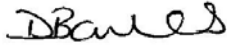


## Salford Priors Parish Council

### To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall, Salford Priors on Wednesday 19<sup>th</sup> April 2017 at 7.00pm for the purpose of transacting the following business only.



**Donna Bowles**  
Clerk to the Council

**Wednesday 12<sup>th</sup> April 2017**

### MEETING AGENDA

|           |   |
|-----------|---|
| <b>1.</b> | <b>Apologies:</b> To receive apologies and agree the reason for absence.  |
| <b>2.</b> | <b>Register of Interests:</b><br>Members are reminded of the need to keep their register of interests up to date.<br>Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.<br><br><b>Disclosure of Interests</b><br>Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.<br><br>Members to declare any other disclosable interests in items on the Agenda and their nature.   |
| <b>3.</b> | <b>Open Forum</b><br><br><b>Chairman to Move:</b> The Meeting & Standing Orders be now adjourned:<br><br><b>a. Open Forum:</b><br>At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.<br><br><b>b. Open forum</b> for the under 18s.<br><br><b>c. To receive the Ward Member's reports</b> (3 minutes maximum each Ward Councillor) |
| <b>4.</b> | <b>Chairman to Move:</b> To close the adjournment and the suspension of Standing Orders.  |
| <b>5.</b> | <b>Minutes:</b><br>To approve the Minutes of the Parish Council Meeting held on Wednesday 15 <sup>th</sup> March 2017 at the Memorial Hall, Salford Priors.   |
| <b>6.</b> | <b>Clerk's Progress Report :</b> The Clerk to report on the following items :<br>a) Severn Trent Water Dunnington pumping station update<br>b) Streetlights Perkins Close<br>c) Tree Works<br>d) Layby on A46 and AL17 footpath<br>e) Ban Brook   |

## Salford Priors Parish Council

|            |  |
|------------|--|
| <b>7.</b>  | <p><b>Neighbourhood Plan:</b><br/>To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation.</p>  |
| <b>8.</b>  | <p><b>Planning Matters: (Blue Papers)</b><br/><b>Planning Matters To Consider :</b></p> <ul style="list-style-type: none"> <li>a) <b>17/00276/FUL</b> – Single storey extension to the eastern elevation to provide a meeting room and lavatory facilities at St Matthews Church, Station Road, Salford Priors by St Matthews Church.</li> <li>b) <b>17/00821/FUL</b> – conversion of 3 existing agricultural buildings into 3 dwellings with all associated works at Tothall Farm, Tothall Lane, Salford Priors by The Trustees of the Seymour Trust no 2</li> <li>c) <b>17/01009/TREE</b> – G1 2 x sycamore – reduce crown and thin; G2 4 x sycamore – fell at The Old Forge, Station Road, Salford Priors by Mr Pa</li> </ul> <p><b>Planning Decisions :</b></p> <ul style="list-style-type: none"> <li>d) <b>17/00292/LBC</b> – Plastering and insulation of garage floor and conversion of brick garden store at Church House, Station Road, Salford Priors by Mr &amp; Mrs Burns – consent granted with conditions.</li> </ul> |
| <b>9.</b>  | <p><b>Planning Course</b><br/>Feedback from Planning Course recently attended by Cllrs Godwin &amp; Shale, along with Clerk.</p>   |
| <b>10.</b> | <p><b>Playing Field:</b><br/><b>Inspections –</b></p> <ul style="list-style-type: none"> <li>a) To receive a report from the Clerk on Playing Field Inspections</li> <li>b) To receive a report from Clerk re playing field works from Amenity Contractor</li> <li>c) To receive update from Chairman regarding playing field equipment and invite new Councillors to join the Working Party.</li> </ul>   |
| <b>11.</b> | <p><b>Amenities :</b><br/>To receive report from Clerk re information on Amenity Contract.</p>   |
| <b>12.</b> | <p><b>Highways :</b></p> <ul style="list-style-type: none"> <li>a) To note Lengthsman’s jobs issued from last Council meeting; comment on progress</li> <li>b) To consider future tasks to be issued to the Lengthsman</li> </ul>  |
| <b>13.</b> | <p><b>Allotments:</b><br/>To receive a report from Clerk re allotment works by Amenity Contractor</p>  |
| <b>14.</b> | <p><b>Community :</b></p> <ul style="list-style-type: none"> <li>a) To receive responses from residents from recent questionnaire regarding roundabout at School Avenue and consider way forward.</li> <li>b) To receive report from Chairman regarding recent Christmas Switch On Working Group meeting.</li> <li>c) To receive update regarding Business Breakfast.</li> </ul>   |
| <b>15.</b> | <p><b>Rights of Way :</b><br/>To receive report from Cllr Penn on the Public Rights of Way within the Parish</p>   |
| <b>16.</b> | <p><b>Matters raised by Councillors:</b><br/>Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).</i></p>   |
| <b>17.</b> | <p><b>Communications:</b></p> <ul style="list-style-type: none"> <li>a) Gov.uk set up for Salford Priors Councillors</li> <li>b) Email disclaimer set up for all Councillors and Clerk</li> </ul>  |

## Salford Priors Parish Council

|            |   |
|------------|---|
| <b>18.</b> | <p><b>Consideration of Correspondence Received : (Yellow Papers)</b></p> <p>a) To consider a response to “Where next for Localism”, forwarded by email 4.4.17 and in the agenda pack.</p> <p>b) To consider a response to a letter regarding the winter planters.</p>   |
| <b>19.</b> | <p><b>Correspondence to Note:</b><br/> <i>(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).</i></p> <p>a) LTN 3 – The Powers of a Parish Meeting in a Parish without a separate Parish Council</p> <p>b) LTN11 – Celebrations and Similar Events</p> <p>c) LTN13 – Policing your Area</p> <p>d) LTN18 – Local Councils’ Powers to Provide Parking Spaces</p> <p>e) LTN20 – Markets and Other Events</p> <p>f) Salford Priors Parish Council are now registered as a local council Charter Branch.</p> <p>g) Housing Related Support.</p> <p>h) Request from Warwickshire Wildlife to record wild flowers and wildlife in the churchyard.</p> |
| <b>20.</b> | <p><b>Finance : General (Pink Papers)</b></p> <p>a) To consider Section 1 – Annual Governance Statement FY 2016/17</p> <p>b) To consider Section 2 – Accounting Statements – Salford Priors Parish Council Accounts FY 2016/17</p> <p>c) To consider the fourth quarterly account and bank reconciliation balances, budgets and cash book payments and receipts balances.</p> <p>d) To note - Notification Section 137 Expenditure for 2017/2018</p> <p>e) To consider new finance package – information emailed 6.4.17, quote attached in agenda pack.</p> <p>f) Consideration and approval of the payments and transfers listed in Appendix A</p> <p>g) To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A</p> <p><b>h)</b> To note the bank account balances</p>    |
| <b>21.</b> | <p><b>Date of Next Meeting:</b></p> <p>a) To confirm the date of the Annual Parish Meeting at 7.30pm on Wednesday 26th April 2017 at the Memorial Hall, Salford Priors.</p> <p>b) To confirm the date of the Annual Meeting and Ordinary Parish Council Meeting at 7.00pm on Wednesday 17th May 2017 at the Memorial Hall, Salford Priors.</p> <p>c) To consider and approve the Clerk’s draft meeting dates for 2017 – in agenda pack</p>  |
| <b>22.</b> | <p><b>Closure of Meeting :</b></p>  |