

Salford Priors Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in the Memorial Hall Salford Priors on Wednesday 19th August 2015 at 7.00pm for the purpose of transacting the following business only.

Paul Mills
Clerk to the Council

13th August 2015

MEETING AGENDA

1. Apologies: To receive apologies and agree the reason for absence.

2. Register of Interests:

Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.

Disclosure of Interests

Members to disclose any disclosable pecuniary interests in items on the Agenda and their nature.

Members to declare any other disclosable interests in items on the Agenda and their nature.

3. Open Forum

Chairman to Move: The Meeting & Standing Orders be now adjourned:

a. Open Forum:

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

b. Open forum for the under 18s.

c. To receive the Ward Member's reports (3 minutes maximum each Ward Councillor)

Warwickshire County Councillor Mike Brain and Stratford on Avon District Councillor Mark Cargill.

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4. Chairman to Move: To close the adjournment and the suspension of Standing Orders.

5. Minutes:

- a. To approve the Minutes of the Ordinary Parish Council Meeting held on Wednesday 15th July 2015 at the Memorial Hall Salford Priors.

6. Clerk's Progress Report: The Clerk to report on the following items:

- a. Bus shelter window repair – Hedges Close School Road
- b. Damaged street sign - Ridsdale Close
- c. Overhanging trees - Ragley Estate/Iron Cross
- d. Overhanging trees - School Road/Evesham Road junction
- e. Fence access Point - Scout Hut area.
- f. Side out footway School Lane - Community Payback Team
- g. Speed limit sign Evesham Rd
- h. LED Street light – school location traffic calmer

7. Neighbourhood Plan:

- a. To receive an update report on the progress to date of the Neighbourhood Development Plan Consultation Group (*Cllr's James and Littleford*).

8. Planning Matters: (*Blue Papers*)

a. 15/02811/TREE. Proposed:

T1: Beech. 15% crown thin, reshape and rebalance crown

T2: Walnut. Reduce branches to clear hedge and greenhouse

T3: Conifer. Fell; replant with flowering shrubs

T4: Conifer. Reduce height by one-third

At The Gables, Station Road, Salford Priors, Evesham. WR11 8UX. For Mr John Barlow. Case Officer Ruth Rose. **Comments by 25 August 2015.**

(*Document circulated. Application available at Parish Council meeting*).

b. 15/02508/COUQ. For Mr and Mrs Bomford. Bevington Hall Farm, Salford Priors, Evesham. WR11 8SJ. Prior approval notification of change of use and conversion of an agricultural building to a single dwelling use Class C3, including associated operational development, under Part 3 Class (a) and (b). Circulated to Councillors for comment via SDC e-planning link to meet submission deadline of 11 August 2015. **No Representation.** (*Submission document circulated. Application available at Parish Council Meeting*).

c. 15/02160/FUL. For Mr Malcolm Hughes. The Old Church House, Abbots Salford, Evesham. WR11 8UT. Proposed detached garage. Circulated to Councillors for comment at Parish Council meeting held 15th July 2015. **No Representation** submitted 16th July 2015. (*Submission document circulated*).

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Planning Decisions:

d. 15/01716/COUO. Proposed change of use of existing office (B1) to create 1 dwelling (C3). For Mr Sanjay Dhir. Mayridge Group, Burleigh House, Iron Cross, Salford Priors, Evesham. Confirmation that Prior Approval is not required for this development. (*Document circulated*).

9. Playing Field:

- a. Weekly Inspections.** To receive a report from the Clerk on the Playing Field weekly inspections and action findings.
- b. Playing Field Equipment Upgrade.** To consider proposed schedule for adult and youth consultations and Councillors on-site visit/s to view equipment installed by EIBE, HAGS-SMP and Wicksteed.

10. Highways:

- a.** To note Lengthsman's jobs issued from last Council meeting; comment on progress
- b.** To consider future tasks to be issued to the Lengthsman
- c.** To receive report - Streetworks Inspector - road surface Broom Lane
- d.** To consider quotation/provision 'No Parking' signs Lower Island School Avenue

11. Amenities:

- a.** To consider arrangements for renewal of contracts in 2016 for:
 - Amenity and Verge Mowing and Miscellaneous Works
 - Provision of Summer and Winter Flower Displays and Miscellaneous Landscaping Maintenance
- b.** To consider Autumn tree planting at the junction of the B4088/New Lane Dunnington
- c.** To receive update re' fence-line separating Garden Allotments from adjoining allotment
- d.** To receive update re' spray-off/clearance allotment plots 2 and 11
- e.** To consider quotation/provision of bulk load soil improver for use on garden allotments
- f.** To receive update - maintenance planted areas in Priors Grange & allotment hedge line

12. Community:

- a.** To receive a report from the Communication Development Working Group
- b.** To consider establishment of a Parish Community Fund
- c.** To consider arrangements for the Queen's 90th Birthday in 2016.
- d.** To receive update on arrangements for Christmas Tree Illumination event 2015
- e.** To receive update on arrangements Parish War Memorial registration of interest
- f.** To receive report on arrangements for defibrillator awareness training
- g.** To receive report on regeneration of Neighbourhood Watch Scheme
- h.** To receive report on Speed Aware Team Training

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13. Rights of Way:

- a. To receive a report from Cllr. Penn on the Public Rights of Way within the Parish
- b. To receive update on egress/access point to Footpath AL16a.

14. Matters raised by Councillors:

Matters raised by Councillors are considered under this item. Councillors are also invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(At the discretion of the Chairman Councillors may raise items at the meeting if considered necessary and urgent).*

15. Strategic & General Issues

- a. To receive report of Rowley Associates/CEMEX meeting 11 Aug 15 and County Minerals Officer response re' Marsh Farm Quarry
- b. To update Orbit response re' street lighting/maintenance/road adoption Priors Grange

16. Consideration of Correspondence Received: *(Yellow papers as circulated)*

- a. Lengthsman Scheme – update on deadline for expressions of interest
- b. Combined Authorities Consultation. *(Appendix included for individual Councillor's record prior to 19th August meeting. Retain to facilitate Parish Council response).*
- c. Speeding on the B4088 – E-mail submission from Iron Cross Resident
- d. Interim Adopted Core Strategy Policies

17. Correspondence to Note:

(‘Correspondence to Note’ items are held in a Circulation Folder available to Councillors during Parish Council Meetings. The Clerk will provide individual copies of correspondence for retention if required).

- a. Salford Priors Youth Club – Letter of Thanks for Summer Scheme Donation
- b. WALC Newsletter August 2015 – Contents include:
 - Legal Updates
 - National News
 - Local News
 - Planning
 - WALC Advice
 - Funding Opportunities
 - Training

18. Finance: General *(Pink papers)*

- a. To consider Lloyds Business banking; Current and Deposit Account options

Payments:

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- c. Consideration and approval of the payments and transfers listed in Appendix A.
- d. To agree 2 Councillor Signatories to sign the cheques for payments listed in Appendix A.
- e. To note the bank account balances.

19. Staffing Matters

- a. To receive report from the Staff Consultation Group

20. Date of Next Meetings:

- a. To confirm the date of the next Ordinary Parish Council Meeting at 7.00pm, on Wednesday 16th September 2015 at The Memorial Hall, Salford Priors.

21. Closure of Meeting