

# SALFORD PRIORS PARISH COUNCIL

## Warwickshire

**To all Members of the Council**

**11<sup>th</sup>. April 2012**

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the hall at The Memorial Hall, Salford Priors, on Wednesday 18<sup>th</sup>. April 2012 at 7.30pm. for the purpose of transacting the following business only.

**Michael Philpott**

Clerk to the Council

### MEETING AGENDA

All members of the public are respectfully requested to silence and not to use their mobile phones. The use of mobile phones during the meeting will be considered as disorderly conduct within the provisions of Section 10 of the Council's Standing Orders and offenders may be excluded from the meeting.

#### **1. Apologies for absence**

To receive apologies and agree the reason for absence.

#### **2. Declarations of Office and Disclosure of Interests**

**2.1 Register of Interests:** Members are reminded of the need to keep their register of interests up to date.

**2.2 Declaration of Interests:** Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

#### **3. Open Forum**

**3.1 Chairman to Move:** The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

**3.2 Open forum** for the under 18s.

**3.3 Open forum** for other members of the public. (15 minutes)

**3.4 To receive Ward Members reports** (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – Cllrs. James, Pemberton, and Howse.

**3.5 Chairman to Move:** To close the adjournment.

#### **4. Minutes**

**4.1** To consider the wording and to approve the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 21<sup>st</sup>. March 2012 at The Memorial Hall, Salford Priors. (*attached*)

**5. Clerk's Progress Report for consideration by Council** (*Clerk's Report enclosed*)

- 5.1. Cones in School Road
- 5.2. Parking at Dunnington School
- 5.3. Proposal for a new bus stop in School Road
- 5.4. Clearance of footpath to Wood Bevington turn
- 5.5. Planning booklet circulation
- 5.6. Request for dispensations
- 5.7. Affordable Housing
- 5.8. Core Strategy
- 5.9. TOPs electricity
- 5.10. Speeding and build-outs on School Road

**6. Planning general**

- 6.1 To receive a progress report from the Clerk regarding the Packing Station at Orchard Farms.
- 6.2 To receive a progress report from the Clerk regarding the School Road Pine Tree planning decision.

**7. New Planning Applications to consider**

- 7.1 **12/00668/FUL** – Rear extensions to ground and first floor at 1 New Cottages, Evesham Road, Salford Priors, Evesham, WR11 8UU for Mr & Mrs Richard Corbett.

**8. Planning Decisions** (*pink papers*)

- 8.1 **11/02866/FUL** – Retrospective permission sought for marquee as extension to existing coffee shop at Dunnington heath Farm for AH Hiller & Son Ltd.

**Planning Permission Granted**

**9. Footway Lighting**

- 9.1 To receive a report from the Clerk regarding the Queensbury Shelter solar lights.

**10. Playing Field** (*pink papers*)

- 10.1 To receive a report from Cllr. Quiney on the Playing Field weekly inspections.
- 10.2 To receive a progress report from the Clerk regarding the Playing Field car park.
- 10.3 To consider a report from Cllr. Quiney and the Clerk regarding the play equipment.
- 10.4 To receive a report from the Clerk regarding football on the Playing Field.
- 10.5 To receive a progress report from the Clerk regarding the purchase of the access from SDC.

**11. Trees**

- 11.1 Consideration of a report from the Clerk regarding the pruning of trees on Ban Brook Green and by Park Hall Mews
- 11.2 To receive a report from the Clerk regarding watering of the Oak tree on Iron Cross green
- 11.3 Consideration of a report from Cllr. Quiney regarding possible planting sites for Jubilee trees.

**12. Events** (*pink papers*)

- 12.1 Consideration of a progress report from the Jubilee Group
- 12.2 Consideration of a financial report from the Clerk for the Jubilee Group
- 12.3 Consideration of a report from the Clerk regarding insurance issues.

**13. Allotments** (*blue paper*)

- 13.1 To receive a report from the Clerk regarding the rents for the allotments.

**14. Communications**

**14.1** To receive a report from Cllr. Maude on the Council's website.

**14.2** To receive a report from the Clerk regarding the renewal of the domain name

**15. Rights of Way**

**15.1** To receive a report from Cllr. Quiney on the Rights of Way.

**15.2** To receive a report from the Clerk regarding the stile on AL11 being replaced with a gate.

**15.3** To consider a report from the Clerk regarding the Footpath booklet and charitable donations arising from sales.

**16. Elections** (*pink paper*)

**16.1** To receive information provided by the SDC Returning Officer regarding the Quadrennial Elections, 3<sup>rd</sup>. May 2012.

**17 Annual Parish Meeting** (*blue papers*)

**17.1** To receive the draft Minutes.

**17.2** To consider matters arising from the meeting.

**17.3** To consider a letter regarding TOPs raised at the APM.

**18. Staff and administrative matters**

**18.1** To consider a report by the Chairman regarding holiday pay arrangements for the Clerk.

**19. Matters raised by Councillors**

**19.1** Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**19.2**

**20. Consideration of Correspondence Received** (*yellow papers*)

**20.1** WALC, General Power of Competence.

**21. To Table**

**21.1** Nothing to table

**22. Finance** (*white papers*)

**22.1** Consideration and approval of the payments and transfers listed in Appendix A.

**22.2** Consideration of donations to the Alzheimer Cafe at Alcester, the Bidford Community Library, and Kidney Research UK.

**22.3** To receive a report from the Clerk on the Internal Auditor's report.

**22.4** To receive a report from the Clerk regarding the new insurance policy.

**22.5** To receive a report from the Clerk on the End of Year accounts.

**23. Date of Next Meetings**

To confirm the date of the Annual Meeting of the Parish Council at 7.30pm on Wednesday 16<sup>th</sup>. May 2012 in The Memorial Hall, Salford Priors.

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.45pm., or immediately following the Annual Meeting, on Wednesday 16<sup>th</sup>. May 2012 in The Memorial Hall, Salford Priors.

**24. Closure of meeting**

## APPENDIX A – Finance

### A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6506		225.00	0.00	225.00	Jubilee Donation, Willow Park
6507		600.00	0.00	600.00	Jubilee Donation, Alamo
<b>Total</b>		<b>£825.00</b>	<b>£0.00</b>	<b>£825.00</b>	

### A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8844	dd	18.99	2.83	16.16	Plusnet, Office Broadband
8845	dd	60.00	2.86	57.14	EDF, TOPs Electricity
8846	102525	195.00	0.00	195.00	M Hackling, Collect, paint, and install new seat at Abbots Salford
8847	102526	35.00	0.00	35.00	Information Commissioner, Data protection registration
8848	102527	306.00	51.00	255.00	Hightrees Landscape Services Ltd., mowing contract
8849	102528	35.00	0.00	35.00	Sarah Hyde, Deliver APM Notices
8850	102529	100.00	0.00	100.00	Warwickshire CC, rent for allotments
8851	102530	113.58	18.93	94.65	Digital Copier Systems, Office photocopier
8852	102531	216.00	36.00	180.00	B&W Hire Ltd., Toilet hire for Jubilee event.
8853	102532	1293.49	0.00	1293.49	Came & Co. Insurance, 3 year price
8854	102533	25.00	0.00	25.00	Came & Co. Insurance – Marquees
8855	102534	402.70	0.00	402.70	Clerk's salary April
<b>Total</b>		<b>£2721.77</b>	<b>£105.93</b>	<b>£2615.84</b>	

Authorisation for payment was proposed by .....,seconded by ....., and carried. Cheques were signed by ..... and .....

### A3. Transfers

To transfer £3000.00 from No.1 account to Community account. Authorisation for transfer of funds was proposed by .....,seconded by ..... and carried

### A4. Account Balances at 10.04.12

Community a/c	<b>£2,570.01</b>
No.1 a/c	<b>£35,696.30</b>
No.3 a/c	<b>£214.04</b>