

# SALFORD PRIORS PARISH COUNCIL

## Warwickshire

**To all Members of the Council**

**9<sup>th</sup>. January 2013**

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 16<sup>th</sup>. January 2013 at **7.00pm.** for the purpose of transacting the following business only.

**Michael Philpott**

Clerk to the Council

### MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

#### **1. Apologies for absence**

To receive apologies and agree the reason for absence.

#### **2. Declarations of Office and Disclosure of Interests**

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

##### **2.1 Register of Interests:**

Members are reminded of the need to keep their register of interests up to date.

##### **2.2 Dispensations**

Clerk to report any written requests for disclosable pecuniary interests dispensations.

##### **2.3 Declaration of Interests:**

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

#### **3. Open Forum**

##### **3.1 Chairman to Move:** The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

##### **3.2 Open forum** for the under 18s.

##### **3.3 Open forum** for other members of the public. (15 minutes)

##### **3.4 To receive Ward Members reports** (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

##### **3.5 Chairman to Move:** To close the adjournment.

#### **4. Minutes**

**4.1** To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 19<sup>th</sup>. December 2012 at The Memorial Hall, Salford Priors.  
(circulated)

#### **5. Clerk's Progress Report for consideration by Council (Clerk's Report enclosed)**

- 5.1.** Affordable Housing.
- 5.2** Memorials to former Councillors
- 5.3** Flood defence works.
- 5.4** Portable Appliance Testing
- 5.5** Hedge cutting.
- 5.6** Community computer.
- 5.7** Greens at Iron Cross.
- 5.8** Neighbourhood Plan matters.
- 5.9** Residents' meeting with Alamo.
- 5.10** Mole treatment to the Playing Field.
- 5.11** Purchase of Playing Field access.
- 5.12** Replacement of see-saw.
- 5.13** Council electoral arrangements.
- 5.14** Circular seat at Iron Cross.
- 5.15** Access steps to TOPs.
- 5.16** Appointment of Internal Auditor.

#### **6. Planning general**

- 6.1** To receive a progress report from the Clerk regarding the Orchard Farm Pack House.
- 6.2** To receive a report from the Clerk regarding Mudwalls Farm

#### **7. New Planning Applications to consider**

**7.1** **12/02677/FUL** – Continued use of existing building for B8 storage and retention of 3 containers for a further 5 years at Marsh Farm, School Road, Salford Priors, Evesham, WR11 8SG for Mr Robert Lewis.

#### **8. Planning Decisions (pink papers)**

**8.1**

#### **9. Budget and Precept for Financial Year 2013/14**

**9.1** To consider a report from the Clerk regarding any further information received.

#### **10. Playing Field**

- 10.1** To receive a report from Cllr. Quiney on the Playing Field weekly inspections.
- 10.2** To receive a report from the Clerk regarding the solar lights on the playing field.

#### **11. Council Matters**

- 11.1** To receive a report from the Clerk regarding publication of disclosable pecuniary interests.
- 11.2** To consider a report from the Clerk regarding the Annual Parish Meeting.
- 11.3** To consider a date for a future Community Forum.

#### **12. Jubilee fund dispersal**

- 12.1** To consider a report from Cllr. Littleford regarding the proposed Picture Post book.
- 12.2** To consider a report from the Clerk regarding framing of the Queen's Jubilee portrait.

**13. Highways**

**13.1** To receive a report from the Clerk regarding the new bus shelter.

**13.2** To receive a report from the Clerk regarding various highways repairs.

**14. Communications**

**14.1** To receive a report from the Mr Maude on the Council's website.

**15. Rights of Way**

**15.1** To receive a report from Cllr. Penn on the Rights of Way.

**15.2** To receive a report from the Clerk regarding the layby on the A46 by AL17.

**15.2** To receive a report from the Clerk regarding the Paths for Communities scheme.

**16. Contracts**

**16.1** To consider a report from the Clerk regarding tenders received for a new Mowing contract.

**17. Salford Priors Primary School**

**17.1** To consider a report from the Clerk concerning Cllr. Barnes' comments regarding the finances of Salford Priors Primary School

**18. Matters raised by Councillors**

**18.1** Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.

**18.2**

**19. Consideration of Correspondence Received** (*yellow papers*)

**19.1** WCC Library Service home delivery

**20. To Table**

**20.1**

**21. Finance** (*white papers*)

**21.1** Consideration and approval of the payments and transfers listed in Appendix A.

**21.2** Consideration of a donation to the Stratford Citizens Advice Bureau.

**22. Date of Next Meetings**

**22.1** To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm., on Wednesday 20<sup>th</sup>. February 2013 in The Memorial Hall, Salford Priors.

**23. Exclusion of the Public from the Meeting.**

To consider the following resolution: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw."

**23.1** To receive a report from the Clerk regarding a Parish Lengthsman.

**23.2** Consideration of a report from the Clerk on a brief for an advisor regarding the play areas and community buildings.

**24.** Closure of meeting

## APPENDIX A – Finance

### A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
<b>Total</b>					

### A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8988	Dd	18.99	2.83	16.16	Plusnet, Office Broadband
8989	Dd	27.00	1.29	25.71	EDF, TOPs Electricity
8990	102652	79.20	13.20	66.00	PD Long, Footway light repairs
8991	102653	78.12	13.02	65.10	Digital Copier Systems, Office photocopier
8992	102654	456.71	0.00	456.71	MJ Philpott, Clerk's salary January
<b>Total</b>		<b>£660.62</b>	<b>£30.34</b>	<b>£629.68</b>	

### A3. Transfers

To transfer £1000 from No.1 account to Community account.

### A4. Account Balances at 8.01.13

Community a/c	<b>£1932.17</b>
No.1 a/c	<b>£54605.84</b>
No.3 a/c	<b>£214.16</b>