

SALFORD PRIORS PARISH COUNCIL
Warwickshire

To all Members of the Council

11th. May 2011

You are hereby summoned to attend an ordinary meeting of the Salford Priors Parish Council to be held in The Memorial Hall, Salford Priors, on Wednesday 18th. May at 7.45pm. or immediately following the completion of the Annual Meeting, for the purpose of transacting the following business only.

Michael Philpott

Clerk to the Council

MEETING AGENDA

1. Apologies for absence

To receive apologies and agree the reason for absence.

2. Declarations of Office and Disclosure of Interests

2.1 Register of Interests: Members are reminded of the need to keep their register of interests up to date.

2.2 Declaration of Interests: Members are required to declare and disclose any personal or prejudicial interests in items on the agenda. Councillors with a prejudicial interest must leave the room for the relevant agenda item.

3. Open Forum

3.1 Chairman to Move: The meeting be now adjourned for Open Forum.

At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a prejudicial interest in an item on the Agenda may also make representations, answer questions, or give evidence relating to that item.

3.2 Open forum for the under 18s.

3.3 Open forum for other members of the public. (15 minutes)

3.4 To receive Ward Members reports (5 minutes maximum each Member)

County Council Ward Member - Cllr. P Barnes.

District Council Ward Members – *to be added*

3.5 Chairman to Move: To close the adjournment.

4. Minutes

4.1 To consider the wording and to approve the Minutes of the Meeting of the Parish Council held on Wednesday 20th. April at The Memorial Hall, Salford Priors.

4.2 To receive the Draft Minutes of the Annual Parish Meeting held on Thursday 7th. April at The Memorial Hall, Salford Priors.

5. Clerk's Progress Report for consideration by Council (*Clerk's Report enclosed*)

- 5.1** Evesham Road VAS.
- 5.2** Mesh to bridge parapet.
- 5.3** Parking at Dunnington School.
- 5.4** Street signage at Fern Close.
- 5.5** Drainage at Broom Lane
- 5.6** Street nameplate, School Avenue
- 5.7** Affordable housing
- 5.8** Overgrown hedge at School Avenue
- 5.9** Sewerage project on B4088

6. Planning general

- 6.1** Response from DCLG re planning for trees.

7. New Planning Applications to consider

- 7.1** **11/00699/FUL** - Erect a new garden fence at Old Red Brick Cottage, Iron Cross, Salford Priors, WR11 8SH for Mr & Mrs S Jones

8. Planning Decisions

- 8.1** **11/00370/FUL** – Erection of Solar Panels on flat roof garage at Slatters Mill, Station Road, Salford Priors, WR11 8UX, for Mr Walter Thompson.

Permission granted

9. Footway Lighting (*blue papers*)

- 9.1** Consideration of referring a report by the Chairman to the F&GP Group.
- 9.2** Consideration of proposals for a reactive contract with PD Long for lighting maintenance.

10. TOPs

- 10.1** New doors to main entrance, Clerk to report.
- 10.2** Electricity supply, Clerk to report.
- 10.3** New blinds to windows

11. Playing Field

- 11.1** To receive the Playing Field weekly safety reports.
- 11.2** Letter to police, Clerk to report.

12. Highways

- 12.1** Subsidence in School Road.
- 12.2** Temporary traffic lights in Station Road.
- 12.3** Dip in footpath by 42 School Road.

13. Village Fete

- 13.1** Consideration of grass collection costs prior to fete.
- 13.2** Consideration of raffle prize.

14. Allotments

14.1 Consideration of the state of the allotments and arrangements for an informal meeting with the tenants.

15. Communications

15.1 Website, Cllr. Maude to report.

16. Rights of Way

16.1 To receive a report from the Rights of Way Inspector.

16.2 Footpath at Wood Bevington Lane, Clerk to report.

17. Matters raised by Councillors

17.1 Councillors are invited to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17.2 **Chairman,** Clearance of tree canopy in Station Road.

18. Consideration of Correspondence Received (*yellow papers*)

18.1 SDC Consultation regarding future ownership of parcels of District Council land.

19. To Table

19.1

20. Finance

20.1 To consider and approve the payments and transfers listed in Appendix A.

20.2 To consider and approve the Annual Accounts

20.3 To consider the Insurance Schedule.

20.4 To consider the Asset Register.

20.5 To consider the Risk Assessment.

21. Date of Next Meetings

To confirm the date of the next Ordinary Meeting of the Parish Council at 7.30pm on Wednesday 15th. June 2011 in the Memorial Hall, Salford Priors.

22. Closure of meeting

APPENDIX A - Finance

A1 Income transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
6465	BACS	681.98	0.00	681.98	HMRC, VAT Quarter 4.
6466	BACS	23500.00	0.00	23500.00	Stratford DC, Precept
Total		£24181.98	£0.00	£24181.98	

A2 Expenditure transactions for approval

Tn. No.	Cheque	Gross	Vat	Net	Details
8703	dd	18.99	2.83	16.16	Plusnet Office Broadband
8704	102404	270.00	45.00	225.00	Hightrees, Mowing contract
8705	102405	512.00	0.00	512.00	Salford Priors Memorial Hall, Office rent and hall hire
8706	102406	128.28	0.00	128.28	Clerk's expenses, stamps, Trend internet security, mileage to Kenilworth.
8707	102407	132.61	0.00	132.61	Louise Best, Internal Audit fee and courier for documents.
8708	102408	536.90	0.00	536.90	Clerk's salary, May, less tax.
Total		£1598.78	£47.83	£1550.95	

Authorisation for payment was proposed by,seconded by, and carried. Cheques were signed by and

A3. Transfers

To transfer £2000.00 from No.1 account to Community account. Authorisation for transfer of funds was proposed by,seconded by and carried

A4. Account Balances at 10.05.11

Community a/c **£1457.79**
 No.1 a/c **£47898.12**
 No.3 a/c **£213.88**