

SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council

14th. March 2013

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 20th. March 2013 at **7.00pm.** for the purpose of transacting the following business only.

Michael Philpott

Clerk to the Council

MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

2.1 Register of Interests:

Members are reminded of the need to keep their register of interests up to date.

2.2 Dispensations

Clerk to report any written requests for disclosable pecuniary interests dispensations.

2.3 Declaration of Interests:

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. Howse, Pemberton, and Spence.

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 20th. February 2013 at The Memorial Hall, Salford Priors. (*circulated*)

5. Clerk's Progress Report for consideration by Council (*circulated*)

- 5.1.** Flood defence works.
- 5.2** Portable Appliance Testing
- 5.3** Framing of the Queen's Jubilee portrait.
- 5.4** Annual Parish Meeting
- 5.5** Laurel bush, Ridsdale Close.
- 5.6** Cars outside Alamo.
- 5.7** Community Governance Review.
- 5.8** Affordable Housing project.
- 5.9** Post box at Dunnington.
- 5.10** Repairs to 5 aside goalposts.
- 5.11** Circular seat at Iron Cross

6. Planning general (*pink papers*)

- 6.1** To receive a report from the Clerk on the Warwickshire Waste Core Strategy "Proposed Modifications" consultation.
- 6.2** To receive a report from the Clerk on Neighbourhood Planning

7. New Planning Applications to consider

- 7.1** **13/00463/TREE** – T1: Holly, Prune overhanging branches to boundary wall, at Church House, Station Road, Salford Priors, Evesham WR11 8UX for Mr Stephen Page.
- 7.2** **13/00464/TREE** – T1: Maple, Remove, at Church House, Station Road, Salford Priors, Evesham WR11 8UX for Mr Stephen Page.
- 7.3** **13/00482/TREE** – T1: Poplar, Fell, T2: Ash, Fell, T3: Silver Birch, Reduce crown by 30%, at Linton, 1 Ban Brook Close, Salford priors, Evesham, WR11 8GW for Mr Eric Mitchell.
- 7.4** **13/00484/TREE** – G1: No.3 Poplar, 50% crown reduction, T1: Dark Leaf Maple, fell at Cedar House, 2 Ban Brook Copse, Salford Priors, Evesham, WR11 8GW for Mrs Enid Riley.
- 7.5** **13/00563/FUL** – Proposed two storey and single storey extensions at 1 Rushford Plantation, Pitchill, Evesham, WR11 8SN for Mr Alan Bosely.

8. Planning Decisions (*pink papers*)

8.1

9. Playing Field

- 9.1** To receive a report on the Playing Field weekly inspections.
- 9.2** To receive a report on the Annual Inspection of play equipment. (*if available*)

10. Jubilee fund dispersal

10.1 To consider a report from Cllr. Littleford regarding the proposed Picture Post book.

11. Highways (*blue papers*)

- 11.1** To receive a report from the Clerk regarding Broom Lane
- 11.2** To receive reports from Members regarding any redundant signs.
- 11.3** To consider a report from the Clerk regarding the location of grit bins.
- 11.4** To receive a report from the Clerk on work done by the Lengthsman

12. Communications

12.1 To receive a report from the Mr Maude on the Council's website.

12.2 To receive a report from the Clerk regarding the March Newsletter

13. Contracts (*pink paper*)

13.1 To consider a report from the Clerk regarding tenders for a new Flower Display contract.

14. Rights of Way

14.1 To receive a report from Cllr. Penn on the Rights of Way.

15. Matters raised by Councillors

15.1 Matters raised by Councillors are considered under this item and Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas.

15.2 Cllr. Stedman, Overgrown bush in Perkins Close.

16. Consideration of Correspondence Received (*yellow papers*)

16.1 WALC, training course for new councillors.

16.2 NALC, Section 137 expenditure for 2013 – 14.

16.3 Stratford upon Avon CAB, Thankyou for donation.

16.4 WALC Newsletter, ADH/104/7/2013.

16.5 Local Government Boundary Commission, Electoral review of Stratford-on-Avon.

17. To Table

17.1 Clerks & Councils Direct March 2013 issue 86.

17.2 The Clerk, March 2013.

17.3 LCR. Spring 2013

18. Finance

18.1 Consideration and approval of the payments and transfers listed in Appendix A.

18.2 Consideration of a report from the Internal Auditor on a systems audit. (*circulated*)

18.3 receive a report from the Clerk on TOPs electricity charges.

19. Date of Next Meetings

19.1 To confirm the date of the next Ordinary Meeting of the Parish Council at 7.00pm., on Wednesday 20th. March 2013 in The Memorial Hall, Salford Priors.

20. Exclusion of the Public from the Meeting.

To consider the following resolution: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw."

20.1 To receive a progress report from the Clerk on the feasibility study regarding the play areas and community buildings. (*if available*)

21. Closure of meeting

APPENDIX A – Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6545	BACs	6.31	0.00	6.31	HSBC Bank Interest No. 1 a/c
19012	BACs	0.03	0.00	0.03	HSBC Bank Interest No. 3 a/c
Total		£6.34	£0.00	£6.34	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
9012	Dd	18.99	2.83	16.16	Plusnet, Office Broadband
9013	Dd	12.00	0.57	11.43	EDF, TOPs Electricity
9014	102672	456.71	0.00	456.71	MJ Philpott, Clerk's salary March
9015	102673	970.94	0.00	970.94	Post Office Ltd., HMRC Tax and NI for Quarter 4
9016	102674	149.53	0.00	149.53	TA Hunt, Lengthsman work in February
9017	102675	80.00	0.00	80.00	MJ Philpott, Clerk's expenses, Postage stamps and mileage to meetings.
9018	102676	165.60	27.60	138.00	Staples, HP Printer for office plus ink cartridges and lead.
9019	102677	72.50	12.08	60.42	Staples, Stationery, folders, paper, dividers for new financial year.
9020	102678	151.18	25.20	125.98	MJ Philpott, Picture frame for Jubilee picture from e-frame.
Totals		£2077.45	£68.28	£2009.17	

A3. Transfers

To transfer £2000.00 from No.1 account to Community account.

A4. Account Balances at 12.03.13

Community a/c	£1809.73
No.1 a/c	£42888.08
No.3 a/c	£214.19