of redundant packing shed to form 1 number holiday cottage and all associated works. (Renewal of planning permission 12/00139/FUL). (*Conditions circulated*)

e) **APP/J3720/A/14/2222485** – Appeal Decision St Matthew’s Church, Station Road, Salford Priors, Warwickshire. WR11 8UX. (*Conditions circulated*)

f) **14/02463/FUL** – Salford Lodge, Pitchill, Evesham. WR11 8SN. Development of a Solar Park and associated ancillary infrastructure. (*Conditions circulated*)

g) **14/02687/COUMB – Prior Approval Refused.** Bevington Hall Farm, Bevington, Salford Priors, Evesham. WR11 8SJ. Notification of change of use of agricultural building to residential use C3 (1 dwelling). (*Reasons for refusal circulated*)

Enforcement Issues:

h) SDC Enforcement Case Ref: **14/00592/CARENF** regarding the leasing of a mobile home by Sanders & Sanders situated at Old Dunnington Farm, Broom Lane Dunnington, Alcester. B49 5NU. **14/03350/FUL** - Proposed retention of existing mobile home for temporary 3 year period. Comments due by : **14 January 2015**. Case Officer: David Addison. This case was debated at the Parish Council meeting held on 17th December 2014. Council objected. (*Submission circulated*)

9. Playing Field:

- a) To receive a report from the Clerk on the Playing Field weekly inspections and action any findings.
- b) To consider course attendance fee of £30.00 for Clerk on Routine Playground Inspection Course to be held in Bidford on Avon Parish Council Meeting Room and Meadow Fields on Saturday 21st March 2015 at 9.15am.
- c) To consider quotations provided by Pettitt Sports for replacement Junior Football Goalposts (X 2), ancillary items and placement of ground sockets.
- d) To receive report of pest control progress re’ mole damage on playing field areas.

10 Highways, Amenities & Infrastructure:

- a) To receive report of New Year meeting between Lengthsman, Cllr Littleford and Clerk.
- b) To note the jobs issued to the Lengthsman from the last council meeting and comment on progress. Clerk to comment specifically about footway side out work on B4088.
- c) To consider any future jobs/tasks to be issued to the Lengthsman, including option for

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- footway side out opposite Cleeve View.
- c) To receive update on progression of outstanding work B4088 Dunnington to Weethley Gate – Blocked Road Gullies.
 - d) To receive update of action taken re' clearance of fly tipping in B4088 layby.
 - e) To consider preparatory arrangements for the B439 Focus Group meeting planned to take place in the Memorial Hall, starting at 7.00pm on Wednesday 4th February 2015.
 - f) To note any incidence of 'flash flooding' reported to the Clerk.
 - g) To consider short mowing of A46 Island to allow spring flowers to become visible and to clear/tidy area generally.
 - h) To consider mole pest control measures on all Parish maintained amenity grass areas.
 - i) Progress report of ownership of land to north side of B4088 junction at Iron Cross
 - j) To receive report from Cllr James on progress with Orbit Housing with regard to the future management of the Playing Field Car Park. *(See Item 14a below).*

11. Rights of Way:

- a) To receive a report from Cllr. Penn on the Public Rights of Way within the Parish.

12. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent)

13. Strategic & General Issues

- a) Parish Office & Resource Centre – i) To receive a report from the Clerk on the archiving of information and clearance and destruction of material. *(standing agenda item)*. (ii) To agree publication of timetable of opening hours for the Parish Office and Resource Centre from 1st February 2015.
- b) To consider arrangements for the exploratory meeting planned for 7.00pm on Wednesday 28th January 2015 between Councillors and interested parishioners regarding the provision of a dedicated War Memorial within the Parish ready for 2018.
- c) To consider the matter of forming a Christmas Tree Lights Committee 2015
- d) To consider request for a Tree Preservation Order (TPO) on a Pine Tree situated just south of Cleeve View.

14. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a) Car Park Priors Grange/School Avenue Salford Priors.
- b) Hedge Boundary of Vineyard – Evesham Road Salford Priors

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- c) TOPS and Other Users -Vehicle Access to Playing Field
- d) B439 Traffic Signage at Abbots Salford
- e) Local Council Award Scheme
- f) Important Message from CEO NALC regarding Precept funding

15. Correspondence to note:

(Items of 'Correspondence to Note' are held in a Circulation Folder available to all Councillors during the Parish Council Ordinary. The Clerk will provide individual copies of correspondence for retention if required).

- a) Designation of a Neighbourhood Area by Harvington Parish Council
- b) Elections Timetable 2015 and Open and Accountable Guidance - Dealing with the Media and Managing Filming in meetings. *(This Item has been emailed separately to Parish Councillors).*

16. Finance: *(Pink papers)*

General:

- a) To receive an report from the Clerk on:
 - VAT 126 Refund Claim for the period 30 June to 30 November 2014
 - SDC Contribution to Grass Cutting Costs for 2014
 - Submission of Parish Council Precept for 2015/16
 - Submission of SDC County Councillor Grant Fund 2014/15 – Grant Acceptance
- b) To consider and approve the third quarterly bank reconciliation, account balances and income and expenditure budgets..

Payments:

- c) Consideration and approval of the payments and transfers listed in Appendix A. *(circulated Pink papers.)*
- d) To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- e) To note the bank account balances.

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17. Staffing Matters:

The Chairman to move “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”

- a) To receive a progress report and to raise any current issues of concern from the Clerk.

18. Date of Next Meetings:

- a) To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm, on Wednesday 18th February 2015 in The Memorial Hall, Salford Priors.

19. Closure of Meeting