

## Salford Priors Parish Council

### To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Baptist Church Hall, Dunnington on Wednesday 20<sup>th</sup> June 2018 at 7.00pm for the purpose of transacting the following business only.



**Donna Bowles**  
Clerk to the Council

**Thursday 14<sup>th</sup> June 2018**

### MEETING AGENDA

<b>32.</b>	<b>Apologies:</b> To receive apologies and agree the reason for absence.
<b>33.</b>	<b>Register of Interests:</b> Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.  <b>Disclosure of Interests</b> Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.  Members to declare any other disclosable interests in items on the Agenda and their nature.
<b>34.</b>	<b>Open Forum</b>  <b>Chairman to Move:</b> The Meeting & Standing Orders be now adjourned:  <b>a. Open Forum:</b> At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.  Plans available to view an application prior to submission to the Planning Dept at The Old Forge, Station Rd.  <b>b. Open forum</b> for the under 18s.  <b>c. To receive the Ward Member's reports</b> (3 minutes maximum each Ward Councillor)
<b>35.</b>	<b>Chairman to Move:</b> To close the adjournment and the suspension of Standing Orders.
<b>36.</b>	<b>Minutes:</b> a) To approve the Minutes of the One Hundredth & Twenty-fourth Annual Meeting of the Salford Priors Parish Council held on Wednesday 16 <sup>th</sup> May 2018 at the Memorial Hall, Salford Priors. b) To approve the Minutes of the Parish Council Meeting held on Wednesday 16 <sup>th</sup> May 2018 at the Memorial Hall, Salford Priors.

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<b>37.</b>	<p><b>Clerk's Progress Report :</b> The Clerk to report on the following items :</p> <ul style="list-style-type: none"> <li>a) Abbot's Salford layby repairs</li> <li>b) Crossroads sign by the Queens Head</li> <li>c) H&amp;S issue B4088 footway</li> <li>d) Update from Bovis Homes Ltd</li> <li>e) Update regarding speeding issues on Station Rd &amp; School Rd</li> <li>f) Feedback from Ragley re events</li> </ul>
<b>38.</b>	<p><b>Planning Matters:</b>  <b>Planning Matters To Consider :</b></p> <ul style="list-style-type: none"> <li>a) <b>18/01498/OUT</b> - Construction of 68 dwellings, a new village green, new roads, footways, community car park, drainage, highway improvement works to School Road and new noise attenuation bund. All matters reserved except access and layout at land off School Rd, Salford Priors.</li> <li>b) <b>18/01454/FUL</b> - Replacement front porch and new single storey rear extension at 1 Fern Close Cottages, Rushford, Evesham, WR11 8SL</li> </ul> <p><b>Planning Applications to Note : None</b>  <b>Planning Decisions :</b></p> <ul style="list-style-type: none"> <li>c) <b>18/01057/TPO</b> – Arboricultural works at Burleigh House, Chapel Rd, Salford Priors – Consent given for remedial works to be undertaken to the Oak to reduce limb extending towards highway, pruning back to a growth point where appropriate. Undertake a 30% reduction to the remaining crown and remove deadwood. Consent given to fell the Robinia.</li> </ul>
<b>39.</b>	<p><b>Playing Field:</b>  <b>Inspections –</b></p> <ul style="list-style-type: none"> <li>a) To receive a report from the Clerk on Playing Field Inspections</li> <li>b) To receive update regarding new playing field equipment (emailed 12.6.18).</li> <li>c) To consider the recommendation from the Working Group for benches</li> <li>d) To consider the way forward regarding S106 monies (emailed 24.5.18)</li> <li>e) To consider the recommendation from the Working Group for an Opening Event</li> <li>f) To note The Bell have bought the unwanted tractor.</li> </ul>
<b>40.</b>	<p><b>Working Groups Update:</b></p> <ul style="list-style-type: none"> <li>a) To discuss Terms of Reference (in agenda pack) and consider appointing a leader to each group</li> <li>b) Christmas Tree Switch On – not meeting until September</li> <li>c) A Nation's Tribute – meeting 25.6.18</li> <li>d) Communications – not yet met</li> <li>e) NDP – receive update from meeting 18.6.18</li> <li>f) Streetlights – to receive progress report</li> <li>g) Minerals Plan – The Minerals plan was supposed to be discussed in Cabinet 12.6.18. This has now been delayed until 24th July. The consultation period still remains at 6 weeks from September.</li> <li>h) Amenity – to set up a meeting to review current Contractor performance and report back at July meeting</li> <li>i) Marsh Farm Quarry – to receive update from meeting date 5.6.18 (minutes in agenda pack)</li> </ul>
<b>41.</b>	<p><b>Highways :</b></p> <ul style="list-style-type: none"> <li>a) To note Lengthsman's jobs issued from last Council meeting; comment on progress</li> <li>b) To consider future tasks to be issued to the Lengthsman</li> </ul>
<b>42.</b>	<p><b>Allotments:</b>  To receive update from Clerk</p>
<b>43.</b>	<p><b>Community :</b></p> <ul style="list-style-type: none"> <li>a) To consider quotes for new noticeboard for Bovis estate</li> </ul>

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	<p>b) To note the launch of Councillor Grant fund – applications due by 31<sup>st</sup> August 2018</p> <p>c) To consider the way forward with the Memorial Garden</p> <p>d) To consider improving parish engagement (note in agenda pack)</p>
<b>44.</b>	<p><b>GDPR:</b> To receive update from Clerk</p>
<b>45.</b>	<p><b>Rights of Way :</b> To receive report from Cllr Penn on the Public Rights of Way within the Parish</p>
<b>46.</b>	<p><b>Matters raised by Councillors:</b> Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).</i></p>
<b>47.</b>	<p><b>Consideration of Correspondence Received : (Yellow Papers)</b> To consider working through the self-assessment toolkit (emailed 1<sup>st</sup> May and in agenda pack)</p>
<b>48.</b>	<p><b>Correspondence to Note:</b> <i>(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).</i> To note website manager is on holiday from 21.6.18-15.7.18</p>
<b>49.</b>	<p><b>Finance : General (Pink Papers)</b></p> <p>a) To consider renewing the membership of Clerk to Society of Local Council Clerks at £128</p> <p>b) To consider adopting Financial Regulations.</p> <p>c) For 2 Councillors to sign the Bank Mandate adding Cllrs Gordon &amp; Shale to signatory list.</p> <p>d) Consideration and approval of the payments and transfers listed in Appendix A</p> <p>e) To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A</p> <p>f) To note the bank account balances</p>
<b>50.</b>	<p><b>Staffing: Confidential</b> To arrange cover for Clerk’s holiday 5.6.18-16.6.18 To receive update from meeting 13.6.18</p>
<b>51.</b>	<p><b>Date of Next Meeting:</b> To confirm the date of the Ordinary Parish Council Meeting at 7.00pm on Wednesday 18<sup>th</sup> July 2018 at the Memorial Hall Salford Priors.</p>
<b>52.</b>	<p><b>Closure of Meeting :</b></p>