

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 18th February 2015 at 7.00pm for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

11th February 2015

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence:

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum & Presentation to the Council:

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b. Open forum for the under 18s.

c. To receive the Ward Members reports (3 minutes maximum each Ward Councillor)

Warwickshire County Council Ward Member – Councillor M Brain.

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Stratford on Avon District Council Ward Members – Councillors: M Howse, D Pemberton, and J Spence.

4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

- a. To approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 21st January 2015 at the Memorial Hall, Salford Priors.
- b. To receive Report of a meeting held to discuss proposals for a Parish War Memorial held On Wednesday 28th January 2015 at the Memorial Hall, Salford Priors.
- c. To receive Report of a B439 Focus Group meeting held on Wednesday 4th February 2015 At The Memorial Hall, Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items

- a. Grave plot levelling works in church areas
- b. TPOs Orchard Farm Salford Priors
- c. Parish Street lighting inventory
- d. Damaged road signs repairs and reinstatement (WCC Highways)
- e. Defibrillators: purchase, installation and training
- f. Parish Office – Computer Monitor, Times of Opening; Photocopier (external users)
- g. Parish Office – Domesday Book Loan
- h. Parish Noticeboards; replacement and agreement for relocation
- i. Replacement plantar Evesham Road Salford Priors
- j. Plantar at Tothall Lane Salford Priors

7. Neighbourhood Plan:

- a. To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group and NPDG Consultation Event 16 February 2015.
(Cllr's Littleford and James)
- b. To receive comment on DCLG funding. *(Cllr James)*

8. Planning Matters: *(Blue Papers)*

- a. **15/00013/ADJCON** – (Wychavon District Council Reference) Planning Notification Received 10 February 2015. Proposed removal of redundant glasshouses and proposed extension to glasshouse at Westland Nurseries, Station Road Offenham. For Westland Nurseries. Comments due by **24 February 2015**. Case Officer Eleanor Bass. Comments also to be returned to Case Officer Emma Ridley at Wychavon District Council.
- b. **15/00110/VARY** - Variation of condition 2 of planning permission Ref: 14/02463/FUL to

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Extend the lifetime of the solar farm by one year to allow for the construction period at the Beginning of the development and for the removal of the panels at the end of the 25 year Period. At Salford Lodge, Salford Road, Pitchill, Salford Priors. WR11 8SN. For Mr George Hughes.

Comments due by 10 February 2015. Case Officer Carol Stephens. SDC. Under Clerk's Delegated powers a 'No Representations' return was submitted. (*Document circulated*).

Planning Decisions:

- c. **14/03123/FUL – 14/03124/LBC** Proposed replacement shed (retrospective) at Teme Cottage, 2 Church Cottages, Station Road, Salford Priors Evesham for Mr Steven Hale. Listed Building Consent is not required for this development. Case Officer: Hazel Bailey. **Permission with conditions.** (*Conditions circulated*).
- d. **14/03011/TPO – TPO/080/007(SDC392)** Yew Tree at Hill View Abbots Salford. **Part refusal/Part approval for arboricultural work.** (*Conditions circulated*).
- e. **14/03000/FUL –** Demolition of existing buildings and construction of new building to include toilet block, launderette, workshop, and staff room and storage area along with Associated car parking and minor alteration to road layout. Abbots Salford Caravan Park. **Permission with Conditions.** (*Conditions circulated*)

Planning Decision Pending:

- f. **14/03350/FUL –** Retention of existing mobile home for temporary 3 year period at Old Dunnington Farm, Dunnington, Alcester. B49 5NU. Meeting 18th February 2015 with Indication of application refusal by Planning Officer. (*Document circulated*).

Enforcement Issues:

- g. Note of Action regarding earlier enforcement directive preceding **14/02546/FUL –** Erection of wooden fence to side boundary for Mrs Pamela Seville at Corner Cottage, Evesham Road, Salford Priors. WR11 8XD. Clerk informed by Mr Roger Thatcher, Planning Enforcement Officer Stratford District Council, in a telephone conversation on Tuesday 10 February 2015 that an enforcement order to remove metal fencing bordering Corner Cottage remained active. He had spoken with the property owner to remind about this Condition which was anticipated to be fulfilled in conjunction with arrangements to erect new wooden fencing for which planning permission has been given. Mr Thatcher would continue to monitor progress.

9. Playing Field:

- a. To receive a report from the Clerk on the Playing Field weekly inspections and action any findings.
- b. To consider quotations from Mr Batacanin for additional Playing Field maintenance tasks
- c. To consider quotations for replacement Junior Football Goalposts and ground sockets.
- d. To receive report of pest control progress re' mole damage on playing field areas.

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- e. To comment on increased incidence of dog fouling on Playing Field areas.

10 Highways, Amenities & Infrastructure:

- a) To note the jobs issued to the Lengthsman from the last council meeting and comment on progress
- b) Clerk to comment about footway side out work on B4088 and responses to requests for quotations to external contractors
- c) To consider any future jobs/tasks to be issued to the Lengthsman
- d) To consider purchase and installation of a waste bin in B4088 layby
- e) To note any incidence of 'flash flooding' reported to the Clerk
- f) To comment on short mowing and general tidying of A46 Island
- h) To consider mole pest control quotations on Parish maintained amenity grass areas
- j) Progress report of ownership of land to north side of B4088 junction at Iron Cross
- k) To consider quotation for canopy lift on trees opposite Alamo on station Road
- l) To consider traffic survey costs vide B439 Focus Group Meeting (See 14c below)
- m) To discuss issues associated with the watercourse at Pitchill, Rushford & Chapel Oak
- n) To note progress of Alamo hedge cutting on Evesham Road – opposite Berryfields
- o) To consider quotation for surface works to rear of School Road Bus Stop
- p) To consider costs for provision of solar lighting to 2 school road Bus Stops
- q) To receive report on WCC Highways response to road surface in Broom Lane
- r) Discuss ownership of grass verge fronting 'Greensleeves' B439 Evesham Road

11. Rights of Way:

- a. To receive a report from Cllr. Penn on the Public Rights of Way within the Parish
- b. To note footpath alert to Ragley Estates

12. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent)

13. Strategic & General Issues

- a. Parish Office & Resource Centre – i) To receive a report from the Clerk on the archiving of information and clearance and destruction of material. *(standing agenda item)*.
- b. To receive report on the outcome of War Memorial meeting held on 28th January 2015
- c. To consider "Parish Christmas Decorations 2015, extending the scheme & request for financial support from businesses"
- d. To note progress of applications for Tree Preservation Orders

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- e. To consider proposal Area PCSO – Neighbourhood Watch Scheme Presentation
- f. To consider DRAFT for vehicular access to Playing Field areas
- g. To consider arrangements for Annual Parish Meeting

14. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a. Election Awareness – Election Timetable 2015. Guidance for Local Councils
- b. Adoption of NALC *Suggested Media Policy* and *Suggested Wording Notice and Announcement* by Chairman of Council
- c. WCC Traffic & Road Safety Group – Cost of Traffic Speed Surveys and alternatives. *(Clerk to comment and provide a separate emailed collation of speeding data and submissions by Mr Graeme Beamish concerning the B439 design options).*
- d. Clerk to Update: Local Council Award Scheme
- e. WALC Annual Briefing Day – Saturday 7th March 2015

15. Correspondence to note:

(Items of 'Correspondence to Note' are held in a Circulation Folder available to all Councillors during the Parish Council Ordinary. The Clerk will provide individual copies of correspondence for retention if required).

- a. Stratford on Avon and District Citizen's Advice Bureau Letter of thanks for donation

16. Finance: *(Pink papers)*

General:

- a. To receive report on progress of transfer of funds from HSBC to Lloyds Bank plc

Payments:

- c. Consideration and approval of the payments and transfers listed in Appendix A. *(Circulated Pink papers.)*
- d. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- e. To note the bank account balances.

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17. Staffing Matters:

The Chairman to move “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”

- a. To receive a progress report and to raise any current issues of concern from the Clerk.

18. Date of Next Meetings:

- a. To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm, on Wednesday 18th March 2015 in The Memorial Hall, Salford Priors.

19. Closure of Meeting